

HAZLET RECREATION COMMISSION
MINUTES – January 10, 2013

PRESENT – Chairman Mike Christopher, Mike DeAngelo, Susan DuBey, Joanne Jefferson, Mary Paraskevas, Pat Rozing, Steve Sanfilippo, Linda Sims, Mike Sullivan, Pat Toal and Scott Whalen, Program Director Karen Theer, and Township Liaison Barbara Ronchetti.

Absent: Henry Pekarsky

Guests: None

NEXT COMMISSION MEETING; Thursday February 14, 2013 @7:00 PM

Mike C. called the meeting called to order at 7:00 pm. The meeting started with a salute to the Flag and Moment of Silence. Sunshine Law statement read.

Reorganization of Officers:

Scott nominated Mike C. to remain as chairman. All seconded. Pat R. nominated Mike D. for chairman. Mike D. respectfully declined. Mike D. nominated Scott for vice-chairman. Steve seconded. Scott nominated Mile D. stating he has no problem with stepping down as vice-chairman. Mike D. accepted the nomination. Mike C. seconded. All approved the two candidates with Mike D. abstained. Mike C. was approved as chairman, Mike D. was approved as vice-chairman.

There was some kind of issue preventing Pat Rozing from taking her oath on January 5. She will take her oath on January 14, 2013.

MINUTES: Minutes of the December 20, 2012 meeting were reviewed.

MOTION: Mary made a motion to accept the minutes of the December 20, 2012 meeting. Linda seconded.

Yes votes: Mike Christopher, Susan DuBey, Steve Sanfilippo, Mary Paraskevas, Linda

Sims, Mike Sullivan, and Pat Toal

Abstained: Joanne Jefferson, Scott Whalen, and Mike DeAngelo.

Motion Approved.

PURCHASE ORDERS: January 2013 Purchase Orders and Trust Account were reviewed.

MOTION: Joanne made motion to accept the January 2013 purchase orders. Susan seconded.

Yes votes: Mike Christopher, Susan DuBey, Steve Sanfilippo, Mary Paraskevas, Linda Sims, Mike Sullivan, Pat Toal, Joanne Jefferson, and Mike DeAngelo.

Abstained: Scott Whalen

Motion Approved.

Commissioners 2013 Program & Assignments were discussed and assigned. The 2013 Recreational Calendar of Events was reviewed. (See attachments for details).

OLD BUSINESS:

Cullen Center “sports teams” using “meeting rooms”: On December 29, Karen received an e-mail from Jim Dula stating that a soccer team had used the Cullen Center and moved 6 to 10 tables, left scuff marks in the hallway, and he spent 3 hours trying to clean it up. The soccer team had requested the left and center rooms from 6 pm to 10 pm. No purpose was stated on the permit. People need to know that there are no athletic activities inside the Cullen Center. Scott questioned the softball team noted in the last meeting and it was discussed that no athletic or sports equipment is to be used inside the Cullen Center. Karen will add this to the Cullen Center facility use building permit.

Cullen Center Rental: The last year ended with the commission wanting to know what the Township Committee wanted to do. It never went forward. It was questioned if the Commission wants to resubmit the same contract proposal to the new Township Committee. It will be resubmitted to the Committee as is and ask for their input.

Friends of Parks & Recreation: Pat R. said it sounded more like a governmental type organization. Recreation would have to form a 501(c)(3) legal designation (tax exempt). It was questioned if Commissioners could be on the board or if it had to be outsiders. Mike C asked if everyone read what Karen had sent out. Mike D. asked several legal questions. What we want to do with this group, do we really need this, and what are we going to use it for, and would it pass through the state and township? Steve stated money goes into a “Friends of Recreation” trust account. The officers decide how the money is disbursed. The reason for the 501(c)(3) designation is for corporate sponsors. Businesses can get a tax deduction. Mary asked where would the money go. The answer was that it would be specified in the by-laws where the money could be used. Positions are appointed. A discussion ensued. Questions were raised for Barbara to look into....where the funds are spent, who makes up the committee, who dictates where money comes from, is this legal, and are we in violation of any state laws.

NEW BUSINESS:

Planning for the new year: Karen will e-mail the fee schedule so everyone can look over the schedule for next month. We will set the fee schedule next month.

LaGuardia: LaGuardia said that they sent an invitation in December which we never received. The event was last night.

2013 Assignments: Previously discussed. See attached assignments

Bus trip to Mary Poppins: The trip is February 23rd. \$55 for rear mezzanine seat. There were several requests from the last bus trip for this play. Mary Paraskevas will supervise this trip.

Event Dates: Summer Camp sign up date is Friday, April 26 at 8am. The township garage sale is May 4th. Memorial Day service is May 27th. All other dates are noted on the attached Calendar of Events.

Hazlet 5-K Race: Mike C. asked if the Commission wants to run this event. It was discussed that this is a lot of work being that it is right before our Hazlet Day festival. We will respectfully decline to run this. We will give the same assistance as last year. Karen will call Joe and let him know what the Commission decided.

LIAISONS:

Barbara Ronchetti needed to leave the meeting early, therefore the Liaison portion was moved up, with the New Business portion to continue later.

Barbara mentioned a person named Ms. Barkowski, who is an Olympic champion in ping-pong, would like to do something in Hazlet and she will come and do a round-robin exhibition. Barbara also told the Commission to resubmit the Cullen Center rental agreement as the Committee would like to get this up and running as soon as possible. Barbara also told Karen that in November we need to call JCP&L to pull the meter on the ball field and put it back on starting March 1. If not pulled, they will charge us a regular fee.

Continuation of New Business

Class Enrollment: Karen suggested it is important for the Commissioners to know the enrollment numbers for all the classes, the profit for each class, the percentage of participants returning, and how many new people were enrolling due to the new marketing. Fliers were handed out and reviewed.

Gymnastics: Karen received an e-mail from the gymnastics instructor stating she is having problems with Mr. Ramsey, the principal of Cove Road School. She informed Karen that Mr. Ramsey had her landing mats thrown out. Karen spoke to the Business Administrator of the Board of Education who said they would pay for the mats if she produced receipts. The instructor is requesting the Commission to buy one mat.

She has been doing this for over 15 years and has never had a problem. On December 20th, she wanted to quit the program as she was very upset. There are currently 74 children enrolled in the class. Pat suggested we could use the mat for the Summer Camp talent show. Scott questioned if we can afford the mat. Karen said she looked at the numbers and we can afford it. Linda made a motion to purchase a multi-purpose 5x10 12" landing mat not to exceed \$800 and Recreation would maintain ownership to be used for the gymnastics class at Cove Road School and returned to Cullen Center for the camp in the summer. Mike S. seconded. All agreed.

Summer Camp: Karen met with Jamie and Josh on Monday night for 3 hours. Camp will be from July 1 to August 9 with no camp on July 4. They would like to hold a job expo on March 17 from 12 pm to 2 pm. Hand outs were reviewed. Price is \$300 per camper, \$70 for CIT's. Salaries start at \$7.25 /hour for Counselors who will get a 50-cent increase if they return. Jamie and Josh received \$3,000 each last year. They would like to purchase some equipment this year and wanted to know how much they could spend. They would also like to change the design of the tee shirts. Karen explained how her last job paid their counselors so that we could compare different townships. We will need to figure out the budget next month. A copy of the camp calendar will go to the Commissioners along with a "wish-list" of the equipment and shirt design.

Group Accident Insurance: The Township has liability insurance for the Cullen Center. The Commissioners also have group insurance. Karen passed out the accident insurance information and asked if we wanted to change or keep the same. This is a supplement accident insurance. Sue asked if we can look to see if we can get the insurance cheaper. Also, we have to find out if we are under the JIF program.

CORRESPONDENCE:

The Environmental Commission left a "thank you note." A flier for the Union Beach Bingo night was handed out.

OTHER BUISINESS:

Pat R. asked if we could take the P re-School classroom off the permits so that no one could use the classroom. We have children with allergies and we do our best to protect them.

Karen questioned if the permit for the picnic area was priced per section. The answer is yes.

Steve had three comments: He thought it would be a good idea if the Cullen Center had wifi and thinks we should look into it. He questioned if there was a sign-out for the wireless microphone which was found broken. The only people using the microphone are the Seniors, the Camp, and Recreation. Finally he commented the kitchen stove-top and griddle in the Senior kitchen is very dirty and questioned who is responsible to clean it. Jim Dula has tried to clean it but the cleaning products the Board of Education supplies him did not do a good job cleaning the stove.

Mary had questioned why we did not have the Baltimore baseball game last year. The year before was the hurricane and we could not go. The Orioles did not reimburse us. The tickets came from the Orioles, not the Yankees. It is cheaper to go to Baltimore for a game as the Yankee tickets are too expensive. We cannot use the Mets. Mary would like to see this reinstated.

PUBLIC PORTION:

Mr. Jim Brady would like an agenda for the public when they come in.

Mike D. had said Mary DeAngelo could not be at the meeting but she wanted to let everyone know that she sends a letter every year after the Thanksgiving Dinner and just wanted her letter to be constructive criticism. She would like it to go back to the more traditional Thanksgiving Dinner this year. She would also like to be more involved this year as she has more time to volunteer now that she retired.

Mike C. asked for a motion to adjourn the meeting. Joanne made a motion, and Mike S. seconded. All were in favor. The meeting ended at 8:52 pm.

Attachments

**Commissioners 2013 Programs and Assignments'
2013 Recreation Calendar of Events**