

June 1, 2015

AGENDA

**Regular Meeting** of the Hazlet Township Committee held at \_\_\_\_\_ p.m.

**Salute** to the flag and moment of silent prayer called by the Mayor.

**Mayor’s Statement** – Open Public Meetings Act & Emergency Fire Exits.

In Compliance with the “Open Public Meetings Act” of the State of New Jersey, adequate notice of this meeting of the Township Committee was provided in the following manner:

- (A) On January 5, 2015, advance written notice of this meeting was posted at:  
1766 Union Avenue, Hazlet, New Jersey.
- (B) On January 5, 2015, advance written notice of this meeting was forwarded to the Independent and published in the Asbury Park Press on January 7, 2015.
- (C) On January 5, 2015, copies of advance written notice of this meeting were mailed to all persons who requested and paid for such notices on or before January 1, 2015.

FIRE EXITS are located in the directions I am indicating:

Farther down at the end of the room, through the doors and down the stairs, directly out the front door.

To my right is the door, make a right down the hallway which leads to the stairs and directly out the rear of the building.

If you are alerted for fire, please move in a calm and orderly manner to the nearest exit. Finally, let the record reflect that the minutes of this meeting will accurately reflect the topics addressed during this meeting but will not be a verbatim transcript of tonight’s proceedings. Thank you. I direct the Municipal Clerk to enter into the minutes of this meeting these announcements.

<u>ROLL CALL</u>	<u>PRESENT</u>	<u>ABSENT</u>
Committeeman DiNardo	_____	_____
Committeewoman Kiley	_____	_____
Committeewoman Ronchetti	_____	_____
Deputy Mayor Aagre	_____	_____
Mayor Sachs	_____	_____

Approval of Executive Session Minutes – May 19, 2015.

Offered \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Roll Call: Committeeman DiNardo \_\_\_\_\_ Committeewoman Kiley \_\_\_\_\_

Committeewoman Ronchetti \_\_\_\_\_ Deputy Mayor Aagre \_\_\_\_\_

Mayor Sachs \_\_\_\_\_  
(abstain)

### Reports

MUNICIPAL COURT – April 2015 – Total fees collected - \$24,863.81.

POLICE DEPARTMENT – April 2015 – Total Calls Handled – 1,924.

CONSTRUCTION OFFICIAL – April 2015 – Total fees collected - \$34,474.00.

DEPARTMENT OF PUBLIC WORKS – April 2015 – Received and read.

### Resolutions, Motions and Appointments:

Resolutions #146 through #149 are by Consent Agenda. All matters listed under Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion. There will be no separate discussions of these items. If discussion is desired by the Mayor or any member of the Township Committee, that item will be removed and will be considered separately. Advance copies of each resolution have been given to each Committee Member. The original resolutions are with the Municipal Clerk for inspection as listed below.

146. Refund of Swim Club Fees to Jeanne Greenwald.

147. Authorizing the Mayor to execute an Interlocal Agreement with the Board of Education for police supervision at school activities.

148. Authorizing the Municipal Administrator to execute an agreement for an Employee Group Membership Plan with Meridian Fitness & Wellness.

149. Refund of the overpayment of taxes due to a disabled person's deduction for Block 200, Lot 14.

Offered \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Roll Call: Committeeman DiNardo \_\_\_\_\_ Committeewoman Kiley \_\_\_\_\_

Committeewoman Ronchetti \_\_\_\_\_ Deputy Mayor Aagre \_\_\_\_\_

Mayor Sachs \_\_\_\_\_

150. Insertion of an item of revenue in the 2015 budget from the NJ Department of Environmental Protection for the Clean Communities Fund.

Offered \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Roll Call: Committeeman DiNardo \_\_\_\_\_ Committeewoman Kiley \_\_\_\_\_

Committeewoman Ronchetti \_\_\_\_\_ Deputy Mayor Aagre \_\_\_\_\_

Mayor Sachs \_\_\_\_\_

151. Authorizing the sale of surplus fill.

Offered \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Roll Call: Committeeman DiNardo \_\_\_\_\_ Committeewoman Kiley \_\_\_\_\_

Committeewoman Ronchetti \_\_\_\_\_ Deputy Mayor Aagre \_\_\_\_\_

Mayor Sachs \_\_\_\_\_

152. Authorizing the retainment of Heyer, Gruel & Associates as Planners for matters that may be assigned by the Township Committee.

Offered \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Roll Call: Committeeman DiNardo \_\_\_\_\_ Committeewoman Kiley \_\_\_\_\_

Committeewoman Ronchetti \_\_\_\_\_ Deputy Mayor Aagre \_\_\_\_\_

Mayor Sachs \_\_\_\_\_

153. 2015 Swim Club Salaries.

Offered \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Roll Call: Committeeman DiNardo \_\_\_\_\_ Committeewoman Kiley \_\_\_\_\_

Committeewoman Ronchetti \_\_\_\_\_ Deputy Mayor Aagre \_\_\_\_\_

Mayor Sachs \_\_\_\_\_

**Payment of Bills:**

Advance bill lists have been supplied to each Committee Member.

Offered \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Roll Call: Committeeman DiNardo \_\_\_\_\_ Committeewoman Kiley \_\_\_\_\_

Committeewoman Ronchetti \_\_\_\_\_ Deputy Mayor Aagre \_\_\_\_\_

Mayor Sachs \_\_\_\_\_

**Citizens Hearing:**

**Motion to close hearing:**

Offered \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Voice Vote: \_\_\_\_\_

**Motion to adjourn:**

Offered \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Voice Vote: \_\_\_\_\_

Time: \_\_\_\_\_

RESOLUTION

WHEREAS, the Hazlet Swim and Tennis Club of the Township of Hazlet, in the County of Monmouth, State of New Jersey, collected monies associated with a seasonal pool membership; and

WHEREAS, said monies have been received from the following and were deposited into the Swim Pool Operating Fund under Membership Fees; and

WHEREAS, due to medical circumstances, Jeanne Greenwald will be unable to utilize her membership for the 2015 season;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee that the Chief Financial Officer be authorized to return such fees; and

BE IT FURTHER RESOLVED that the Municipal Clerk forward a certified copy of this resolution to the applicant and to the Finance Office.

<u>APPLICANT</u>	<u>AMOUNT OF REFUND</u>
Jeanne Greenwald 196 Hudson Avenue Middletown, NJ 07748	\$117.00

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 1<sup>st</sup> day of June, 2015.

\_\_\_\_\_  
Evelyn A. Grandi  
Municipal Clerk

RESOLUTION

WHEREAS, the Township of Hazlet, located at 1766 Union Avenue, Hazlet, NJ, the Hazlet Policemen's Benevolent Association Local 189, located at 255 Middle Road, Hazlet, NJ, the Hazlet Township Chief of Police, also 255 Middle Road, Hazlet, NJ and the Hazlet Township Board of Education, located at 421 Middle Road, Hazlet, NJ have heretofore entered into an Interlocal Agreement for Police supervision at school activities; and

WHEREAS, it is the desire of the Hazlet Township Committee, the Policemen's Benevolent Association, the Chief of Police and the Hazlet Township Board of Education to renew the Interlocal Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Hazlet Township that the Mayor is hereby authorized to execute the Interlocal Agreement for the period of July 1, 2015 through June 30, 2018.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 1<sup>st</sup> day of June, 2015.

\_\_\_\_\_  
Evelyn A. Grandi  
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Hazlet Township Committee that Dennis Pino, Municipal Administrator is hereby authorized to execute an Employee Group Membership Agreement with Meridian Fitness & Wellness.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 1<sup>st</sup> day of June, 2015.

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Evelyn A. Grandi  
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Mayor and the Township Committee of Hazlet Township, County of Monmouth, State of New Jersey, that the proper officers be and they are hereby authorized to REFUND the following over-payments of taxes due to the granting of Disabled Person's deduction by the Tax Assessor made by the following:

BLOCK	LOT	NAME	AMOUNT	YEAR
200	14	Meehan, William A.	\$250.00	2015

NOW, THEREFORE, BE IT RESOLVED, that a copy of this Resolution be forwarded to the Tax Collector and the Chief Financial Officer.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 1<sup>st</sup> day of June, 2015.

\_\_\_\_\_  
EVELYN A. GRANDI  
Municipal Clerk

RESOLUTION

REQUESTING APPROVAL OF ITEMS OF REVENUE AND  
APPROPRIATION N.J.S. 40A:4-87  
CLEAN COMMUNITIES GRANT

WHEREAS, N.J.S 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Committee of the Township of Hazlet in the County of Monmouth, New Jersey, hereby requests the Director of Division of Local Government Services to approve the insertion of an item of revenue in the budget year 2015 in the sum of \$40,260.27, which is now available from the New Jersey Department of Environmental Protection – Clean Communities Fund in the amount of \$40,260.27; and

BE IT FURTHER RESOLVED, that the like sum of \$40,260.27 is hereby appropriated under the caption New Jersey Department of Environmental Protection – Clean Communities Fund; and

BE IT FURTHER RESOLVED that the above is the result of funds from the New Jersey Department of Environmental Protection – Clean Communities Fund in the amount of \$40,260.27.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 1<sup>st</sup> day of June, 2015.

\_\_\_\_\_  
Evelyn A. Grandi  
Municipal Clerk

RESOLUTION

WHEREAS, the Township of Hazlet has surplus fill material stored at the Department of Public Works; and

WHEREAS, the estimated fair value of the surplus fill material does not exceed \$5,400.00 that amount being 15 percent of the Township's bid threshold.

NOW, THEREFORE, BE IT RESOLVED pursuant to N.J.S.A. 40A:11-36(1), the surplus fill material shall be sold privately, without a public sale, at a price of \$1.00.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of the Township of Hazlet, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee of the Township of Hazlet at its meeting held on June 1, 2015.

\_\_\_\_\_  
Evelyn A. Grandi  
Municipal Clerk

## RESOLUTION

WHEREAS, the Township of Hazlet is in need of planning services to review development proposals within the Township, and to assist in preparation of development ordinances; and

WHEREAS, this contract is awarded as a professional service contract pursuant to N.J.S.A. 40A:11-5 without public bidding thereon.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hazlet, County of Monmouth, State of New Jersey that the firm of Heyer, Gruel & Associates is retained by the Township of Hazlet for planning services on matters as may be assigned; and

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are authorized to execute and to attest to a professional services contract with Heyer, Gruel & Associates, after review by the Township Attorney, on terms deemed to be in the best interest of the municipality.

BE IT FURTHER RESOLVED the term of the contract shall be for a period of one year.

BE IT FURTHER RESOLVED that the award of this contract does not guarantee that any work shall be assigned to Heyer, Gruel & Associates or that other planning professionals may not be retained by the Township of Hazlet during the term of this contract.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of the Township of Hazlet, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee of the Township of Hazlet at its meeting held on June 1, 2015.

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Evelyn A. Grandi  
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that the following named employees be and they are hereby appointed to the Hazlet Swim & Tennis Club for the 2015 season:

<u>NAME/TITLE</u>	<u>SALARY</u>
Nicole D'achille - Lifeguard	\$8.38/hour
Joseph Huber – Lifeguard	\$8.38/hour
Leah Johnson – Lifeguard	\$8.38/hour
Lori Purcell – Lifeguard	\$8.38/hour
Evan Robinson – Lifeguard	\$8.38/hour

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 1<sup>st</sup> day of June, 2015.

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Evelyn A. Grandi  
Municipal Clerk