

May 6, 2014

AGENDA

Regular Meeting of the Hazlet Township Committee held at _____ p.m.

Salute to the flag and moment of silent prayer called by Mayor.

Mayor's Statement – Open Public Meetings Act & Emergency Fire Exits.

In Compliance with the “Open Public Meetings Act” of the State of New Jersey, adequate notice of this meeting of the Township Committee was provided in the following manner:

- (A) On January 6, 2014, advance written notice of this meeting was posted at:
1766 Union Avenue, Hazlet, New Jersey.
- (B) On January 6, 2014, advance written notice of this meeting was forwarded to the Independent and published in the Asbury Park Press on January 8, 2014.
- (C) On January 6, 2014, copies of advance written notice of this meeting were mailed to all persons who requested and paid for such notices on or before January 1, 2014.

FIRE EXITS are located in the directions I am indicating:

Farther down at the end of the room, through the doors and down the stairs, directly out the front door.

To my right is the door, make a right down the hallway which leads to the stairs and directly out the rear of the building.

If you are alerted for fire, please move in a calm and orderly manner to the nearest exit. Finally, let the record reflect that the minutes of this meeting will accurately reflect the topics addressed during this meeting but will not be a verbatim transcript of tonight's proceedings. Thank you. I direct the Municipal Clerk to enter into the minutes of this meeting these announcements.

ROLL CALL

PRESENT

ABSENT

Committeeman Aagre

Committeewoman Ronchetti

Committeeman Sachs

Deputy Mayor Belasco

Mayor DiNardo

Approval of Minutes – Regular Meeting – April 15, 2014.
Workshop Meeting – April 15, 2014 and April 22, 2014.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeewoman Ronchetti _____
(abstain 4/22/14)

Committeeman Sachs _____ Deputy Mayor Belasco _____

Mayor DiNardo _____

Approval of Executive Session Minutes – April 15, 2014 and April 22, 2014.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeewoman Ronchetti _____
(abstain 4/22/14)

Committeeman Sachs _____ Deputy Mayor Belasco _____

Mayor DiNardo _____

Volunteer Recognition

Proclamation – Paint the Town Purple – 2014 Relay for Life

Accepted by: _____

Reports:

MUNICIPAL JUDGE – March 2014 – Total fees collected - \$25,632.17.

DEPARTMENT OF PUBLIC WORKS – March 2014 – Received and read.

CONSTRUCTION OFFICIAL – March – Total fees collected - \$31,387.00.

Mayors Appointment - S-1 – Open Space Advisory Council – Audrey Tyler.

Resolutions, Motions and Appointments:

Resolutions #126 through #133 are by Consent Agenda. All matters listed under Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion. There will be no separate discussions of these items. If discussion is desired by the Mayor or any member of the Township Committee, that item will be removed and will be considered separately. Advance copies of each resolution have been given to each Committee Member. The original resolutions are with the Municipal Clerk for inspection as listed below.

- 126. One hundred percent disable veteran exemption for Block 120.08, Lot 1.
- 127. Refund of the overpayment of taxes for Block 120.08, Lot 1 due to a disabled veterans exemption.
- 128. Refund of the overpayment of taxes for Block 183.05, Lot 4 due to a disabled veterans deduction.
- 129. Refund of the overpayment of taxes for Block 159.01, Lot 4 due to a disabled veterans deduction.
- 130. Refund of the overpayment of sewer charges for Block 248, Lot 23.
- 131. Supporting Senate Concurrent Resolution Number 84 and Assembly Concurrent Resolution Number 130 for Sustainable State Funding for Preservation and Stewardship of Open Space, Parks, Farmland and Historic Sites in New Jersey.
- 132. Authorizing the participation in an interlocal with the National Joint Powers Alliance.
- 133. Reduction of the performance guarantee for Quick Chek, Block 68.13, Lot 10.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeewoman Ronchetti _____
Committeeman Sachs _____ Deputy Mayor Belasco _____
Mayor DiNardo _____

- 134. 2014 Salary for Philip Meehan.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeewoman Ronchetti _____
Committeeman Sachs _____ Deputy Mayor Belasco _____
Mayor DiNardo _____

135. Authorizing CME Associates to perform LSRP Services for a Natural Background Arsenic Investigation for the Pflieger property in an amount not to exceed \$5,230.00.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeewoman Ronchetti _____
Committeeman Sachs _____ Deputy Mayor Belasco _____
Mayor DiNardo _____

136. Authorizing CME Associates to perform LSRP Services for Vapor Intrusion Investigation for the Hazlet Police Station in an amount not to exceed \$8,650.00.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeewoman Ronchetti _____
Committeeman Sachs _____ Deputy Mayor Belasco _____
Mayor DiNardo _____

137. Appointment of Shawn Werthwein as a permanent full time Laborer, with a CDL, in the Department of Public Works.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeewoman Ronchetti _____
Committeeman Sachs _____ Deputy Mayor Belasco _____
Mayor DiNardo _____

138. Appointment of Scott Whalen as a permanent full time Laborer, with a CDL, in the Department of Public Works.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeewoman Ronchetti _____

Committeeman Sachs _____ Deputy Mayor Belasco _____

Mayor DiNardo _____

139. 2014 Salary for Barbara Hilliard.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeewoman Ronchetti _____

Committeeman Sachs _____ Deputy Mayor Belasco _____

Mayor DiNardo _____

140. Salary increase for Mary Lynch.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeewoman Ronchetti _____

Committeeman Sachs _____ Deputy Mayor Belasco _____

Mayor DiNardo _____

Ordinance Introductions:

1. BOND ORDINANCE TO AUTHORIZE THE ACQUISITION OF NEW INFORMATION TECHNOLOGY EQUIPMENT AND A NEW AUTOMOTIVE VEHICLE, INCLUDING ORIGINAL APPARATUS AND EQUIPMENT, IN BY AND FOR THE TOWNSHIP OF HAZLET, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM EOF \$350,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS

Title read by: _____

Hearing Date: May 20, 2014.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeewoman Ronchetti _____

Committeeman Sachs _____ Deputy Mayor Belasco _____

Mayor DiNardo _____

2. AN ORDINANCE FIXING AND ESTABLISHING THE SCHEDULE OF SALARIES, SALARY RANGES, INCREMENTS, WAGES AND FEES FOR CERTAIN OFFICIALS AND EMPLOYEES OF HAZLET TOWNSHIP, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

Title read by: _____

Hearing Date: May 20, 2014.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeewoman Ronchetti _____

Committeeman Sachs _____ Deputy Mayor Belasco _____

Mayor DiNardo _____

3. ORDINANCE OF THE TOWNSHIP OF HAZLET, COUNTY OF MONMOUTH, AND STATE OF NEW JERSEY, PROVIDING FOR THE IMPLEMENTATION IN THE TOWNSHIP OF HAZLET OF A FIVE-YEAR TAX EXEMPTION AND ABATEMENT LAW FOR SINGLE FAMILY AND MULTI-FAMILY DWELLINGS PURSUANT TO N.J.S.A. 40A:21-1, ET SEQ.

Title read by: _____

Hearing Date: May 20, 2014.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeewoman Ronchetti _____

Committeeman Sachs _____ Deputy Mayor Belasco _____

Mayor DiNardo _____

4. ORDINANCE OF THE TOWNSHIP OF HAZLET, COUNTY OF MONMOUTH, AND STATE OF NEW JERSEY, ESTABLISHING A PROGRAM FOR PUBLIC INFORMATION (PPI) COMMITTEE FOR PURPOSES OF PUBLIC OUTREACH IN THE NATIONAL FLOOD INSURANCE PROGRAM COMMUNITY RATING SYSTEM

Title read by: _____

Hearing Date: May 20, 2014.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeewoman Ronchetti _____

Committeeman Sachs _____ Deputy Mayor Belasco _____

Mayor DiNardo _____

Payment of Bills:

Advance bill lists having been supplied to each Committee Member.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeewoman Ronchetti _____

Committeeman Sachs _____ Deputy Mayor Belasco _____

Mayor DiNardo _____

Citizens Hearing:

Motion to close hearing:

Offered _____ 2nd _____

Voice Vote: _____

Motion to adjourn:

Offered _____ 2nd _____

Voice Vote: _____

Time: _____

WHEREAS, Relay for Life is the signature activity of the American Cancer Society and celebrates cancer survivors (anyone who has ever been diagnosed with cancer) and caregivers, and remembers those lost to the disease; and empowers individuals and communities to fight back against cancer; and

WHEREAS, money raised during the American Cancer Society Relay For Life of Hazlet Township helps the Society save lives and create more birthdays by helping individuals stay well, get well, find cures and fight back; and

WHEREAS, Relay For Life of Hazlet Township helps make possible programs such as free wigs and head wear from the wig bank, rides to and from treatment, Look Good...Feel Better sessions for men and women undergoing treatment, support networks, and cancer care specialists who are there to answer your questions 24/7 any time or day of the week and funds more than \$100 million in cancer research each year; and

WHEREAS, the Township Committee of the Township of Hazlet is requesting that all its citizens help paint the town purple by tying purple ribbons around their trees to support the 2014 Relay for Life.

NOW, THEREFORE, BE IT RESOLVED, that I, James DiNardo, Mayor of the Township of Hazlet, do hereby proclaim the Month of May as

"RELAY FOR LIFE – PAINT THE TOWN PURPLE"

in the Township of Hazlet and encourage citizens to participate in the Relay For Life of Hazlet Township, an overnight event, on May 30, 2014 at Raritan High School.

James DiNardo, Mayor

May 6, 2014

S-1

MAYOR'S APPOINTMENTS - OPEN SPACE ADVISORY COUNCIL

Audrey Tyler - Alternate #2

for an unexpired term ending on
December 31, 2015.

RESOLUTION

WHEREAS, the Tax Assessor of Hazlet Township has been provided sufficient proof that the property known as 563 South Laurel Avenue, Block 120.08 Lot 1, in Hazlet Township is owned by Edward Sparacio, a 100% permanently and totally disabled veteran,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of Hazlet Township, that pursuant to the authority of N.J.S.A. 54:4-3(A), the Tax Assessor is hereby authorized to exempt 563 South Laurel Avenue, Block 120.08 Lot 1, the residence of Edward Sparacio, from the prorated assessment of property effective April 9, 2014 and the Tax Collector is hereby authorized to cancel any previously assessed property taxes due subsequent to April 9, 2014,

BE IT RESOLVED, that a copy of this Resolution be forwarded to the Tax Collector, Tax Assessor and the Chief Financial Officer.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 6th day of May, 2014.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Mayor and the Township Committee of Hazlet Township, County of Monmouth, State of New Jersey, that the proper officers be and they are hereby authorized to REFUND the following over-payment of taxes due to the granting of a 100% Disabled Veteran's exemption by the Tax Assessor made by the following:

BLOCK	LOT	NAME	AMOUNT	YEAR
120.08	1	Sparacio, Edward	\$1,831.50	2014

NOW THEREFORE BE IT RESOLVED, that a copy of this Resolution be forwarded to the Tax Collector and the Chief Financial Officer.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 6th day of May, 2014.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Mayor and the Township Committee of Hazlet Township, County of Monmouth, State of New Jersey, that the proper officers be and they are hereby authorized to REFUND the following over-payments of taxes due to the granting of a Widow of a Veteran's deduction by the Tax Assessor made by the following:

BLOCK	LOT	NAME	AMOUNT	YEAR
183.05	4	Mastromauro, Emily	\$250.00	2014

NOW THEREFORE BE IT RESOLVED, that a copy of this Resolution be forwarded to the Tax Collector and the Chief Financial Officer.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 6th day of May, 2014.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Mayor and the Township Committee of Hazlet Township, County of Monmouth, State of New Jersey, that the proper officers be and they are hereby authorized to REFUND the following over-payments of taxes due to the granting of Veteran's deduction by the Tax Assessor made by the following:

BLOCK	LOT	NAME	AMOUNT	YEAR
159.01	4	Borlo, Anthony	\$250.00	2014

NOW THEREFORE BE IT RESOLVED, that a copy of this Resolution be forwarded to the Tax Collector and the Chief Financial Officer.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 6th day of May, 2014.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Mayor and the Township Committee of Hazlet Township, County of Monmouth, State of New Jersey, that the proper officers be and they are hereby authorized to REFUND the following over-payments of sewer charges made by the following:

BLOCK	LOT	NAME	AMOUNT	YEAR
248	23	Virgo Municipal Finance	\$102.32	2014

NOW THEREFORE BE IT RESOLVED, that a copy of this Resolution be forwarded to the Sewer Director and the Chief Financial Officer.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 6th day of May, 2014.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

WHEREAS, New Jersey has a long and successful history of preserving open space, parks, farmland and historic sites; and

WHEREAS, the Green Acres Program has helped to preserve almost 640,000 acres of land and supported more than 1,100 park development projects over the past 50 years, the State Agricultural Development Committee has preserved more than 200,000 acres of farmland over the past 30 years; and since 1990 the Historic Trust has awarded more than \$149 million matching grants for 734 capital preservation and planning projects throughout the state; and

WHEREAS, all remaining funds for these programs under the Green Acres, Water Supply and Floodplain Protection, Farmland and Historic Preservation Bond Act of 2009 were fully allocated by the end of 2012; and

WHEREAS, Monmouth County has been a direct beneficiary of, and partner to, these critical state preservation programs; and

WHEREAS, substantial unmet needs remain for additional land and water protection, park development, farmland and historic preservation, for the health and welfare of our communities and residents; and

WHEREAS, it is imperative that a long term, stable and reliable source of funding be established in order to: sustain open space, farmland and historic preservation programs beyond the 2009 Bond Act; improve and ensure proper stewardship of parks, preserved lands, and historic sites; provide equitable access to quality parks and recreation in urban, suburban, and rural areas; match and leverage county, local, and private funds for these purposes; protect drinking water supplies, water quality and alleviate costly flood damages; preserve fish and wildlife habitat and provide public access for hunting and fishing; revitalize cities and towns; and protect our quality of life and economic prosperity.

NOW, THEREFORE, BE IT RESOLVED on this 6th day of May, 2014 by the Hazlet Township Committee, that:

1. The Township of Hazlet supports the establishment of a long term, dedicated source of state funding for these purposes, and more specifically, supports the passage of Senate Concurrent Resolution No. 84 and Assembly Concurrent Resolution No. 130. However, Hazlet Township believes that natural resource damages (NRD) funding should remain as compensatory restoration for communities impacted by oil spills and toxic dumping, and therefore request that the language referencing natural resource damages as a source of statewide open space funding be removed from this legislation.

2. A certified copy of this resolution be sent to Governor Chris Christie, the Monmouth County Legislative Delegation, the Monmouth County Board of Chosen Freeholders, Monmouth County municipalities, the New Jersey State League of Municipalities, the Monmouth Conservation Foundation and NJ Keep it Green.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 6th day of May, 2014.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that the Township participate in an interlocal with NJPA (National Joint Powers Alliance) for purchases for Hazlet Township.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 6th day of May, 2014

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

WHEREAS, Quick Chek Corporation heretofore deposited with the Township of Hazlet a certain performance guarantee with adequate surety in the principal amount of \$7,362.00 to assure the completion in a satisfactory fashion certain public improvements in connection with that certain project known as **QUICK CHEK SIGN, Block 68.13, Lot 10**; and

WHEREAS, a release of said performance guarantee has been requested on said project; and

WHEREAS, the Township Engineer, in a report dated April 22, 2014 has recommended that the performance guarantee not be released because of outstanding items remaining on the Bonded Improvements Status Report; and

WHEREAS, the Township Engineer further recommended that the performance guarantee can be reduced by \$5,153.00;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hazlet that the appropriate officers and employees of the Township of Hazlet be and they are hereby authorized and directed to execute such documents or take such other actions as may be necessary or required to reduce that certain performance guarantee deposited with the Township of Hazlet in connection with Quick Chek Sign from \$7,362.00 to the sum of \$2,209.00; and

BE IT FURTHER RESOLVED that the Township Engineer has also recommended that the Township of Hazlet reduce the 10% cash portion of the performance guarantee deposited with the Township of Hazlet in connection with Quick Chek Sign from \$818.00 to the sum of \$245.00; and

The reduction of the performance guarantees should be contingent upon the following:

1. The future maintenance guarantee amount will be 15% of the original cost of improvements, or \$1,022.40 (15% of \$6,816.00), and shall be for a term of two (2) years; and
2. Payment will be made of any pending engineering and administrative fees, as well as the fees to address this performance guarantee reduction request.
3. An additional amount of \$500.00 will be posted to the escrow account for the payment of future engineering and administrative fees.

BE IT FURTHER RESOLVED that the authority and direction herein contained is not intended to be nor should it be construed as an acceptance by the Township of Hazlet of all or any portion of the public improvements involved in said project; and

BE IT FURTHER RESOLVED that the Municipal Clerk be and she is hereby directed to transmit certified copies of this resolution to the Township Engineer and Quick Chek Corporation.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a resolution duly passed and adopted by the Township Committee at its meeting held on the 6th day of May, 2014.

EVELYN A. GRANDI
Municipal Clerk

RESOLUTION

WHEREAS, the Township Committee of Hazlet Township has adopted an Ordinance establishing by title the salaries, wages and fees for certain employees of Hazlet Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Hazlet Township that Deputy Police Chief Phil Meehan's salary for 2014 will be \$133,951.50 prorated, retroactive to and including January 1, 2014.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 6th day of May, 2014.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that CME Associates be and they are hereby authorized to perform (LSRP) Licensed Site Remediation Services for a Natural Background Arsenic Investigation for the Pflieger property in an amount not to exceed \$5,230.00.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 6th day of May, 2014.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that CME Associates be and they are hereby authorized to perform (LSRP) Licensed Site Remediation Services for a Vapor Intrusion Investigation for the Hazlet Township Police Station property in an amount not to exceed \$8,650.00.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 6th day of May, 2014.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that Shawn Werthwein be and is hereby appointed as a permanent full time laborer with a CDL for the Department of Public Works; and

BE IT FURTHER RESOLVED that he be compensated at an annual salary of \$34,928.26 prorated retroactive to and including April 28, 2014; and

BE IT FURTHER RESOLVED that the Certifying Agent file the necessary paperwork with the Department of Personnel.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 6th day of May, 2014.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that Scott Whalen be and is hereby appointed as a permanent full time laborer with a CDL for the Department of Public Works; and

BE IT FURTHER RESOLVED that he be compensated at an annual salary of \$34,928.26 prorated retroactive to and including April 17, 2014; and

BE IT FURTHER RESOLVED that the Certifying Agent file the necessary paperwork with the Department of Personnel.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 6th day of May, 2014.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

WHEREAS, the Township Committee of Hazlet Township has adopted an Ordinance establishing by title the salaries, wages and fees for certain employees of Hazlet Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Hazlet Township that Barbara Hilliard's salary for 2014 will be \$25,149.12 prorated, retroactive to and including January 1, 2014.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 6th day of May, 2014.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee that Mary Lynch receive a salary increase in the amount of \$5,000.00 retroactive to and including January 1, 2014; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Finance Department.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee as its meeting held on the 6th day of May, 2014.

Evelyn A. Grandi
Municipal Clerk

BOND ORDINANCE TO AUTHORIZE THE ACQUISITION OF NEW INFORMATION TECHNOLOGY EQUIPMENT AND A NEW AUTOMOTIVE VEHICLE, INCLUDING ORIGINAL APPARATUS AND EQUIPMENT, IN, BY AND FOR THE TOWNSHIP OF HAZLET, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$350,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS

BE IT ORDAINED by the Township Committee of the Township of Hazlet, in the County of Monmouth, State of New Jersey, as follows:

Section 1. The Township of Hazlet, in the County of Monmouth, State of New Jersey (the "Township") is hereby authorized to acquire new information technology equipment and a new automotive vehicle, including original apparatus and equipment, in, by and for said Township, as more particularly described in Section 4 hereof. Said improvements shall include all work, materials and appurtenances necessary and suitable therefor.

Section 2. There is hereby appropriated to the payment of the cost of making the improvements described in Sections 1 and 4 hereof (hereinafter referred to as "purposes"), the respective amounts of money hereinafter stated as the appropriation for said respective purposes. Said appropriation shall be met from the proceeds of the sale of the bonds authorized and the down payment appropriated by this ordinance. Said improvements shall be made as general improvements and no part of the cost thereof shall be assessed against property specially benefited.

Section 3. It is hereby determined and stated that the making of such improvements is not a current expense of said Township.

Section 4. The several purposes hereby authorized for the financing of which said obligations are to be issued are set forth in the following "Schedule of Improvements, Purposes and Amounts" which schedule also shows (1) the amount of the appropriation and the estimated cost of each such purpose, and (2) the amount of each sum which is to be provided by the down

payment hereinafter appropriated to finance such purposes, and (3) the estimated maximum amount of bonds and notes to be issued for each such purpose, and (4) the period of usefulness of each such purpose, according to its reasonable life, computed from the date of said bonds:

SCHEDULE OF IMPROVEMENTS, PURPOSES AND AMOUNTS

A. Acquisition of a new automotive vehicle, including original apparatus and equipment, consisting of an ambulance for the use of the Hazlet Township First Aid and Rescue Squad.

Appropriation and Estimated Cost	\$200,000
Down Payment Appropriated	\$ 40,000
Bonds and Notes Authorized	\$160,000
Period of Usefulness	5 years

B. Acquisition of new information technology equipment consisting of mobile data terminals for the use of the Police Department.

Appropriation and Estimated Cost	\$150,000
Down Payment Appropriated	\$ 50,000
Bonds and Notes Authorized	\$100,000
Period of Usefulness	7 years

Aggregate Appropriation and Estimated Cost	\$350,000
Aggregate Down Payment Appropriated	\$ 90,000
Aggregate Amount of Bonds and Notes Authorized	\$260,000

Section 5. The cost of such purposes, as hereinbefore stated, includes the aggregate amount of \$5,000 which is estimated to be necessary to finance the cost of such purposes, including architect's fees, accounting, engineering and inspection costs, legal expenses and other expenses, including interest on such obligations to the extent permitted by Section 20 of the Local Bond Law (Chapter 2 of Title 40A of the New Jersey Statutes Annotated, as amended; the "Local Bond Law").

Section 6. It is hereby determined and stated that moneys exceeding \$90,000, appropriated for down payments on capital improvements or for the capital improvement fund in budgets heretofore adopted for said Township, are now available to finance said purposes. The sum of \$90,000 is hereby appropriated from such moneys to the payment of the cost of said purposes.

Section 7. To finance said purposes, bonds of said Township of an aggregate principal amount not exceeding \$260,000 are hereby authorized to be issued pursuant to the Local Bond Law. Said bonds shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law. All matters with respect to said bonds not determined by this ordinance shall be determined by resolutions to be hereafter adopted.

Section 8. To finance said purposes, bond anticipation notes of said Township of an aggregate principal amount not exceeding \$260,000 are hereby authorized to be issued pursuant to the Local Bond Law in anticipation of the issuance of said bonds. In the event that bonds are issued pursuant to this ordinance, the aggregate amount of notes hereby authorized to be issued shall be reduced by an amount equal to the principal amount of the bonds so issued. If the aggregate amount of outstanding bonds and notes issued pursuant to this ordinance shall at any time exceed the sum first mentioned in this section, the moneys raised by the issuance of said bonds shall, to not less than the amount of such excess, be applied to the payment of such notes then outstanding.

Section 9. Each bond anticipation note issued pursuant to this ordinance shall be dated on or about the date of its issuance and shall be payable not more than one year from its date, shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law and may be renewed from time to time pursuant to and within limitations prescribed by the Local Bond Law. Each of said bond anticipation notes shall be signed by the Mayor and by a financial officer and shall be under the seal of said Township and attested by the

Municipal Clerk or Deputy Municipal Clerk. Said officers are hereby authorized to execute said notes in such form as they may adopt in conformity with law. The power to determine any matters with respect to said notes not determined by this ordinance and also the power to sell said notes, is hereby delegated to the Chief Financial Officer who is hereby authorized to sell said notes either at one time or from time to time in the manner provided by law.

Section 10. It is hereby determined and declared that the average period of usefulness of said purposes, according to their reasonable lives, taking into consideration the respective amounts of bonds or notes authorized for said purposes, is a period of 5.76 years computed from the date of said bonds.

Section 11. It is hereby determined and stated that the Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the office of the Municipal Clerk of said Township, and that such statement so filed shows that the gross debt of said Township, as defined in Section 43 of the Local Bond Law, is increased by this ordinance by \$260,000 and that the issuance of the bonds and notes authorized by this ordinance will be within all debt limitations prescribed by said Local Bond Law.

Section 12. Any funds received from private parties, the County of Monmouth, the State of New Jersey or any of their agencies or any funds received from the United States of America or any of its agencies in aid of such purposes, shall be applied to the payment of the cost of such purposes, or, if bond anticipation notes have been issued, to the payment of the bond anticipation notes, and the amount of bonds authorized for such purposes shall be reduced accordingly.

Section 13. The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program

as approved by the Director, Division of Local Government Services, is on file with the Municipal Clerk and is available for public inspection.

Section 14. The Township intends to issue the bonds or notes to finance the cost of the improvements described in Sections 1 and 4 of this bond ordinance. If the Township incurs such costs prior to the issuance of the bonds or notes, the Township hereby states its reasonable expectation to reimburse itself for such expenditures with the proceeds of such bonds or notes in the maximum principal amount of bonds or notes authorized by this bond ordinance.

Section 15. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this ordinance. Said obligations shall be direct, unlimited and general obligations of the Township, and the Township shall levy ad valorem taxes upon all the taxable real property within the Township for the payment of the principal of and interest on such bonds and notes, without limitation as to rate or amount.

Section 16. This ordinance shall take effect twenty days after the first publication thereof after final passage.

AN ORDINANCE FIXING AND ESTABLISHING THE SCHEDULE
OF SALARIES, SALARY RANGES, INCREMENTS, WAGES AND FEES
FOR CERTAIN OFFICIALS AND EMPLOYEES OF HAZLET TOWNSHIP,
COUNTY OF MONMOUTH, STATE OF NEW JERSEY

BE IT ORDAINED by the Township Committee of Hazlet Township, County of Monmouth and State of New Jersey as follows:

SECTION 1 The following is a schedule of salaries, salary ranges, increments, wages and fees for certain offices and positions under the municipal government of Hazlet Township.

<u>TITLE</u>	<u>SALARIES AND RANGES</u>
Fire Subcode Official (Part Time)	\$22.00 – \$40.00 – per hour
Secretary Environmental Commission	\$100.00 - \$150.00 per meeting
Secretary Open Space Commission	\$100.00 - \$150.00 per meeting
Secretary Recreation Commission	\$100.00 - \$150.00 per meeting

Section 2 – The Governing Body will adopt a resolution specifying the person or persons within each designation, where applicable.

Section 3 – This ordinance will take effect upon its final passage, adoption and publication in the manner prescribed by law and the salaries set forth herein shall be retroactive, where applicable.

ORDINANCE OF THE TOWNSHIP OF HAZLET, COUNTY OF MONMOUTH, AND STATE OF NEW JERSEY, PROVIDING FOR THE IMPLEMENTATION IN THE TOWNSHIP OF HAZLET OF A FIVE-YEAR TAX EXEMPTION AND ABATEMENT LAW FOR SINGLE FAMILY AND MULTI-FAMILY DWELLINGS PURSUANT TO N.J.S.A. 40A:21-1, ET. SEQ.

WHEREAS, N.J.S.A. 40A:21-1, et. seq., is known as the Five-Year Exemption and Abatement Law; and

WHEREAS, Article VIII, Section 1, Paragraph 6, of the New Jersey Constitution permits municipalities to grant, for a period of five (5) years, an exemption or abatement or both from taxation in areas designated to be in need of rehabilitation; and

WHEREAS, N.J.S.A. 40A:21-2 provides for municipalities to grant five (5) year exemptions or abatement from taxation under certain conditions; and

WHEREAS, N.J.S.A. 40A:21-4 provides for municipalities to adopt an ordinance as a necessary predicate step to the establishment of eligibility requirements to receive five (5) year exemptions or abatement from taxation; and

WHEREAS, on the 1st day of April, 2014, the entire Township of Hazlet was designated as an area in need of rehabilitation as that term is defined in N.J.S.A. 40A:21-3; and

WHEREAS, the Township of Hazlet desires to provide for real estate tax incentives for single family and multi-family dwellings within the boundaries of the area in need of rehabilitation.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Township Committee of the Township of Hazlet as follows:

1. Definitions

The definitions contained in N.J.S.A. 40A:21-3 are incorporated herein by reference as if set forth at length. As used in this Chapter, words shall have the meanings as so defined unless a different meaning is expressed.

2. Tax Exemptions and Abatements Authorized

The Township hereby authorizes the utilization of tax exemption and abatement in accordance with Article VIII, Section 1, Paragraph 6, of the New Jersey Constitution and establishes the eligibility of dwellings and multiple dwellings for five (5) year tax exemptions and abatements as authorized by N.J.S.A. 40A:21-1, et. seq., throughout the entire municipality which has been designated as an area in need of rehabilitation but only to the extent set forth herein.

3. Exemptions and Abatements for Improvements to Dwellings and Multi-Family Dwellings

All dwellings which are at least twenty (20) years old shall, following receipt and approval by the Township of Hazlet of a fully-executed and complete application described herein, be exempt from taxation of the first \$25,000 in Assessor's full and true value of improvements, as defined in N.J.S.A. 40A:21-3 for a period of five (5) years following completion of such improvements, commencing with the first full tax year following completion of the improvements.

4. Applications for Tax Exemption and Abatement

Applicants for tax exemption and abatement for improvements to dwellings and multiple dwellings shall provide the municipal governing body with an application setting forth:

- a. A general description of a project for which exemption and abatement is sought;
- b. A legal description of all real estate necessary for the project;
- c. Plans, drawings and other documents as may be required by the governing body to demonstrate the structure and design of the project;
- d. A statement of the reasons for seeking tax exemption and abatement on the project, and a description of the benefits to be realized by the applicant if a tax agreement is granted;
- e. A statement showing (1) the real property taxes currently being assessed at the project site, (2) estimated tax payments that would be made annually by the applicant on the project during the period of the agreement, and (3) estimated tax payments that would be made by the applicant on the project or in the first full year following the termination of the tax agreement;
- f. If the project is a multiple dwelling, a description of the number and types of dwelling units to be provided, a description of the common elements or general common elements, and a statement of the proposed initial rentals or sales prices of the dwelling units according to type and of any rental lease or resale restrictions to

apply to the dwelling units respecting low or moderate income housing;

- g. Such other pertinent information as the governing body may require.

5. Filing of Application for Exemption With Hazlet Tax Assessor

Applications for exemption must be filed with the Hazlet Tax Assessor within thirty (30) days, including Saturdays, Sundays and legal holidays, of completion of the improvement. Every application for exemption which is filed within the time specified shall be approved and allowed to the degree the application is consistent with the provisions of this subsection, provided that the improvement for which application is made qualifies as an improvement. The granting of an exemption shall be recorded and made a permanent part of the official tax records of the Township, which records shall contain a notice of the termination date thereof.

6. Approval by Township Committee

No tax exemption shall be granted unless approved by Resolution of the Township Committee on an individual basis after review, evaluation and approval of each application for compliance with the terms of this Ordinance and the underlying statute, rules and regulations.

7. Compliance With Department of Community Affairs and Division of Taxation

No exemption of improvements from taxation shall be allowed except pursuant to statute and to duly promulgated regulations of the Department of Community Affairs and Division of Taxation, which include the requirements that the taxpayer submit to the Tax Assessor of Hazlet Township a written application, approved by the Tax Assessor, requesting said exemption which application shall be in a form prescribed by the State Division of Taxation.

8. Duration of Tax Agreements

- a. All tax agreements entered into by the Township pursuant to Sections 9 through 12 of P.L. 1991 c.441 shall be in effect for no more than the five (5) full years next following the date of completion of the project.
- b. Within thirty (30) days after the execution of a tax agreement, the Township shall forward a copy of the agreement to the Director of the Division of Local Government Services in the Department of Community Affairs.

9. Applicability of Statutory Regulatory Provisions

Every application for exemption or abatement and every exemption and abatement granted shall be subject to all the provisions of N.J.S.A. 40A:21-1, et. seq., and all rules and regulations issued thereunder.

10. Applicability of Federal, State and Local Laws

All tax abatement and exemption agreements shall provide that the applicant is subject to all federal, state and local laws and regulations.

11. Equalization

The percentage which the payment in lieu of taxes bears to the property taxes which would have been paid had an abatement not been granted for the property under the agreement shall be applied to the valuation of the property to determine the reduced valuation of the property to be included in the valuation of the municipality for determining equalization for county apportionment and school aid during the term of the tax abatement agreement covering the property.

12. Determination of Tax Due Upon Completion of Improvement

The Assessor shall determine, on October 1 of the year following the date of the completion of an improvement or construction, the true taxable value thereof. Except for projects subject to tax agreement, pursuant to sections 9 through 12 of P.L.1991, c. 441, the amount of tax to be paid for the tax year which the project is completed shall be based on the assessed valuation of the property for the current tax year, minus the amount of the abatement, if any, allowed pursuant to this act and pro rated, plus any portion of the assessed valuation of the improvement or construction not allowed an exemption pursuant to this act, also pro-rated. Subject to the provisions of the adopting ordinance, the property shall continue to be treated in the appropriate manner for each of the four tax years subsequent to the original determination by the assessor and shall be pro-rated for the final tax year in which the exemption or abatement expires.

13. Retroactivity

The granting of an exemption, or exemption and abatement, shall relate back to, and take effect as of, the date of completion of the project, or portion or stage of the project for which the exemption, or exemption and abatement, is

granted, and shall continue for five (5) annual periods from that date. The grant of the exemption, or exemption and abatement, or tax agreement shall be recorded and made a permanent part of the official tax records of the taxing district, which record shall contain a notice of the termination date thereof.

14. Cessation or Disposition of Property

If during any tax year prior to the termination of the tax abatement or exemption agreement, the applicant ceases to operate or disposes of the property or otherwise fails to meet the conditions of eligibility, the tax otherwise due if there had been no abatement or exemption shall become due and payable by the property owner. The Tax Assessor shall notify the property owner and the Tax Collector forthwith and the Tax Collector shall, within fifteen (15) days thereof, notify the owner of the property of the amount of taxes due. However, with respect to sale or other disposal of the property which it is determined that the new owner of the property will continue to use the property pursuant to the conditions which were set forth in the tax abatement or exemption agreement, the exemption or abatement shall continue.

15. Default in Tax Payments

In the event of default by the applicant, including but not limited to the failure to make timely tax or in lieu of tax payments to the municipality, the municipality shall notify the applicant, in writing, of said default. The applicant shall have thirty (30) days to cure any default. Following the thirty (30) day cure period, the municipality shall have the right to proceed against the property pursuant to the In Rem Tax Foreclosure Act, N.J.S.A. 54:4-1, et. seq. and/or may cancel the Financial Agreement upon thirty (30) days' notice to the applicant.

16. Taxes Upon Termination

At the termination of a tax abatement or exemption agreement, a project shall be subject to all applicable real property taxes as provided by state law and local ordinance.

17. Payment of Fees

No application for tax exemption or abatement shall be accepted by the municipality unless accompanied by full payment of the required application fee. Such fees shall be based on total project cost as set forth in a schedule on file with the Office of the Municipal Clerk. These fees shall be received as compensation for the legal review and related work the by municipality's departments and agencies.

18. Ordinance Sent to Department of Community Affairs

The Municipal Clerk is hereby authorized and directed to forward a certified copy of this Ordinance to the State of new Jersey Department of Community Affairs.

19. Ineligibility

No exemptions shall be granted for any property for which property taxes or any other municipal charges are delinquent or remain unpaid or for which penalties for nonpayment are due for a period of at least one (1) year, or for any property not being used in conformance with local, state or federal ordinance, regulation or statute. In addition, one and two family structures which contain home based businesses are ineligible for the tax exemption or abatement programs described herein.

20. Appeal

Appeal of any determination made by the municipality under the terms of this Ordinance shall be made to the Monmouth County Board of Taxation.

21. Amendments and Re-adoption of Ordinance

- a. An ordinance adopted pursuant to this section may be amended from time to time. An amendment to an ordinance shall not affect any exemption, abatement, or tax agreement previously granted and in force prior to the amendment.
- b. Application for exemptions and abatements from taxation may be filed pursuant to an ordinance so adopted to take initial effect in the tax year in which the ordinance is adopted, and for two years thereafter as set forth in P.L.1991, c. 441 (C. 40A:21-1 et. seq.) but no application for exemptions or abatements shall be filed for exemptions or abatements to take initial effect in the eleventh year or any tax year occurring thereafter, unless the ordinance is readopted by the governing body pursuant to this section.

This Ordinance shall become effective after second reading and publication as required by law.

**ORDINANCE OF THE TOWNSHIP OF HAZLET, COUNTY OF
MONMOUTH, AND STATE OF NEW JERSEY, ESTABLISHING A
PROGRAM FOR PUBLIC INFORMATION (PPI) COMMITTEE
FOR PURPOSES OF PUBLIC OUTREACH
IN THE NATIONAL FLOOD INSURANCE PROGRAM
COMMUNITY RATING SYSTEM**

WHEREAS, the National Flood Insurance Program (NFIP) Community Rating System (CRS) has three goals: (1) reduce and avoid flood damage to insurable property, (2) strengthen and support the insurance aspects of the NFIP, and (3) foster comprehensive floodplain management; and

WHEREAS, these goals need the understanding and support of the citizens, businesses and organizations within each community. Well informed people make better decisions and take steps to protect themselves from flooding by retrofitting their homes, buying flood insurance and planning actions to take during the next flood event, including but not limited to their support of local floodplain management efforts and measures to protect natural floodplain functions; and

WHEREAS, having an effective public information program which sets forth outreach projects to educate the community about flood risks will result in individuals more likely to take protection measures and buy flood insurance; and

WHEREAS, The Department of Homeland Security, Federal Emergency Management Agency (FEMA), has determined that the Township of Hazlet's participation in the National Flood Insurance Program (NFIP) Community Rating System (CRS) has earned the community a Class 6 rating based upon its floodplain management activities implemented and qualifies it's citizens for a twenty percent discount of the premium cost of flood insurance for NFIP policies issued or renewed in the Special Flood Hazard Areas on or after October 1, 2013; and

WHEREAS, the Township of Hazlet is now due for its five year cycle verification visit this year; and

WHEREAS, the Township of Hazlet recognizes the importance of leading the community to be more disaster resilient; and

NOW, THEREFORE, BE IT ORDAINED on this 6th day of May, 2014 by the Hazlet Township Committee, that:

1. The Township of Hazlet wishes to continue its commitment to enhance public safety, protect property and preserve the natural functions of floodplains, and to reduce flood insurance premiums for its citizens by developing a Program for Public Information Committee in which to examine and execute public information initiatives.
2. The membership of the Program for Public Information Committee shall meet the following Community Rating System criteria:
 - a) There must be at last five people on the committee.

- b) There must be representation from the community's floodplain management office.
 - c) There must be representation from the community's public information office, if one exists.
 - d) At least half of the members must be from outside the local government ("stakeholders").
3. Each of the members shall serve a one (1) year term effective upon the creation of the position by the Township Committee.