

November 2, 2015

AGENDA

**Regular Meeting** of the Hazlet Township Committee held at \_\_\_\_\_ p.m.

**Salute** to the flag and moment of silent prayer called by the Mayor.

**Mayor’s Statement** – Open Public Meetings Act & Emergency Fire Exits.

In Compliance with the “Open Public Meetings Act” of the State of New Jersey, adequate notice of this meeting of the Township Committee was provided in the following manner:

- (A) On January 5, 2015, advance written notice of this meeting was posted at:  
1766 Union Avenue, Hazlet, New Jersey.
- (B) On January 5, 2015, advance written notice of this meeting was forwarded to the Independent and published in the Asbury Park Press on January 7, 2015.
- (C) On January 5, 2015, copies of advance written notice of this meeting were mailed to all persons who requested and paid for such notices on or before January 1, 2015.

FIRE EXITS are located in the directions I am indicating:

Farther down at the end of the room, through the doors and down the stairs, directly out the front door.

To my right is the door, make a right down the hallway which leads to the stairs and directly out the rear of the building.

If you are alerted for fire, please move in a calm and orderly manner to the nearest exit. Finally, let the record reflect that the minutes of this meeting will accurately reflect the topics addressed during this meeting but will not be a verbatim transcript of tonight’s proceedings. Thank you. I direct the Municipal Clerk to enter into the minutes of this meeting these announcements.

<u>ROLL CALL</u>	<u>PRESENT</u>	<u>ABSENT</u>
Committeeman DiNardo	_____	_____
Committeewoman Kiley	_____	_____
Committeewoman Ronchetti	_____	_____
Deputy Mayor Aagre	_____	_____
Mayor Sachs	_____	_____

Approval of Minutes – Workshop Meeting – October 20, 2015.  
Regular Meeting – October 20, 2015.

Offered \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Roll Call: Committeeman DiNardo \_\_\_\_\_ Committeewoman Kiley \_\_\_\_\_  
Committeewoman Ronchetti \_\_\_\_\_ Deputy Mayor Aagre \_\_\_\_\_  
Mayor Sachs \_\_\_\_\_

Approval of Executive Session Minutes – October 20, 2015.

Offered \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Roll Call: Committeeman DiNardo \_\_\_\_\_ Committeewoman Kiley \_\_\_\_\_  
Committeewoman Ronchetti \_\_\_\_\_ Deputy Mayor Aagre \_\_\_\_\_  
Mayor Sachs \_\_\_\_\_

## **Reports**

MUNICIPAL COURT – September 2015 – Total fees collected - \$30,531.15.

CONSTRUCTION OFFICIAL – September 2015 – Total fees collected - \$34,723.00.

## **Resolutions, Motions and Appointments:**

Resolutions #272 through #277 are by Consent Agenda. All matters listed under Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion. There will be no separate discussions of these items. If discussion is desired by the Mayor or any member of the Township Committee, that item will be removed and will be considered separately. Advance copies of each resolution have been given to each Committee Member. The original resolutions are with the Municipal Clerk for inspection as listed below.

- 272. Refund of the overpayment of sewer charges made by Scudiery Enterprises.
- 273. Release of the maintenance guarantee for Barrier Electric, Block 194.01, Lot 76.04.
- 274. Refund of construction fees to Jacqueline Home Remodeling.
- 275. Authorizing the Mayor and Clerk to execute the 2016 SCAT Municipal Shopping Contract.

276. Authorizing the Fair and Open Process for Professional Contracts.

277. Waiver of construction permit fees for the Hazlet Bible Church.

Offered \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Roll Call: Committeeman DiNardo \_\_\_\_\_ Committeewoman Kiley \_\_\_\_\_

Committeewoman Ronchetti \_\_\_\_\_ Deputy Mayor Aagre \_\_\_\_\_

Mayor Sachs \_\_\_\_\_

278. Transfer of funds.

Offered \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Roll Call: Committeeman DiNardo \_\_\_\_\_ Committeewoman Kiley \_\_\_\_\_

Committeewoman Ronchetti \_\_\_\_\_ Deputy Mayor Aagre \_\_\_\_\_

Mayor Sachs \_\_\_\_\_

279. Authorizing Progress Payment #7 to Jads Construction Company for the 2014 Road Improvement Program.

Offered \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Roll Call: Committeeman DiNardo \_\_\_\_\_ Committeewoman Kiley \_\_\_\_\_

Committeewoman Ronchetti \_\_\_\_\_ Deputy Mayor Aagre \_\_\_\_\_

Mayor Sachs \_\_\_\_\_

280. Support for Senate Bill S2677 – Amending the law concerning County and Municipal stream cleaning activities.

Offered \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Roll Call: Committeeman DiNardo \_\_\_\_\_ Committeewoman Kiley \_\_\_\_\_

Committeewoman Ronchetti \_\_\_\_\_ Deputy Mayor Aagre \_\_\_\_\_

Mayor Sachs \_\_\_\_\_

281. Participation in the Monmouth County High Water Mark initiative.

Offered \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Roll Call: Committeeman DiNardo \_\_\_\_\_ Committeewoman Kiley \_\_\_\_\_

Committeewoman Ronchetti \_\_\_\_\_ Deputy Mayor Aagre \_\_\_\_\_

Mayor Sachs \_\_\_\_\_

282. Person to Person liquor license transfer from MJM Liquor and Deli Inc. (Shore Café) to 36 Steak LLC.

Offered \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Roll Call: Committeeman DiNardo \_\_\_\_\_ Committeewoman Kiley \_\_\_\_\_

Committeewoman Ronchetti \_\_\_\_\_ Deputy Mayor Aagre \_\_\_\_\_

Mayor Sachs \_\_\_\_\_

283. Approval of an item of revenue and appropriation N.J.S. 40A:4-87 Body Armor Replacement Fund.

Offered \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Roll Call: Committeeman DiNardo \_\_\_\_\_ Committeewoman Kiley \_\_\_\_\_

Committeewoman Ronchetti \_\_\_\_\_ Deputy Mayor Aagre \_\_\_\_\_

Mayor Sachs \_\_\_\_\_

Ordinance Introduction:

1. AN ORDINANCE AMENDING SECTION 133-2.E PENALTY FOR LATE REGISTRATION OF THE TOWNSHIP OF HAZLET, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

Title read by: \_\_\_\_\_

Hearing Date: November 16, 2015.

Offered \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Roll Call: Committeeman DiNardo \_\_\_\_\_ Committeewoman Kiley \_\_\_\_\_  
Committeewoman Ronchetti \_\_\_\_\_ Deputy Mayor Aagre \_\_\_\_\_  
Mayor Sachs \_\_\_\_\_

**Payment of Bills:**

Advance bill lists have been supplied to each Committee Member.

Offered \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Roll Call: Committeeman DiNardo \_\_\_\_\_ Committeewoman Kiley \_\_\_\_\_  
Committeewoman Ronchetti \_\_\_\_\_ Deputy Mayor Aagre \_\_\_\_\_  
Mayor Sachs \_\_\_\_\_

**Citizens Hearing:**

**Motion to close hearing:**

Offered \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Voice Vote: \_\_\_\_\_

**Motion to adjourn:**

Offered \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Voice Vote: \_\_\_\_\_

Time: \_\_\_\_\_

RESOLUTION

BE IT RESOLVED by the Mayor and the Township Committee of Hazlet Township, County of Monmouth, State of New Jersey, that the proper officers be and they are hereby authorized to REFUND the following over-payments of sewer charges made by the following:

BLOCK	LOT	NAME	AMOUNT	YEAR
166	1	Scudiery Enterprises		
		Account #008063	\$74.00	2015
		Account #008068	\$74.00	2015

NOW THEREFORE BE IT RESOLVED, that a copy of this Resolution be forwarded to the Sewer Director and the Chief Financial Officer.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 2<sup>nd</sup> day of November, 2015.

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EVELYN A. GRANDI  
Municipal Clerk

## RESOLUTION

WHEREAS, there was previously posted with the Township of Hazlet a certain maintenance guarantee assuring the maintenance and repair of certain public improvements in connection with that project known as **BARRIER ELECTRIC, Block 194.01, Lot 76.04**; and

WHEREAS, said maintenance guarantee was posted by the owner of the site, Talent Investment, LLC; and

WHEREAS, the two-year duration of said maintenance guarantee will expire on November 8, 2015; and

WHEREAS, an inspection of the improvements within and related to said project by the Township Engineer reveals no unsatisfactory conditions as stated in his report dated October 8, 2015;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Hazlet Township that upon certification by the Chief Financial Officer that all engineering inspection charges have been paid, the maintenance guarantee posted in the amount of \$4,996.24 be and the same is hereby released and the appropriate officers be and they are hereby authorized and directed to surrender and release said maintenance guarantee and any balance remaining in escrow to Talent Investment LLC.

## CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting on the 2<sup>nd</sup> day of November, 2015.

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Evelyn A. Grandi  
Municipal Clerk

RESOLUTION

WHEREAS, the Department of Construction of the Township of Hazlet, in the County of Monmouth, State of New Jersey, collected monies associated with construction; and

WHEREAS, said monies have been received from the following and were deposited into the Township's Current Fund under Fees and Permits; and

WHEREAS, the incorrect amount was paid.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee that the Chief Financial Officer be authorized to return such fees; and

BE IT FURTHER RESOLVED that the Municipal Clerk forward a certified copy of this resolution to the applicant and to the Finance Office.

APPLICANT

AMOUNT OF REFUND

Jacqueline Home Remodeling  
17 Killington Drive  
Howell, NJ 07731

\$281.00

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 2<sup>nd</sup> day of November, 2015.

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Evelyn A. Grandi  
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that the Mayor and Clerk be and they are hereby authorized to execute an agreement between the Township of Hazlet and the County of Monmouth re Special Citizens Area Transportation System (SCAT) for the 2016 Municipal Shopping Contract.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 2<sup>nd</sup> day of November, 2015.

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Evelyn A. Grandi  
Municipal Clerk

## RESOLUTION

WHEREAS, the Hazlet Township Committee has previously adopted an ordinance adopting the Pay-to-Play regulations of the State of New Jersey; and

WHEREAS, those regulations permit a municipality to award professional contracts under a “fair and open process”; and

WHEREAS, a fair and open process means that a proposed contract shall be publicly advertised in sufficient time to give advance notice of the contract, that the Township shall solicit proposals, that the Township shall establish criteria in writing prior to the solicitation of proposals and that the Township shall publicly open the proposals and announce the award of the contract.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hazlet, County of Monmouth, State of New Jersey, that the Municipal Clerk and the Municipal Administrator be and hereby are authorized to establish criteria in writing prior to the solicitation of proposals for future professional contracts, to publicly advertise such positions on the Hazlet Township website and the Asbury Park Press, and to publicly open the proposals and announce the contract when awarded.

BE IT FURTHER RESOLVED that in the event of a public exigency pursuant to N.J.S.A. 19:44A20.12, a fair and open process shall not be required.

BE IT FURTHER RESOLVED that a fair and open process shall not be required for the award of contracts with an anticipated value of less than \$17,500.00.

BE IT FURTHER RESOLVED that the fair and open process shall not apply to contracts which are publicly bid and awarded pursuant to the New Jersey Public Contracts Law.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of the Township of Hazlet, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee of the Township of Hazlet at its meeting held on the 2<sup>nd</sup> day of November, 2015.

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Evelyn Grandi  
Municipal Clerk

RESOLUTION

WHEREAS, the Hazlet Bible Church is in the process of obtaining construction permits;  
and

WHEREAS, a request was received from the Hazlet Bible Church to waive all permit  
fees; and

WHEREAS, it is the desire of the Township Committee to waive said fees.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Hazlet  
Township that the Township's permit fees for construction be hereby waived; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the  
Construction Department and the Hazlet Bible Church.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that  
the foregoing is a true copy of a Resolution duly passed and adopted by the Township  
Committee at its meeting held on the 2<sup>nd</sup> day of November, 2015.

\_\_\_\_\_  
Evelyn A. Grandi  
Municipal Clerk

RESOLUTION

AUTHORIZING TRANSFERS BETWEEN BUDGET APPROPRIATIONS –  
N.J.S. 40A:4-58

WHEREAS, transfers are permitted between budget appropriations during the last two months of the fiscal year;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Hazlet Township, in the County of Monmouth, New Jersey, that transfers between 2015 Budget Appropriations be made as follows:

CURRENT FUND

	<u>FROM</u>	<u>TO</u>
General Administration –		
Other Expenses	\$9,500.00	
Municipal Clerk -		
Salaries and Wages	10,000.00	
Insurance –		
Property/General/Environmental	5,000.00	
Workers Compensation	2,500.00	
Police Dispatch/911 –		
Salaries and Wages		\$5,000.00
Streets and Roads Maintenance -		
Salaries and Wages		20,000.00
Public Buildings and Grounds –		
Salaries and Wages	20,000.00	
Vehicle Maintenance –		
Other Expenses		50,000.00
Recreation –		
Salaries and Wages	10,000.00	
Electricity	5,000.00	
Street Lighting	5,000.00	
Water and Sewerage		2,000.00
Social Security System	10,000.00	
Total	\$77,000.00	\$77,000.00

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee as its meeting held on the 2<sup>nd</sup> day of November, 2015.

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Evelyn A. Grandi  
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that the Engineer be and is hereby authorized to execute Progress Payment Estimate No. 7 from Jads Construction Company, Inc. for the 2014 Road Improvement Program in the amount of \$46,581.39.

CERTIFICATION

I, EVEYLN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 2<sup>nd</sup> day of November, 2015.

\_\_\_\_\_  
Evelyn A. Grandi  
Municipal Clerk

## RESOLUTION

WHEREAS, the Township of Hazlet, Monmouth County, continues to work with any and all State and Federal agencies to provide flood relief to its residents in an expeditious and cost effective manner; and

WHEREAS, the current stream cleaning law restricts county or municipal stream cleaning projects that include sediment removal to stream beds of 15 feet or less, in average width; and

WHEREAS, New Jersey State Senators Robert M. Gordon (District 38) and Paul A. Sarlo (District 36) have introduced Senate Bill S2677, which would amend the provisions of the current stream cleaning law, which allows a county or municipality, or a designated agency thereof, to undertake certain stream cleaning projects that include sediment removal; and

WHEREAS, under the provisions of Senate Bill S2677, the average width of a stream bed that would be allowed to be part of any stream cleaning project would be increased to 30 feet, as well as revising the provision in the law that limits the availability of the procedure set forth in the law to a county or municipal stream cleaning project that includes sediment removal to a stream corridor to be cleaned, cleared, or de-snagged of less than 500 feet in length.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Township Committee of the Township of Hazlet, County of Monmouth, State of New Jersey, hereby supports Senate Bill S2677 amending the law concerning county and municipal stream cleaning activities, and urges the New Jersey State Legislature to approve and pass the bill; and

BE IT FURTHER RESOLVED that a certified true copy of this resolution be forwarded to the members of the New Jersey Senate, the Governor and Lieutenant Governor of the State of New Jersey, the New Jersey State League of Municipalities, the Municipal Clerks Association of New Jersey and all Monmouth County municipalities.

## CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 2<sup>nd</sup> day of November, 2015.

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Evelyn A. Grandi  
Municipal Clerk

## RESOLUTION

WHEREAS, through the Division of Planning and the Office of Emergency Management, the Monmouth County Board of Chosen Freeholders and the Monmouth County Sheriff's Office established the Community Rating System (CRS) Assistance Program to encourage municipal participation and advancement in the National Flood Insurance Program (NFIP) CRS program; and

WHEREAS, FEMA (Federal Emergency Management Agency) offers limited financial assistance to communities that want to raise flood risk awareness and conduct mitigation actions to protect the public from future flood events by posting high water mark signs that acknowledge the location of historic flood events; and

WHEREAS, the County of Monmouth in collaboration with Monmouth University's Urban Cost Institute are coordinating efforts and providing additional assistance to those communities that wish to participate in FEMA's national high water mark program; and

WHEREAS, coordination among municipalities in the County will provide a more cohesive message that improves community flood risk awareness and the need for mitigation both locally and throughout the region; and

WHEREAS, municipal participation in the Monmouth County High Water Mark initiative is voluntary and is being offered at no cost to every municipality in the County, regardless of Community Rating System status; and

WHEREAS, municipal partners will identify the proper location for high water mark signs in their community as well as support public outreach and program launch events.

NOW, THEREFORE, BE IT RESOLVED, that the Township of Hazlet wishes to participate in the Monmouth County High Water Mark (HWM) Initiative as partner community and agrees to place at least one commemorative sign within the municipality and further agrees to allow Monmouth University's Urban Coast Institute to complete the appropriate surveying to establish the High Water Mark.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee as its meeting held on the 2<sup>nd</sup> day of November, 2015.

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Evelyn A. Grandi  
Municipal Clerk

## RESOLUTION

WHEREAS, an application has been filed for a Person to Person Transfer of Plenary Retail Consumption License Number 1339-33-009-0076 heretofore issued to 36 Steak LLC for premises located at 1104 Highway 36, Hazlet, New Jersey; and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid and the license has been properly renewed for the current license term; and

WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

WHEREAS, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the licensed business.

NOW, THEREFORE, BE IT RESOLVED that the Hazlet Township Committee does hereby approve, effective November 2, 2015 the transfer of the aforesaid Plenary Retail Consumption License to 36 Steak LLC and does hereby direct the Municipal Clerk to endorse the license certificate to the new ownership as follows: "This license, subject to all its terms and conditions, is hereby transferred to 36 Steak LLC, effective November 2, 2015.

## CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 2<sup>nd</sup> day of November, 2015.

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Evelyn A. Grandi  
Municipal Clerk

RESOLUTION

REQUESTING APPROVAL OF ITEMS OF REVENUE AND  
APPROPRIATION N.J.S. 40A:4-87  
BODY ARMOR REPLACEMENT FUND

WHEREAS, N.J.S 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Committee of the Township of Hazlet in the County of Monmouth, New Jersey, hereby requests the Director of Division of Local Government Services to approve the insertion of an item of revenue in the budget year 2015 in the sum of \$3,783.57, which is now available from the New Jersey Division of Criminal Justice State Fiscal Year 2015 State Body Armor Replacement Fund Program in the amount of \$3,783.57.

BE IT FURTHER RESOLVED, that the like sum of \$3,783.57 is hereby appropriated under the caption New Jersey Division of Criminal Justice State Fiscal Year 2015 State Body Armor Replacement Fund; and

BE IT FURTHER RESOLVED that the above is the result of funds from the New Jersey Division of Criminal Justice State Fiscal Year 2015 State Body Armor Replacement Fund in the amount of \$3,783.57.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 2<sup>nd</sup> day of November, 2015.

\_\_\_\_\_  
Evelyn A. Grandi  
Municipal Clerk

AN ORDINANCE AMENDING SECTION 133-2.E PENALTY FOR LATE  
REGISTRATION OF THE TOWNSHIP OF HAZLET, COUNTY OF MONMOUTH AND  
STATE OF NEW JERSEY

BE IT ORDAINED by the Township Committee of the Township of Hazlet that Section 133-2.E, "Penalty for Late Registration", shall be amended as follows:

- E. Penalty for late registration. A penalty of \$5 shall be imposed after April 1 of any year for late registration of a dog required for licensing prior to that date under any of the sections of this article.

BE IT FURTHER ORDAINED that this ordinance shall take effect upon adoption and publication according to law.