

August 2, 2016

AGENDA

Regular Meeting of the Hazlet Township Committee held at _____ p.m.

Salute to the flag and moment of silent prayer called by the Mayor.

Mayor's Statement – Open Public Meetings Act & Emergency Fire Exits.

In Compliance with the “Open Public Meetings Act” of the State of New Jersey, adequate notice of this meeting of the Township Committee was provided in the following manner:

- (A) On January 4, 2016, advance written notice of this meeting was posted at:
1766 Union Avenue, Hazlet, New Jersey.
- (B) On January 7, 2016, advance written notice of this meeting was forwarded to the Independent and Asbury Park Press. It was also published in the Asbury Park Press on February 10, 2016.
- (C) On January 4, 2016, copies of advance written notice of this meeting were mailed to all persons who requested and paid for such notices on or before January 1, 2016.

FIRE EXITS are located in the directions I am indicating:

Farther down at the end of the room, through the doors and down the stairs, directly out the front door.

To my right is the door, make a right down the hallway which leads to the stairs and directly out the rear of the building.

If you are alerted for fire, please move in a calm and orderly manner to the nearest exit. Finally, let the record reflect that the minutes of this meeting will accurately reflect the topics addressed during this meeting but will not be a verbatim transcript of tonight's proceedings. Thank you. I direct the Municipal Clerk to enter into the minutes of this meeting these announcements.

<u>ROLL CALL</u>	<u>PRESENT</u>	<u>ABSENT</u>
Committeeman DiNardo	_____	_____
Committeewoman Ronchetti	_____	_____
Committeeman Sachs	_____	_____
Deputy Mayor Kiley	_____	_____
Mayor Aagre	_____	_____

Approval of Minutes – Workshop Meeting – June 21, 2016 and July 5, 2016.
Regular Meeting – June 21, 2016 and July 5, 2016.

Offered _____ 2nd _____

Roll Call: Committeeman DiNardo _____ Committeewoman Ronchetti _____
(abstain 6/21/16)
Committeeman Sachs _____ Deputy Mayor Kiley _____
Mayor Aagre _____

Approval of Executive Session Minutes – July 5, 2016.

Offered _____ 2nd _____

Roll Call: Committeeman DiNardo _____ Committeewoman Ronchetti _____
Committeeman Sachs _____ Deputy Mayor Kiley _____
Mayor Aagre _____

Reports:

MUNICIPAL COURT – June 2016 – Total fees collected - \$28,777.62.

DEPARTMENT OF PUBLIC WORKS – June 2016 – Received and read.

CONSTRUCTION OFFICIAL – June 2016 – Total fees collected - \$30,375.00.

POLICE DEPARTMENT – June 2016 – Total Calls Handled – 2,060.

Resolution S-1 – Mayor’s Appointment – Recreation Advisory Committee

Chris McManus as Alternate #2 – for an unexpired term ending on 12/31/17.

Resolutions, Motions and Appointments:

Resolutions #211 through #219 are by Consent Agenda. All matters listed under Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion. There will be no separate discussions of these items. If discussion is desired by the Mayor or any member of the Township Committee, that item will be removed and will be considered separately. Advance copies of each resolution have been given to each Committee Member. The original resolutions are with the Municipal Clerk for inspection as listed below.

- 211. Refund of Swim Club Fees.
- 212. Refund of CCO fee for 476 South Laurel Avenue.
- 213. Authorizing the American Foundation for Suicide Prevention to have an “Out of the Darkness” walk to raise money and awareness of suicide prevention on September 25, 2016.
- 214. Authorizing the Township to assess a Municipal Lien on various properties – property maintenance.
- 215. Issuance of Raffle License RL-4084 and RL-4087 to the Bayshore Anglers Association.
- 216. Refund of CCO fee for 27 Dogwood Lane.
- 217. Refund of the overpayment of taxes for Block 166.01, Lot 9.
- 218. Refund of the overpayment of taxes for Block 168, Lot 3.
- 219. Refund of the overpayment of taxes for Block 213, Lot 50.

Offered _____ 2nd _____

Roll Call: Committeeman DiNardo _____ Committeewoman Ronchetti _____

Committeeman Sachs _____ Deputy Mayor Kiley _____

Mayor Aagre _____

PUBLIC HEARING

Anyone who would like to address the Township Committee regarding the below listed Resolutions on the Agenda, please come up, print your name and address on the sign in sheet and then state your name and address for the Committee.

Offered _____ 2nd _____

Voice Vote _____

220. Authorizing the Mayor to execute a Hold Harmless Agreement with Holy Family Church to use their school parking lot as the staging area for the Hazlet Day Parade.

Offered _____ 2nd _____

Roll Call: Committeeman DiNardo _____ Committeewoman Ronchetti _____

Committeeman Sachs _____ Deputy Mayor Kiley _____

Mayor Aagre _____

221. Appointment of Hazlet Township Recreation Camp and Swim Club Employees for the 2016 season.

Offered _____ 2nd _____

Roll Call: Committeeman DiNardo _____ Committeewoman Ronchetti _____

Committeeman Sachs _____ Deputy Mayor Kiley _____

Mayor Aagre _____

222. Authorizing the Mayor and Clerk to execute the assignment of the Tax Abatement Agreement for Bethany Towers.

Offered _____ 2nd _____

Roll Call: Committeeman DiNardo _____ Committeewoman Ronchetti _____

Committeeman Sachs _____ Deputy Mayor Kiley _____

Mayor Aagre _____

223. Authorizing the cancellation of unexpended and dedicated General Capital Appropriations for Ordinance #1584-15 Refunding Bond Ordinance.

Offered _____ 2nd _____

Roll Call: Committeeman DiNardo _____ Committeewoman Ronchetti _____

Committeeman Sachs _____ Deputy Mayor Kiley _____

Mayor Aagre _____

224. Adoption of the 2015 Audit Report.

Offered _____ 2nd _____

Roll Call: Committeeman DiNardo _____ Committeewoman Ronchetti _____

Committeeman Sachs _____ Deputy Mayor Kiley _____

Mayor Aagre _____

225. Acceptance of the 2015 Corrective Action Plan.

Offered _____ 2nd _____

Roll Call: Committeeman DiNardo _____ Committeewoman Ronchetti _____

Committeeman Sachs _____ Deputy Mayor Kiley _____

Mayor Aagre _____

226. Authorizing the Engineer to execute Payment Estimate #1 for Improvements to West Jack and Sycamore Drive Storm and Curb Improvements.

Offered _____ 2nd _____

Roll Call: Committeeman DiNardo _____ Committeewoman Ronchetti _____

Committeeman Sachs _____ Deputy Mayor Kiley _____

Mayor Aagre _____

227. Authorizing the Engineer to execute the Final Payment Estimate for Improvements to West Jack and Sycamore Drive Storm Sewer and Curb Improvements and the Closeout Change Order in the amount of \$24,312.00 decreasing the total contract amount.

Offered _____ 2nd _____

Roll Call: Committeeman DiNardo _____ Committeewoman Ronchetti _____

Committeeman Sachs _____ Deputy Mayor Kiley _____

Mayor Aagre _____

Payment of Bills:

Advance bill lists have been supplied to each Committee Member.

Offered _____ 2nd _____

Roll Call: Committeeman DiNardo _____ Committeewoman Ronchetti _____

Committeeman Sachs _____ Deputy Mayor Kiley _____

Mayor Aagre _____

Ordinance Introductions:

1. AN ORDINANCE TO INSTALL STOP SIGNS AT THE INTERSECTION OF AZEE DRIVE AND MARSAND DRIVE AND THE INTERSECTION OF AZEE DRIVE AND GERALD TERRACE OF THE TOWNSHIP OF HAZLET, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

Title read by: _____

Hearing Date: September 6, 2016.

Offered _____ 2nd _____

Roll Call: Committeeman DiNardo _____ Committeewoman Ronchetti _____

Committeeman Sachs _____ Deputy Mayor Kiley _____

Mayor Aagre _____

2. CAPITAL ORDINANCE OF THE TOWNSHIP OF HAZLET, IN THE COUNTY OF MONMOUTH, NEW JERSEY PROVIDING AN APPROPRIATION OF \$1,570,600 FOR VARIOUS ROAD IMPROVEMENTS AND VARIOUS PARK IMPROVEMENTS, APPROPRIATING \$1,062,500 FROM THE CAPITAL IMPROVEMENT FUND, \$240,000 FROM A NEW JERSEY DEPARTMENT OF TRANSPORTATION GRANT FOR THE IMPROVEMENTS TO LAUREL AVENUE PHASE III AND \$268,100 FROM A NEW JERSEY DEPARTMENT OF TRANSPORTATION GRANT FOR THE IMPROVEMENTS TO HAZLET AVENUE PHASE II

Title read by: _____

Hearing Date: September 6, 2016.

Offered _____ 2nd _____

Roll Call: Committeeman DiNardo _____ Committeewoman Ronchetti _____
Committeeman Sachs _____ Deputy Mayor Kiley _____
Mayor Aagre _____

3. BOND ORDINANCE PROVIDING FOR RADIO COMMUNICATION IMPROVEMENTS AND THE ACQUISITION OF AN E-TICKETING SYSTEM, BY AND IN THE TOWNSHIP OF HAZLET, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY; APPROPRIATING \$350,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$305,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF

Title read by: _____

Hearing Date: September 6, 2016.

Offered _____ 2nd _____

Roll Call: Committeeman DiNardo _____ Committeewoman Ronchetti _____
Committeeman Sachs _____ Deputy Mayor Kiley _____
Mayor Aagre _____

Citizens Hearing:

Motion to close hearing:

Offered _____ 2nd _____
Voice vote: _____

Motion to adjourn:

Offered _____ 2nd _____
Voice vote: _____

Time: _____

**R-S1 – MAYOR’S APPOINTMENT
RECREATION ADVISORY COMMITTEE**

Alt #2 Chris McManus

for an unexpired term ending on 12/31/17.

RESOLUTION

WHEREAS, the Hazlet Swim and Tennis Club of the Township of Hazlet, in the County of Monmouth, State of New Jersey, collected monies associated with swim club membership fees; and

WHEREAS, said monies have been received from the following and were deposited into the Swim Pool Operating Fund; and

WHEREAS, refund are being requested for various reasons.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee that the Chief Financial Officer be authorized to return such fees; and

BE IT FURTHER RESOLVED that the Municipal Clerk forward a certified copy of this resolution to the applicant and to the Finance Office.

<u>APPLICANT</u>	<u>AMOUNT OF REFUND</u>
Roger Villavicencio 28 Calt Drive Hazlet, NJ 07730	\$ 83.00
Justyna Dryjanski 3 North Stevens Place Hazlet, NJ 07730	\$ 183.00
Jessica Servidio 616 Front Street Union Beach, NJ 07735	\$234.00
Tim Kelleher 77 Harmony Road Middletown, NJ 07748	\$633.00
Jackie Andonatos 988 Sunset Way Keyport, NJ 07735	\$ 52.00
Christa LaRocco 33 Ravatt Road Port Monmouth, NJ 07758	\$ 55.00

APPLICANT

AMOUNT OF REFUND

Mary Salerno
27 Birch Avenue
Hazlet, NJ 07730

\$113.00

Kristin Clayton
22 Luppataong Avenue
Keyport, NJ 07735

\$ 55.00

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 2nd day of August, 2016.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

WHEREAS, the Department of Construction of the Township of Hazlet, in the County of Monmouth, State of New Jersey, collected monies associated with residential CCO; and

WHEREAS, said monies have been received from the following and were deposited into the Township's Current Fund under Fees and Permits; and

WHEREAS, the homeowner paid for this application in error for the property located at 476 South Laurel Avenue.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee that the Chief Financial Officer be authorized to return such fees; and

BE IT FURTHER RESOLVED that the Municipal Clerk forward a certified copy of this resolution to the applicant and to Zoning and the Finance Office.

APPLICANT

AMOUNT OF REFUND

Victor Romano
28 Seven Oaks Circle
Holmdel, NJ 07733

\$100.00

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 2nd day of August, 2016.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Hazlet Township Committee of Hazlet Township that the American Foundation for Suicide Prevention is authorized to have an “Out of the Darkness” walk to raise money and awareness of suicide prevention; and

BE IT FURTHER RESOLVED that this event will be held on Sunday, September 25, 2016 from 9:00 a.m. to 1:00 p.m.; and

BE IT FURTHER RESOLVED that the walk will take place through the Hazlet Swim & Tennis Parking Lot, to Middle Road to Lynn Boulevard and then back to Veteran’s Park; and

BE IT FURTHER RESOLVED that you must obtain a Hold Harmless Agreement and a Certificate of Liability naming Hazlet Township additionally insured.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 2nd day of August, 2016.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

WHEREAS, the grass and weeds are overgrown on various properties in Hazlet Township; and

WHEREAS, the said grass and weeds have created a hazardous condition to the health and welfare of the area residents; and

WHEREAS, the Township of Hazlet has undertaken the necessary clean-up to preserve the health and welfare of the area residents and correct this dangerous condition; and

WHEREAS, Chapter 213, Section 213.5 of the Code of the Township of Hazlet, permits the Municipality to assess all costs related thereto.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Hazlet Township that the cost for clean up plus an administrative fee, be assessed as a municipal lien against the properties listed below and shall be collected in the same manner, bearing interest at the same rate as taxes:

- 55 Poplar Avenue; Block 35, Lot 4 - \$285.00
- 66 Liberty Place; Block 139, Lot 1 - \$285.00
- 13 Hazlet Avenue; Block 171, Lot 11 - \$285.00
- 11 Poplar Avenue; Block 29, Lot 5 - \$285.00
- 63 13th Street; Block 38, Lot 3 - \$285.00
- 4 North Carrie Drive; Block 122, Lot 3 - \$285.00
- 88 Fieldcrest Way; Block 68.13, Lot 13.88 - \$285.00
- 27 12th Street; Block 43, Lot 15 - \$285.00
- 1668 Union Avenue; Block 95, Lot 16 - \$285.00
- 9 Minuteman Road; Block 194.03, Lot 6 – \$285.00

BE IT FURTHER RESOLVED that the cost assessed shall be in addition to any penalties imposed for violations to this Chapter.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the above foregoing is a true copy of a Resolution was duly passed and adopted by the Township Committee at its meeting held on the 2nd day of August, 2016.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that the Municipal Clerk be and is hereby authorized to issue the following Raffle Licenses:

RL-4084 and RL-4087 Bayshore Anglers Association

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 2nd day of August, 2016.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

WHEREAS, the Department of Construction of the Township of Hazlet, in the County of Monmouth, State of New Jersey, collected monies associated with residential CCO; and

WHEREAS, said monies have been received from the following and were deposited into the Township's Current Fund under Fees and Permits; and

WHEREAS, the homeowner paid for the CCO in error for the property located at 27 Dogwood Lane, Block 213, Lot 32.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee that the Chief Financial Officer be authorized to return such fees; and

BE IT FURTHER RESOLVED that the Municipal Clerk forward a certified copy of this resolution to the applicant and to Zoning and the Finance Office.

APPLICANT

AMOUNT OF REFUND

Timothy Flanagan
46 Moak Drive
Hazlet, NJ 07730

\$100.00

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 2nd day of August, 2016.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Mayor and the Township Committee of Hazlet Township, County of Monmouth, State of New Jersey, that the proper officers be and they are hereby authorized to REFUND the following over-payment of 2nd quarter taxes due to a homestead rebate to the following:

BLOCK	LOT	NAME	AMOUNT	YEAR
166.01	9	Pawlak, Richard J. & Nancy E.	\$506.01	2016

NOW THEREFORE BE IT RESOLVED, that a copy of this Resolution be forwarded to the Tax Collector and the Chief Financial Officer.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 2nd day of August, 2016.

EVELYN A. GRANDI
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Mayor and the Township Committee of Hazlet Township, County of Monmouth, State of New Jersey, that the proper officers be and they are hereby authorized to REFUND the following over-payment of 3rd quarter taxes due to a payment made by the mortgage company on an incorrect account:

BLOCK	LOT	NAME	AMOUNT	YEAR
168	3	Lereta	\$1,359.94	2016

NOW THEREFORE BE IT RESOLVED, that a copy of this Resolution be forwarded to the Tax Collector and the Chief Financial Officer.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 2nd day of August, 2016.

EVELYN A. GRANDI
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Mayor and the Township Committee of Hazlet Township, County of Monmouth, State of New Jersey, that the proper officers be and they are hereby authorized to REFUND the following over-payments of sewer charges made by the following:

BLOCK	LOT	NAME	AMOUNT	YEAR
213	50	Wright, Grover	\$297.00	2016

NOW THEREFORE BE IT RESOLVED, that a copy of this Resolution be forwarded to the Tax Collector and the Chief Financial Officer.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 2nd day of August, 2016.

EVELYN A. GRANDI
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that the Mayor is hereby authorized to execute a Hold Harmless Agreement with Holy Family Church; and

BE IT FURTHER RESOLVED that the Hold Harmless Agreement is to use Holy Family Church's school parking lot for the staging area for the Hazlet Day Parade that will be held on September 17, 2016.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 2nd day of August, 2016.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that the following named employees be and they are hereby appointed to Hazlet Township Recreation Camp and the Hazlet Township Swim Club for the 2016 season:

<u>NAME/TITLE</u>	<u>SALARY</u>
Megan Salerno – Substitute Camp Counselor	\$ 8.38 per hour
Mike Smith – Swim Club Shift Manager	\$18.00 per hour
Nicholas Polaco – Pool Operations Staff	\$ 8.00 per hour

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 2nd day of August, 2016.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION AUTHORIZING THE EXECUTION OF ASSIGNMENT OF THE TAX
ABATEMENT AGREEMENT FOR BETHANY TOWERS

WHEREAS, the Township of Hazlet and Bethany Towers, Inc. entered into a tax abatement agreement dated September 4, 1979 for a moderate income housing project for senior citizens, commonly known as Bethany Towers; and

WHEREAS, there have been subsequent assignments of that tax abatement agreement; and

WHEREAS, a sale of the property is now proposed by the current owner, Bethany Towers Housing, LLC to Bethany Towers Preservation, LLC, and the buyer is requesting an assignment of the tax abatement agreement.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Township Clerk are hereby authorized to execute an Assignment, Assumption and Amendment of Tax Abatement Agreement for Bethany Towers with Bethany Towers Preservation, LLC.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of the Township of Hazlet, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee of the Township of Hazlet at its meeting held on the 2nd day of August, 2016.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

WHEREAS, a General Capital Improvement appropriation balance remains dedicated for a project now completed; and

WHEREAS, it is necessary to formally cancel said unexpended debt authorization;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Hazlet Township that the following unexpended and dedicated General Capital appropriation be cancelled:

Ord. #1584-15 Refunding Bond Ordinance \$820,000.00 (unfunded)

CERTIFICATION

I, EVELYN GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 2nd day of August 2016.

Evelyn Grandi
Municipal Clerk

RESOLUTION

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and;

WHEREAS, the Annual Report of Audit for the year 2015 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S. 40A:5-6, and a copy has been received by each member of the governing body, and;

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34, and;

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, at a minimum, the sections of the annual audit entitled:

General Comments

Schedule of Findings and Recommendations

Auditors' Opinions

and;

WHEREAS, the members of the governing body have personally reviewed at a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

General Comments

Schedule of Findings and Recommendations

Auditors' Opinions

as evidenced by the group affidavit form of the governing body, and;

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five (45) days after receipt of the annual audit, as per the regulations of the Local Finance Board, and;

WHEREAS, all members of the governing body have received and have familiarized themselves with at least the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and;

WHEREAS, failure to comply with the promulgation's of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 – to wit:

“R.S. 52:27BB-52- “A local officer or member of a local Governing body who, after a date fixed for compliance, fails or refuses to obey an order of the Director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.”

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Township of Hazlet, hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 2nd day of August, 2016.

Evelyn A. Grandi
Municipal Clerk

STATE OF NEW JERSEY)
TOWNSHIP OF HAZLET)
COUNTY OF MONMOUTH)

We, members of the governing body of the Township of Hazlet, County of Monmouth, of full age, being duly sworn according to law, upon our oath depose and say:

1. We are duly elected members of the governing body of the Township of Hazlet.
2. In the performance of our duties, and pursuant to the Local Finance Board Regulations, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Clerk pursuant to N.J.S.A. 40A:5-6 for the year 2015.
3. We certify that we have personally reviewed and are familiar with, at a minimum, the sections of the Annual Report of Audit entitled:

**GENERAL COMMENTS,
RECOMMENDATIONS AND
AUDITORS' OPINIONS**

Scott Aagre _____ (L.S.) _____

James DiNardo _____ (L.S.) _____

Susan Kiley _____ (L.S.) _____

Barbara Ronchetti _____ (L.S.) _____

Michael Sachs _____ (L.S.) _____

Sworn to and subscribed before me this

_____ day of _____, 2015

Notary Public of New Jersey

The Municipal Clerk shall set forth the reason for the absence of signature of any member(s) of the governing body.

This certificate must be sent to the Division of Local Government Services,
P.O. Box 803, Trenton, NJ 08625.

RESOLUTION

ADOPTION OF CORRECTIVE ACTION PLAN

WHEREAS, the 2015 Annual Municipal Audit for the Township of Hazlet, conducted by Holman, Frenia, Allison, P.C., contained certain recommendations requiring action; and

WHEREAS, these recommendations have been reviewed by the Township's Chief Financial Officer; and

WHEREAS, the Chief Financial Officer, in accordance with the requirements promulgated by the New Jersey Division of Local Government Services, has developed a plan to address the recommendations listed by the auditor;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Hazlet that the Corrective Action Plan for the 2015 Annual Municipal Audit, hereto attached, is hereby approved and accepted; and

BE IT FURTHER RESOLVED that the Municipal Clerk is hereby directed to transmit a certified copy of this resolution and its attachments to the New Jersey Division of Local Government Services.

CERTIFICIATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 2nd day of August, 2016.

Evelyn A. Grandi
Municipal Clerk

CORRECTIVE ACTION PLAN

For the Year Ended December 31, 2015

CORRECTIVE ACTION PLAN

**Township of Hazlet
County of Monmouth
Audit Report Year: December 31, 2015**

Finance/Sewer Office

Finding #2015-1

During our testing of Sewer Receipts, we noted a lack of proper documentation and backup.

Recommendation:

The Township implement proper controls over sewer receipts to ensure proper documentation and backup is retained.

Explanation and Corrective Action:

With a change in personnel in the Sewer Office, the same procedures used in the Finance Office have now been implemented in the Sewer Office.

Implementaion Date: January 2016

Finding #2015-2

Interest on delinquent sewer charges is not being properly calculated in accordance with the Township's interest rate ordinance. The current Sewer Utility billing system cannot comply with this requirement.

Recommendation:

The Township investigate the possibility of upgrading the current billing system in the Sewer Utility department so that interest can be correctly charged in accordance with the Township's ordinance.

Explanation and Corrective Action:

The Township has implemented a new billing system as of April 2016 which can correctly charge interest in accordance with the Township's ordinance.

Implementation Date: April 2016

Footnote Disclosure

Finding #2015-3

The Township did not complete the disclosures for Other Post-Employment Benefits (OPEB) as required by GASB 45.

Recommendation:

The Township complete the required footnote disclosures for Other Post-Employment Benefits (OPEB) as required by GASB 45.

Explanation and Corrective Action:

The Township acknowledges this requirement but will continue to assess the cost of hiring the necessary professionals to compile this information versus the benefit that is actually derived. The Township recognizes that there is a significant and material outstanding liability of Other Post-Employment Benefit, however, absent a funding mechanism, the Township is resigned to “pay as you go” payment of this liability. In addition, the Governmental Accounting Standards Board has issued new pronouncements that may supersede the requirement of GASB 45 and the Township believes it may be prudent to target a disclosure that complies with the new GASB pronouncements.

Implementation Date: 2017

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that the Engineer be and is hereby authorized to execute Payment Estimate #1 for Improvements to West Jack & Sycamore Drive Storm Sewer and Curb Improvements in the amount of \$100,510.76.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 2nd day of August, 2016.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that the Engineer be and is hereby authorized to execute the Final Payment Estimate for Improvements to West Jack & Sycamore Drive Storm Sewer and Curb Improvements in the amount of \$28,517.24; and

BE IT FURTHER RESOLVED by the Township Committee of Hazlet Township that the Engineer be and is hereby authorized to execute the Closeout Change Order in the amount of \$24,312.00 decreasing the total contract amount to \$129,028.00

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 2nd day of August, 2016.

Evelyn A. Grandi
Municipal Clerk

**AN ORDINANCE TO INSTALL STOP SIGNS AT THE INTERSECTION OF
AZEE DRIVE AND MARSAND DRIVE AND THE INTERSECTION OF
AZEE DRIVE AND GERALD TERRACE OF THE TOWNSHIP OF HAZLET,
COUNTY OF MONMOUTH AND STATE OF NEW JERSEY**

BE IT ORDAINED that in accordance with and pursuant to the authority of N.J.S.A. 39:4-140, the following intersections are hereby designated as stop intersections, and shall be added to §305-21 of the Revised General Ordinances of the Township of Hazlet, County of Monmouth, State of New Jersey. Stop signs shall be installed as provided therein:

INTERSECTION

STOP SIGN ON

Azee Drive and Marsand Drive

Marsand Drive

Azee Drive and Gerald Terrace

Gerald Terrace

BE IT FURTHER ORDAINED that this ordinance shall take effect upon adoption and publication according to law.

**CAPITAL ORDINANCE OF THE TOWNSHIP OF HAZLET,
IN THE COUNTY OF MONMOUTH, NEW JERSEY
PROVIDING AN APPROPRIATION OF \$1,570,600 FOR
VARIOUS ROAD IMPROVEMENTS AND VARIOUS PARK
IMPROVEMENTS, APPROPRIATING \$1,062,500 FROM
THE CAPITAL IMPROVEMENT FUND, \$240,000 FROM A
NEW JERSEY DEPARTMENT OF TRANSPORTATION
GRANT FOR THE IMPROVEMENTS TO LAUREL
AVENUE PHASE III AND \$268,100 FROM A NEW JERSEY
DEPARTMENT OF TRANSPORTATION GRANT FOR
THE IMPROVEMENTS TO HAZLET AVENUE PHASE II**

BE IT ORDAINED, BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HAZLET, IN THE COUNTY OF MONMOUTH, NEW JERSEY AS FOLLOWS:

SECTION 1:

The improvements described in Section 2 of this ordinance (the "Improvements") are hereby authorized to be undertaken by the Township of Hazlet, New Jersey (the "Township") as a general improvement. For the said Improvements there is hereby appropriated the amount of \$1,570,600, such sum includes the sum of (a) \$240,000 grant expected to be received from the New Jersey Department of Transportation in connection with the improvements described in section 2(a)(1), (b) \$268,100 grant expected to be received from the New Jersey Department of Transportation in connection with the improvements described in Section 2(a)(1) and (c) \$1,062,500 from the Township's Capital Improvement Fund.

SECTION 2:

(a) The Improvements authorized are as follows:

- 1. Reconstruction of various Township roadways, including, but not limited to Laurel Avenue Phase III and Hazlet Avenue Phase II, in the amount of \$1,508,100.**
- 2. Improvements to various Township parks in the amount of \$62,500.**

SECTION 3:

The capital budget of the Township is hereby amended (if required) to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION 4:

The following additional matters are hereby determined, declared, recited and stated:

(a) The Improvements described in Section 2 of this bond ordinance are not current expenses, and are capital improvements or properties that the Township may lawfully make or acquire as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

SECTION 5:

This ordinance shall take effect at the time and in the manner provided by law.

BOND ORDINANCE PROVIDING FOR RADIO COMMUNICATION IMPROVEMENTS AND THE ACQUISITION OF AN E-TICKETING SYSTEM, BY AND IN THE TOWNSHIP OF HAZLET, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY; APPROPRIATING \$350,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$305,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF

BE IT ORDAINED AND ENACTED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HAZLET, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), **AS FOLLOWS:**

SECTION 1. The improvement or purpose described in Section 3 of this bond ordinance is hereby authorized as a general improvement or purpose to be undertaken by the Township of Hazlet, in the County of Monmouth, State of New Jersey (the "Township"). For the said improvement or purpose stated in Section 3, there is hereby appropriated the sum of \$350,000, which sum includes \$45,000 as the amount of down payment for said improvement or purpose as required by the Local Bond Law, N.J.S.A. 40A:2-1 et seq. (the "Local Bond Law"). Said down payment is now available therefor by virtue of an appropriation in a previously adopted budget or budgets of the Township for down payment or for capital improvement purposes.

SECTION 2. For the financing of said improvement or purpose described in Section 3 hereof and to meet the part of said \$350,000 appropriation not provided for by application hereunder of said down payment, negotiable bonds of the Township are hereby authorized to be issued in the principal amount of \$305,000 pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvement or purpose, negotiable notes of the Township in a principal amount not

exceeding \$305,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

SECTION 3. (a) The improvements hereby authorized and purpose for the financing of which said bonds or notes are to be issued are radio communication improvements and the acquisition and installation, as applicable, of an e-ticketing system, and also including all work, equipment, materials and accessories necessary therefor or incidental thereto.

(b) The estimated maximum amount of bonds or notes to be issued for said improvement or purpose is \$305,000.

(c) The estimated cost of the improvement or purpose is equal to \$350,000.

SECTION 4. In the event the United States of America, the State of New Jersey, and/or the County of Monmouth make a contribution or grant in aid to the Township, for the improvement and purpose authorized hereby and the same shall be received by the Township prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey, and/or the County of Monmouth. In the event, however, that any amount so contributed or granted by the United States of America, the State of New Jersey, and/or the County of Monmouth, shall be received by the Township after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose. This Section 4 shall not apply, however, with respect to any contribution or grant in aid received by the Township as a result of using funds from this bond ordinance as "matching local funds" to receive such contribution or grant in aid.

SECTION 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the Township, provided that no note shall mature later than one (1) year from its date or otherwise authorized by the Local Bond Law. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the signature of the Chief Financial Officer upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time in accordance with the provisions of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, the description, the interest rate, and the maturity schedule of the notes so sold, the price obtained and the name of the purchaser.

SECTION 6. The Capital Budget of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. In the event of any such inconsistency, a resolution in the form promulgated by the Local Finance Board showing full detail of the amended Capital Budget and capital programs as approved by the Director of the Division of Local Government Services, New Jersey Department of Community Affairs will be on file in the office of the Clerk and will be available for public inspection.

SECTION 7. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3 of this bond ordinance is not a current expense and is an improvement which the Township may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 8 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the Township and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, and such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$305,000 and the said bonds or notes authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$35,000 for items of expense listed in and permitted under section 20 of the Local Bond Law is included in the estimated cost indicated herein for the purpose or improvement hereinbefore described.

SECTION 8. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the bonds or notes authorized by this bond ordinance. The bonds or notes shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy *ad valorem* taxes upon all the

taxable real property within the Township for the payment of the bonds or notes and the interest thereon without limitation as to rate or amount.

SECTION 9. The Township hereby declares the intent of the Township to issue the bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3 of this bond ordinance. This Section 9 is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

SECTION 10. The Township Chief Financial Officer is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The Township Chief Financial Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 11. The Township covenants to maintain the exclusion from gross income under section 103(a) of the Code of the interest on all federally tax exempt bonds and notes issued under this ordinance.

SECTION 12. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption and approval by the mayor, as provided by the Local Bond Law.