

October 4, 2016

AGENDA

Regular Meeting of the Hazlet Township Committee held at _____ p.m.

Salute to the flag and moment of silent prayer called by the Mayor.

Mayor's Statement – Open Public Meetings Act & Emergency Fire Exits.

In Compliance with the “Open Public Meetings Act” of the State of New Jersey, adequate notice of this meeting of the Township Committee was provided in the following manner:

- (A) On January 4, 2016, advance written notice of this meeting was posted at:
1766 Union Avenue, Hazlet, New Jersey.
- (B) On January 7, 2016, advance written notice of this meeting was forwarded to the Independent and Asbury Park Press. It was also published in the Asbury Park Press on February 10, 2016.
- (C) On January 4, 2016, copies of advance written notice of this meeting were mailed to all persons who requested and paid for such notices on or before January 1, 2016.

FIRE EXITS are located in the directions I am indicating:

Farther down at the end of the room, through the doors and down the stairs, directly out the front door.

To my right is the door, make a right down the hallway which leads to the stairs and directly out the rear of the building.

If you are alerted for fire, please move in a calm and orderly manner to the nearest exit. Finally, let the record reflect that the minutes of this meeting will accurately reflect the topics addressed during this meeting but will not be a verbatim transcript of tonight's proceedings. Thank you. I direct the Municipal Clerk to enter into the minutes of this meeting these announcements.

<u>ROLL CALL</u>	<u>PRESENT</u>	<u>ABSENT</u>
Committeeman DiNardo	_____	_____
Committeewoman Ronchetti	_____	_____
Committeeman Sachs	_____	_____
Deputy Mayor Kiley	_____	_____
Mayor Aagre	_____	_____

Approval of Minutes – Workshop Meeting – August 23, 2016

Offered _____ 2nd _____

Roll Call: Committeeman DiNardo _____ Committeewoman Ronchetti _____
(abstain 8/23/16)

Committeeman Sachs _____ Deputy Mayor Kiley _____
(abstain 8/23/16)

Mayor Aagre _____

Approval of Executive Session Minutes – August 16, 2016 and August 23, 2016

Offered _____ 2nd _____

Roll Call: Committeeman DiNardo _____ Committeewoman Ronchetti _____
(abstain 8/23/16) (abstain 8/16/16)

Committeeman Sachs _____ Deputy Mayor Kiley _____
(abstain 8/23/16)

Mayor Aagre _____

Ordinance Hearings:

1. CAPITAL ORDINANCE OF THE TOWNSHIP OF HAZLET, IN THE COUNTY OF MONMOUTH, NEW JERSEY APPROPRIATING \$250,000 FROM THE OPEN SPACE TRUST FUND TO PAY FOR THE CONSTRUCTION OF A NATCO PARK PARKING LOT

Introduced: September 20, 2016.

Published in The Asbury Park Press, issue of September 23, 2016. Proof on file.

Posted in Town Hall – September 21, 2016.

Hearing is scheduled for October 4, 2016.

Hearing:

Motion to close hearing:

Offered _____ 2nd _____

Voice vote: _____

Action of Committee: Adopt () Reject () Other ()

Offered _____ 2nd _____

Roll Call: Committeeman DiNardo _____ Committeewoman Ronchetti _____

Committeeman Sachs _____ Deputy Mayor Kiley _____

Mayor Aagre _____

2. CAPITAL ORDINANCE OF THE TOWNSHIP OF HAZLET, IN THE COUNTY OF MONMOUTH, NEW JERSEY APPROPRIATING \$185,000 FROM THE OPEN SPACE TRUST FUND TO PAY FOR THE CONSTRUCTION OF A NATCO PARK PARKING LOT

Introduced: September 6, 2016.

Published in The Asbury Park Press, issue of September 11, 2016. Proof on file.

Posted in Town Hall – September 8, 2016.

Hearing was held on September 20, 2016.

Action of Committee: Adopt () Reject () Other ()

Offered _____ 2nd _____

Roll Call: Committeeman DiNardo _____ Committeewoman Ronchetti _____

Committeeman Sachs _____ Deputy Mayor Kiley _____

Mayor Aagre _____

3. AN ORDINANCE AMENDING CHAPTER 249 (LICENSING) ARTICLE II, BUSINESS LICENSES, IN THE TOWNSHIP OF HAZLET, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

Introduced: September 20, 2016.

Published in The Asbury Park Press, issue of September 23, 2016. Proof on file.

Posted in Town Hall – September 21, 2016.

Hearing is scheduled for October 4, 2016.

Hearing:

Motion to close hearing:

Offered _____ 2nd _____

Voice vote: _____

Action of Committee: Adopt () Reject () Other ()

Offered _____ 2nd _____

Roll Call: Committeeman DiNardo _____ Committeewoman Ronchetti _____

Committeeman Sachs _____ Deputy Mayor Kiley _____

Mayor Aagre _____

Reports:

MUNICIPAL COURT – August 2016 – Total fees collected - \$32,956.12.

DEPARTMENT OF PUBLIC WORKS – August 2016 – Received and read.

CONSTRUCTION OFFICIAL – August 2016 – Total fees collected - \$23,218.00.

Resolutions, Motions and Appointments:

Resolutions #268 through #276 are by Consent Agenda. All matters listed under Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion. There will be no separate discussions of these items. If discussion is desired by the Mayor or any member of the Township Committee, that item will be removed and will be considered separately. Advance copies of each resolution have been given to each Committee Member. The original resolutions are with the Municipal Clerk for inspection as listed below.

- 268. Release of the performance guarantee for NJ Natural Gas – Hazlet Avenue Area Gas Main Renewal and NJ Natural Gas – Laurel Avenue Area Gas Main Renewal.
- 269. Issuance of Raffle Licenses RL-4101 and RL-4102 to PTO Sycamore Drive School and RL-4103 to the RAINE Organization Inc..
- 270. Refund of construction permit fees for 15 Parkview Drive, Block 203, Lot 24.

- 271. Refund of recreation fees for karate classes to Linda Bielicka.
- 272. Refund of recreation fees for Hazlet Day to Touchstone Crystal.
- 273. Assessing a lien on various properties.
- 274. Granting an exemption and abatement for 20 Galewood Drive, Block 166.07, Lot 8.
- 275. Refund of the overpayment of sewer charges for Block 87, Lot 18.
- 276. Refund of recreation fees for yoga classes to Irene Fischer.

Offered _____ 2nd _____

Roll Call: Committeeman DiNardo _____ Committeewoman Ronchetti _____
 Committeeman Sachs _____ Deputy Mayor Kiley _____
 Mayor Aagre _____

PUBLIC HEARING

Anyone who would like to address the Township Committee regarding the below listed Resolutions on the Agenda, please come up, print your name and address on the sign in sheet and then state your name and address for the Committee.

Offered _____ 2nd _____

Voice Vote _____

- 277. Appointment of School Crossing Guards.

Offered _____ 2nd _____

Roll Call: Committeeman DiNardo _____ Committeewoman Ronchetti _____
 Committeeman Sachs _____ Deputy Mayor Kiley _____
 Mayor Aagre _____

278. Authorizing the Mayor and Clerk to execute a Hold Harmless Agreement and a Right of Entry Agreement for de-silting and de-snagging the section of Chingarora Creek between Van Mater Terrace and Highway 35.

Offered _____ 2nd _____

Roll Call: Committeeman DiNardo _____ Committeewoman Ronchetti _____

Committeeman Sachs _____ Deputy Mayor Kiley _____

Mayor Aagre _____

Payment of Bills:

Advance bill lists have been supplied to each Committee Member.

Offered _____ 2nd _____

Roll Call: Committeeman DiNardo _____ Committeewoman Ronchetti _____

Committeeman Sachs _____ Deputy Mayor Kiley _____

Mayor Aagre _____

Citizens Hearing:

Motion to close hearing:

Offered _____ 2nd _____

Voice vote: _____

Motion to adjourn:

Offered _____ 2nd _____

Voice vote: _____

Time: _____

**CAPITAL ORDINANCE OF THE TOWNSHIP OF HAZLET,
IN THE COUNTY OF MONMOUTH, NEW JERSEY
APPROPRIATING \$250,000 FROM THE OPEN SPACE
TRUST FUND TO PAY FOR THE CONSTRUCTION OF A
NATCO PARK PARKING LOT**

BE IT ORDAINED, BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HAZLET, IN THE COUNTY OF MONMOUTH, NEW JERSEY AS FOLLOWS:

SECTION 1:

The improvements described in Section 2 of this ordinance (the “Improvements”) are hereby authorized to be undertaken by the Township of Hazlet, New Jersey (the “Township”) as general improvements. For the said Improvements there is hereby appropriated the amount of \$250,000.00, such sum includes the sum of \$250,000.00 from the Township’s Open Space Trust Fund.

SECTION 1:

(a) The Improvements authorized are as follows:

- 1. Construction of a Natco Park Parking Lot in the amount of \$250,000.00.**

SECTION 2:

The capital budget of the Township is hereby amended (if required) to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION 3:

The following additional matters are hereby determined, declared, recited and stated:

(a) The Improvements described in Section 2 of this ordinance are not current expenses, and are capital improvements or properties that the Township may lawfully make or acquire as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

SECTION 4:

This ordinance shall take effect at the time and in the manner provided by law.

**CAPITAL ORDINANCE OF THE TOWNSHIP OF HAZLET,
IN THE COUNTY OF MONMOUTH, NEW JERSEY
APPROPRIATING \$185,000 FROM THE OPEN SPACE
TRUST FUND TO PAY FOR THE CONSTRUCTION OF A
NATCO PARK PARKING LOT**

BE IT ORDAINED, BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HAZLET, IN THE COUNTY OF MONMOUTH, NEW JERSEY AS FOLLOWS:

SECTION 1

The improvements described in Section 2 of this ordinance (the "Improvements") are hereby authorized to be undertaken by the Township of Hazlet, New Jersey (the "Township") as general improvements. For the said Improvements there is hereby appropriated the amount of \$185,000.00, such sum includes the sum of \$185,000.00 from the Township's Open Space Trust Fund.

SECTION 2

(a) The Improvements authorized are as follows:

- 1. Construction of a Natco Park Parking Lot in the amount of \$185,000.00.**

SECTION 3

The capital budget of the Township is hereby amended (if required) to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION 4

The following additional matters are hereby determined, declared, recited and stated:

(b) The Improvements described in Section 2 of this ordinance are not current expenses, and are capital improvements or properties that the Township may lawfully make or acquire as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

SECTION 5

This ordinance shall take effect at the time and in the manner provided by law.

AN ORDINANCE AMENDING CHAPTER 249 (LICENSING)
ARTICLE II, BUSINESS LICENSES, IN THE TOWNSHIP
OF HAZLET, COUNTY OF MONMOUTH, STATE OF
NEW JERSEY

Section 1. The Township Committee hereby amends and adopts amendments to Chapter 249 of the Hazlet Township Code as follows:

Chapter 249-19 – Application requirements; review.

Remove sections “B” and “C”.

2. All ordinances and parts of ordinances inconsistent herewith are hereby repealed.
3. This ordinance shall take effect immediately following adoption and publication pursuant to law.

RESOLUTION

WHEREAS, there was previously posted with the Township of Hazlet, two performance guarantees assuring trench restoration and related items in connection with those certain projects known as **NJ NATURAL GAS – Hazlet Avenue Area Gas Main Renewal** and **NJ NATURAL GAS – Laurel Avenue Area Gas Main Renewal**; and

WHEREAS, the Township Engineer has recommended, in reports dated September 12, 2016, the release of said performance guarantees subject to certain conditions for the reason that the bonded improvements have been satisfactorily completed;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hazlet that the release of those performance guarantees posted with the Township of Hazlet to assure trench restoration and related items in connection with NJ Natural Gas – Hazlet Avenue Area Gas Main Renewal and NJ Natural Gas – Laurel Avenue Area Gas Main Renewal, be and the same is hereby approved and the appropriate officers and employees of the Township be and they are hereby authorized and directed to surrender and release said performance guarantees provided, however, they shall be assured that the Township is in receipt of the following items:

1. A maintenance guarantee with adequate surety in favor of the Township of Hazlet and in the amount of \$25,000 assuring the maintenance and good repair of bonded improvements, applicable to these projects and future NJ Natural Gas improvements and associated restoration within Hazlet Township. The bond shall include an automatic renewal provision.

2. The certification from the Chief Financial Officer that the Engineering Escrow Accounts with regard to said projects are not in deficit, and that all invoices for professional services have been paid; and

BE IT FURTHER RESOLVED that the Municipal Clerk be and she is hereby authorized and directed to transmit certified copies of this resolution to the applicant and to the Township Engineer.

CERTIFICATION

I, EVELYN A GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting on the 4th day of October, 2016.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that the Municipal Clerk be and is hereby authorized to issue the following Raffle Licenses:

RL-4101 & RL-4102 – PTO Sycamore Drive School
RL-4103 – RAINE Organization Inc.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 4th day of October, 2016.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

WHEREAS, the Township of Hazlet, in the County of Monmouth, State of New Jersey, collected an online payment associated with a construction permit; and

WHEREAS, said payment has been received from the following and were deposited into the Township's Current Fund under Fees and Permits; and

WHEREAS, the fee for the construction permit for 15 Parkview Drive, Block 203, Lot 24 be refunded.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee that the Chief Financial Officer be authorized to return such fees; and

BE IT FURTHER RESOLVED that the Municipal Clerk forward a certified copy of this resolution to the applicant, Zoning and to the Finance Office.

APPLICANT

Nicholas Kansky
15 Parkview Drive
Hazlet, NJ 07730

AMOUNT OF REFUND

\$476.00

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 4th day of October, 2016.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

WHEREAS, the Hazlet Recreation Advisory Committee of the Township of Hazlet, in the County of Monmouth, State of New Jersey, collected monies associated with Karate Classes; and

WHEREAS, said monies have been received from the following and were deposited into the Recreation Trust Fund; and

WHEREAS, the child did not want to take the lessons.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee that the Chief Financial Officer be authorized to return such fee; and

BE IT FURTHER RESOLVED that the Municipal Clerk forward a certified copy of this resolution to Recreation and to the Finance Office.

APPLICANT

AMOUNT OF REFUND

Linda Bielicka
17 Tallen Drive
Hazlet, NJ 07730

\$25.00

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 4th day of October, 2016.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

WHEREAS, the Hazlet Recreation Advisory Committee of the Township of Hazlet, in the County of Monmouth, State of New Jersey, collected monies associated with Hazlet Day; and

WHEREAS, said monies have been received from the following and were deposited into the Recreation Trust Fund; and

WHEREAS, a duplicate payment was made.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee that the Chief Financial Officer be authorized to return such fee; and

BE IT FURTHER RESOLVED that the Municipal Clerk forward a certified copy of this resolution to Recreation and to the Finance Office.

APPLICANT

AMOUNT OF REFUND

Touchstone Crystal
Julia Candullo
615 Blueberry Hill
Freehold, NJ 07728

\$60.00

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 4th day of October, 2016.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

WHEREAS, the grass and weeds are overgrown on various properties in Hazlet Township; and

WHEREAS, the said grass and weeds have created a hazardous condition to the health and welfare of the area residents; and

WHEREAS, the Township of Hazlet has undertaken the necessary clean-up to preserve the health and welfare of the area residents and correct this dangerous condition; and

WHEREAS, Chapter 213, Section 213.5 of the Code of the Township of Hazlet, permits the Municipality to assess all costs related thereto.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Hazlet Township that the cost for clean up plus an administrative fee, be assessed as a municipal lien against the properties listed below and shall be collected in the same manner, bearing interest at the same rate as taxes:

2 Peri Place; Block 14.01, Lot 1 - \$645.00
55 Poplar Avenue; Block 35, Lot 4 - \$520.00
55 Thorne Place; Block 141, Lot 14 - \$295.00
9 Michigan Avenue; Block 115, Lot 8 - \$295.00
13 Hazlet Avenue; Block 171, Lot 11 - \$450.00

BE IT FURTHER RESOLVED that the cost assessed shall be in addition to any penalties imposed for violations to this Chapter.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the above foregoing is a true copy of a Resolution was duly passed and adopted by the Township Committee at its meeting held on the 4th day of October, 2016.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

WHEREAS, the Township Committee of the Township of Hazlet, County of Monmouth, State of New Jersey, has adopted an ordinance implementing a five-year tax exemption and abatement process for improvements made to single family and multi-family dwellings; and

WHEREAS, the ordinance provides that a tax exemption and abatement shall not be granted unless approved by resolution of the Township Committee; and

WHEREAS, applications for exemption and abatement have been received from the following:

Kevin and Joan O'Brien - 20 Galewood Drive, Block 166.07, Lot 8

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hazlet, County of Monmouth, State of New Jersey that the applications listed above for exemption and abatement are hereby granted according to the terms of the ordinance.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of the Township of Hazlet, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee of the Township of Hazlet at its meeting held on the 4th day of October, 2016.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Mayor and the Township Committee of Hazlet Township, County of Monmouth, State of New Jersey, that the proper officers be and they are hereby authorized to REFUND the following over-payments of sewer charges made by the following:

BLOCK	LOT	NAME	AMOUNT	YEAR
87	18	Bacharach, Donna	\$1,099.36	2016

NOW THEREFORE BE IT RESOLVED, that a copy of this Resolution be forwarded to the Tax Collector and the Chief Financial Officer.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 4th day of October, 2016.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

WHEREAS, the Hazlet Recreation Advisory Committee of the Township of Hazlet, in the County of Monmouth, State of New Jersey, collected monies associated with Yoga Classes; and

WHEREAS, said monies have been received from the following and were deposited into the Recreation Trust Fund; and

WHEREAS, the class was too advanced for her and her husband.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee that the Chief Financial Officer be authorized to return such fee; and

BE IT FURTHER RESOLVED that the Municipal Clerk forward a certified copy of this resolution to Recreation and to the Finance Office.

APPLICANT

AMOUNT OF REFUND

Irene Fischer
3 Lillian Drive
Hazlet, NJ 07730

\$200.00

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 4th day of October, 2016.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that the following persons be and they are hereby conditionally appointed as a School Crossing Guard for the 2016-2017 school year; and

BE IT FURTHER RESOLVED that they be compensated in accordance with the salary established and in accordance with the current salary ordinance.

<u>NAME</u>	<u>SALARY</u>
Michael English (retroactive to 9/22/16)	\$11.50 per hour
Joseph Deleonibus (retroactive to 9/26/16)	\$11.50 per hour

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 4th day of October, 2016.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that the Mayor and Clerk be and are hereby authorized to execute a Hold Harmless Agreement from the Monmouth County Mosquito Extermination Commission and a Right of Entry Agreement for the purposes of de-silting and de-snagging the section of Chingarora Creek between Van Mater Terrace and Highway 35 on Blocks 224.01, Lots 1, 3 and 5; Block 223, Lots 1 and 7; Block 219, Lot 8 and Block 217, Lot 13.01.

CERTIFICATION

I, EVELYN A GRANDI, Municipal Clerk of Hazlet Township do hereby certify the foregoing is a true copy of a resolution duly passed and adopted by the Township Committee at its meeting held on the 4th day of October, 2016.

Evelyn A. Grandi
Municipal Clerk