

November 14, 2016

AGENDA

Regular Meeting of the Hazlet Township Committee held at 8:00 p.m.

Salute to the flag and moment of silent prayer called by the Mayor.

Mayor's Statement – Open Public Meetings Act & Emergency Fire Exits.

In Compliance with the “Open Public Meetings Act” of the State of New Jersey, adequate notice of this meeting of the Township Committee was provided in the following manner:

- (A) On January 4, 2016, advance written notice of this meeting was posted at:
1766 Union Avenue, Hazlet, New Jersey.
- (B) On January 7, 2016, advance written notice of this meeting was forwarded to the Independent and Asbury Park Press. It was also published in the Asbury Park Press on February 10, 2016.
- (C) On January 4, 2016, copies of advance written notice of this meeting were mailed to all persons who requested and paid for such notices on or before January 1, 2016.

FIRE EXITS are located in the directions I am indicating:

Farther down at the end of the room, through the doors and down the stairs, directly out the front door.

To my right is the door, make a right down the hallway which leads to the stairs and directly out the rear of the building.

If you are alerted for fire, please move in a calm and orderly manner to the nearest exit. Finally, let the record reflect that the minutes of this meeting will accurately reflect the topics addressed during this meeting but will not be a verbatim transcript of tonight's proceedings. Thank you. I direct the Municipal Clerk to enter into the minutes of this meeting these announcements.

<u>ROLL CALL</u>	<u>PRESENT</u>	<u>ABSENT</u>
Committeeman DiNardo	_____	_____
Committeewoman Ronchetti	_____	_____
Committeeman Sachs	_____	_____
Deputy Mayor Kiley	_____	_____
Mayor Aagre	_____	_____

Approval of Minutes - Workshop Meeting – October 25, 2016 and November 1, 2016.
Regular Meeting – November 1, 2016.

Offered _____ 2nd _____

Roll Call: Committeeman DiNardo _____ Committeewoman Ronchetti _____

Committeeman Sachs _____ Deputy Mayor Kiley _____

Mayor Aagre _____

Approval of Executive Session Minutes – October 25, 2016 and November 1, 2016.

Offered _____ 2nd _____

Roll Call: Committeeman DiNardo _____ Committeewoman Ronchetti _____

Committeeman Sachs _____ Deputy Mayor Kiley _____

Mayor Aagre _____

Ordinance Hearing:

1. BOND ORDINANCE PROVIDING FOR ACQUISITION OF VARIOUS NON-PASSENGER VEHICLES AND SNOW PLOWS FOR THE DEPARTMENT OF PUBLIC WORKS, BY AND IN THE TOWNSHIP OF HAZLET, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY; APPROPRIATING \$200,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$168,800 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF

Introduced: November 1, 2016.

Published in The Asbury Park Press, issue of November 4, 2016. Proof on file.

Posted in Town Hall – November 2, 2016.

Hearing is scheduled for November 14, 2016.

Hearing:

Motion to close hearing:

Offered _____ 2nd _____

Voice vote: _____

Action of Committee: Adopt () Reject () Other ()

Offered _____ 2nd _____

Roll Call: Committeeman DiNardo _____ Committeewoman Ronchetti _____

Committeeman Sachs _____ Deputy Mayor Kiley _____

Mayor Aagre _____

Resolutions, Motions and Appointments:

Resolutions #300 through #302 are by Consent Agenda. All matters listed under Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion. There will be no separate discussions of these items. If discussion is desired by the Mayor or any member of the Township Committee, that item will be removed and will be considered separately. Advance copies of each resolution have been given to each Committee Member. The original resolutions are with the Municipal Clerk for inspection as listed below.

300. Waiver of the township raffle license fee for the Turner Syndrome Foundation, Inc.

301. Issuance of raffle license RL-4101 to the Turner Syndrome Foundation, Inc.

302. Assessing a lien on Block 117, Lot 13.

Offered _____ 2nd _____

Roll Call: Committeeman DiNardo _____ Committeewoman Ronchetti _____

Committeeman Sachs _____ Deputy Mayor Kiley _____

Mayor Aagre _____

PUBLIC HEARING

Anyone who would like to address the Township Committee regarding the below listed Resolutions on the Agenda, please come up, print your name and address on the sign in sheet and then state your name and address for the Committee.

Offered _____ 2nd _____

Voice vote: _____

303. Authorizing the payment of Accumulated Absences to Tom O’Hara.

Offered _____ 2nd _____

Roll Call: Committeeman DiNardo _____ Committeewoman Ronchetti _____

Committeeman Sachs _____ Deputy Mayor Kiley _____

Mayor Aagre _____

304. Appointment of Edward Simone from the firm William E. Antonides and Company as the Townships Acting Chief Financial Officer.

Offered _____ 2nd _____

Roll Call: Committeeman DiNardo _____ Committeewoman Ronchetti _____

Committeeman Sachs _____ Deputy Mayor Kiley _____

Mayor Aagre _____

305. Appointment of Ashlesha Deshpande as the part time, temporary Acting Tax Collector.

Offered _____ 2nd _____

Roll Call: Committeeman DiNardo _____ Committeewoman Ronchetti _____

Committeeman Sachs _____ Deputy Mayor Kiley _____

Mayor Aagre _____

306. Approval of the 2015 Certification List for LOSAP.

Offered _____ 2nd _____

Roll Call: Committeeman DiNardo _____ Committeewoman Ronchetti _____

Committeeman Sachs _____ Deputy Mayor Kiley _____

Mayor Aagre _____

307. Transfer of funds.

Offered _____ 2nd _____

Roll Call: Committeeman DiNardo _____ Committeewoman Ronchetti _____

Committeeman Sachs _____ Deputy Mayor Kiley _____

Mayor Aagre _____

Payment of Bills:

Advance bill lists have been supplied to each Committee Member.

Offered _____ 2nd _____

Roll Call: Committeeman DiNardo _____ Committeewoman Ronchetti _____

Committeeman Sachs _____ Deputy Mayor Kiley _____

Mayor Aagre _____

Citizens Hearing:

Motion to close hearing:

Offered _____ 2nd _____

Voice vote: _____

Motion to adjourn:

Offered _____ 2nd _____

Voice vote: _____

Time: _____

BOND ORDINANCE PROVIDING FOR ACQUISITION OF VARIOUS NON-PASSENGER VEHICLES AND SNOW PLOWS FOR THE DEPARTMENT OF PUBLIC WORKS, BY AND IN THE TOWNSHIP OF HAZLET, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY; APPROPRIATING \$200,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$168,800 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF

BE IT ORDAINED AND ENACTED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HAZLET, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), **AS FOLLOWS:**

SECTION 1. The improvement or purpose described in Section 3 of this bond ordinance is hereby authorized as a general improvement or purpose to be undertaken by the Township of Hazlet, in the County of Monmouth, State of New Jersey (the "Township"). For the said improvement or purpose stated in Section 3, there is hereby appropriated the sum of \$200,000, which sum includes \$31,200 as the amount of down payment for said improvement or purpose as required by the Local Bond Law, N.J.S.A. 40A:2-1 et seq. (the "Local Bond Law"). Said down payment is now available therefor by virtue of an appropriation in a previously adopted budget or budgets of the Township for down payment or for capital improvement purposes.

SECTION 2. For the financing of said improvement or purpose described in Section 3 hereof and to meet the part of said \$200,000 appropriation not provided for by application hereunder of said down payment, negotiable bonds of the Township are hereby authorized to be issued in the principal amount of \$168,800 pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvement or purpose, negotiable notes of the Township in a principal amount not

exceeding \$168,800 are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

SECTION 3. (a) The improvements hereby authorized and purpose for the financing of which said bonds or notes are to be issued are the acquisition of various non-passenger vehicles and snow plows for the Department of Public Works including, but not limited to, two (2) four-wheel drive 3-4 cubic yard dump trucks, each equipped with plow and salt spreader, and three (3) 10-foot commercial snow plows, and also including all work, equipment, materials and accessories necessary therefor or incidental thereto.

(b) The estimated maximum amount of bonds or notes to be issued for said improvement or purpose is \$168,800.

(c) The estimated cost of the improvement or purpose is equal to \$200,000.

SECTION 4. In the event the United States of America, the State of New Jersey, and/or the County of Monmouth make a contribution or grant in aid to the Township, for the improvement and purpose authorized hereby and the same shall be received by the Township prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey, and/or the County of Monmouth. In the event, however, that any amount so contributed or granted by the United States of America, the State of New Jersey, and/or the County of Monmouth, shall be received by the Township after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose. This Section 4 shall not apply, however, with respect to any contribution or grant in aid received by the Township as a result of

using funds from this bond ordinance as “matching local funds” to receive such contribution or grant in aid.

SECTION 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the Township, provided that no note shall mature later than one (1) year from its date or otherwise authorized by the Local Bond Law. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the signature of the Chief Financial Officer upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time in accordance with the provisions of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, the description, the interest rate, and the maturity schedule of the notes so sold, the price obtained and the name of the purchaser.

SECTION 6. The Capital Budget of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. In the event of any such inconsistency, a resolution in the form promulgated by the Local Finance Board showing full detail of the amended Capital Budget and capital programs as approved by the Director of the Division of Local Government Services, New Jersey

Department of Community Affairs will be on file in the office of the Clerk and will be available for public inspection.

SECTION 7. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3 of this bond ordinance is not a current expense and is an improvement which the Township may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 5 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the Township and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, and such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$168,800 and the said bonds or notes authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$19,500 for items of expense listed in and permitted under section 20 of the Local Bond Law is included in the estimated cost indicated herein for the purpose or improvement hereinbefore described.

SECTION 8. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the bonds or notes authorized by this bond ordinance. The bonds or notes shall be direct, unlimited obligations of the

Township, and the Township shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Township for the payment of the bonds or notes and the interest thereon without limitation as to rate or amount.

SECTION 9. The Township hereby declares the intent of the Township to issue the bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3 of this bond ordinance. This Section 9 is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

SECTION 10. The Township Chief Financial Officer is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The Township Chief Financial Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 11. The Township covenants to maintain the exclusion from gross income under section 103(a) of the Code of the interest on all federally tax exempt bonds and notes issued under this ordinance.

SECTION 12. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption and approval by the mayor, as provided by the Local Bond Law.

RESOLUTION

WHEREAS, the Turner Syndrome Foundation, Inc. a non-profit organization is in the process of obtaining a raffle license; and

WHEREAS, a request was received from the Turner Syndrome Foundation, Inc. to waive the local raffle license fee; and

WHEREAS, it is the desire of the Township Committee to waive said fee.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Hazlet Township that the Township's license fee for the Turner Syndrome Foundation, Inc. raffle be and is hereby waived; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Turner Syndrome Foundation, Inc.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 14th day of November, 2016.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that the Municipal Clerk be and is hereby authorized to issue the following Raffle License:

RL-4101 – Turner Syndrome Foundation Inc.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 14th day of November, 2016.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

WHEREAS, the grass and weeds are overgrown on a property in Hazlet Township; and

WHEREAS, the said grass and weeds have created a hazardous condition to the health and welfare of the area residents; and

WHEREAS, the Township of Hazlet has undertaken the necessary clean-up to preserve the health and welfare of the area residents and correct this dangerous condition; and

WHEREAS, Chapter 213, Section 213.5 of the Code of the Township of Hazlet, permits the Municipality to assess all costs related thereto.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Hazlet Township that the cost for clean up plus an administrative fee, be assessed as a municipal lien against the property listed below and shall be collected in the same manner, bearing interest at the same rate as taxes:

3 California Avenue; Block 117, Lot 13 - \$635.00

BE IT FURTHER RESOLVED that the cost assessed shall be in addition to any penalties imposed for violations to this Chapter.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the above foregoing is a true copy of a Resolution was duly passed and adopted by the Township Committee at its meeting held on the 14th day of November, 2016.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

AUTHORIZE PAYMENT OF ACCUMULATED ABSENCES

WHEREAS, Tom O'Hara has resigned from his position as Chief Financial Officer effective November 10, 2016; and

WHEREAS, as of November 10, 2016, Tom O'Hara had unused accumulated vacation time evidenced by sufficient records; and

WHEREAS, it is a New Jersey best practice for the governing body to approve all payments for accumulated absences; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available for the payment of such accumulated absences.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Hazlet, County of Monmouth, State of New Jersey, that payment to Tom O'Hara for accumulated vacation time in the amount of \$2,547.65 is hereby authorized.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee as its meeting held on the 14th day of November, 2016.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that Edward Simone, from the firm William E. Antonides and Company as the Townships Acting Chief Financial Officer from November 2, 2016 to December 31, 2016; and

BE IT FURTHER RESOLVED that Edward Simone from the firm William E. Antonides and Company will be compensated at the monthly rate of \$7,000.00 per month.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 14th day of November, 2016.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that
Ashlesha Deshpande be and is hereby appointed as a Temporary Acting Tax Collector
effective November 2, 2016; and

BE IT FURTHER RESOLVED that she be compensated at the annual salary of
\$17,500.00 prorated, retroactive to and including November 2, 2016.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that
the foregoing is a true copy of a Resolution duly passed and adopted by the Township
Committee as its meeting held on the 14th day of November, 2016.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

APPROVE THE 2015 CERTIFICATION LIST FOR LOSAP

WHEREAS, Hazlet Township has established a Volunteer Length of Service Award Plan (“LOSAP”); and

WHEREAS, Hazlet Township has authorized Lincoln Financial Advisors to administer the program; and

WHEREAS, the Hazlet Township First Aid and Rescue Squad has presented the attached list of active members who qualify for a LOSAP contribution for 2015 to the Township Committee,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Hazlet, County of Monmouth, State of New Jersey, that the attached list of First Aid and Rescue Squad members who qualify for a 2015 LOSAP contribution has been reviewed and approved.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee as its meeting held on the 14th day of November, 2016.

Evelyn A. Grandi
Municipal Clerk



Hazlet Township First Aid & Rescue Squad, Inc

P.O. Box 162 Hazlet, NJ 07730
(732) 264-7460
www.hazletfirstaid.org

Providing Emergency Medical Services since 1946

November 2, 2016

To: Thomas O'Hara –CFO
Township of Hazlet

From: Stephen C. Schmidt – EMS Chief
Hazlet Township First Aid and Rescue Squad

Ref: Length of Service Awards Program 2015

Listed below are the members that have obtained the required 50 service points to be eligible to receive LOSAP funds to be credited to their account for the year 2015. The member's names that are shaded did not meet the 50 point requirement although they are currently members of the squad and have been previously enrolled or are eligible to be enrolled in the program.

ID # xxx- xx-	Last	First	Sworn in	Contribution 2015	Point Requirement Met
1940	Alpaugh	Beth	11/5/2002	\$600.00	Yes
7625	Briscese	Anthony	10/29/1990	\$600.00	Yes
6650	Brown	Kaitlyn	7/5/2011	\$600.00	Yes
4369	Buckel	Thomas	12/6/2011	\$600.00	Yes
7278	Cavuto	James	10/4/1998	\$600.00	Yes
5479	Centrone	Douglas	6/21/2011	\$600.00	Yes
4915	Deutsch	Steven	7/2/2002	\$600.00	Yes
0287	Flateman	Edward	11/19/1974	\$600.00	Yes
5974	Frisendorf	Robert	3/6/1984	\$600.00	Yes
0012	Gilgannon	John	6/7/2005	\$600.00	Yes
7980	Goodman	Alan	6/10/1988	\$600.00	Yes
7775	Heckelmann	Robert	3/5/1985	\$600.00	Yes
7773	Hische	Susan	11/15/2001	\$600.00	Yes
1037	Hunter Jr.	Harry	**	\$600.00	Yes
5771	McKay	Jennifer	3/15/2011	\$600.00	Yes
5251	McNeil	Sarah	5/1/2012	\$600.00	Yes
7938	O'Shaughnessy	Mandy	8/15/1995	\$600.00	Yes
3731	Perez	Edward	5/5/2009	\$600.00	Yes
2687	Schmidt	Stephen	12/7/1976	\$600.00	Yes
5616	Wood	Marie	9/6/1977	\$600.00	Yes
6438	Beatrice	Samuel	2/15/1977	\$600.00	Yes

2870	Buckel	Cynthia	*	\$0.00	No
7916	Calavano	Michelle	9/16/2008	\$0.00	Resigned
7640	Dischler	Kathryn	4/21/2009	\$0.00	No
7925	Esposito	John		\$0.00	No
7604	Larsen	Krystyna	2/18/1997	\$0.00	No
6807	Lonnay	James	*	\$0.00	No
6531	Lowe	Mary		\$0.00	No
5656	Schanck	Lucas	*	\$0.00	No

** Reapplied to the LOSAP program after closing out his account several years ago.

Certified November 2, 2016



Stephen C. Schmidt EMS Chief

RESOLUTION

AUTHORIZING TRANSFERS BETWEEN BUDGET APPROPRIATIONS –
N.J.S. 40A:4-58

WHEREAS, transfers are permitted between budget appropriations during the last two months of the fiscal year;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Hazlet Township, in the County of Monmouth, New Jersey, that transfers between 2016 Budget Appropriations be made as follows:

CURRENT FUND

	<u>FROM</u>	<u>TO</u>
General Administration - Other Expenses	\$10,000.00	
Financial Administration - Other Expenses		\$14,000.00
Tax Assessment Administration - Other Expenses	15,000.00	
Engineering Services - Other Expenses	14,000.00	
Aid to First Aid Organizations Other Expenses		25,000.00
Total	\$39,000.00	\$39,000.00

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee as its meeting held on the 14th day of November, 2016.

Evelyn A. Grandi
Municipal Clerk