

HAZLET RECREATION COMMISSION
MINUTES – February 14, 2013

PRESENT – Chairman Mike Christopher, Pat Rozing, Susan DuBey, Joanne Jefferson, Mary Paraskevas, Linda Sims, Mike Sullivan, Scott Whalen, Program Director Karen Theer, Township Liaison Barbara Ronchetti

Absent: Steve Sanfilippo, Mike DeAngelo, Pat Toal, and Henry Pekarsky

Guests: None

NEXT COMMISSION MEETING; Thursday March 14, 2013 @7:00 PM

Mike C. called the meeting called to order at 7:02 pm. The meeting started with a salute to the Flag and Moment of Silence. Sunshine Law statement read.

MINUTES: Minutes of the January 10, 2013 meeting were reviewed.

MOTION: Linda made a motion to accept the minutes of the January 10, 2013 meeting. Mike S. seconded.

Yes votes: Mike Christopher, Pat Rozing, Susan DuBey, Joanne Jefferson, Mary Paraskevas, Linda Sims, Mike Sullivan, Scott Whalen

Abstained: None

Motion Approved.

PURCHASE ORDERS: February 2013 Purchase Orders and Trust Account were reviewed.

MOTION: Susan made motion to accept the Purchase Orders 2013 purchase orders. Joanne seconded.

Yes votes: Mike Christopher, Pat Rozing, Susan DuBey, Joanne Jefferson, Mary Paraskevas, Linda Sims, Mike Sullivan, Scott Whalen

Abstained: None

Motion Approved.

OLD BUSINESS:

Cullen Center Rental: After speaking with an independent CFO, Barbara found out that since the Cullen Center is a township building, the funds go to the township. The Township can give Recreation an operating budget. Our last budget was a \$19,000 line item but was taken out three years ago. Barbara will go back to the Township with our proposal and have the Township attorney look it over and make revisions if necessary.

Hazlet 5K: Mike C. spoke with Joe Marques and explained that Recreation will support this race as in the past. Joe can run the race this year and then find someone else to take it over. It will not be Recreation.

Summer Day Camp: Karen handed out the calendar, tee-shirt design, and a list of items that Jamie and Josh would like to purchase this year. Pat explained that we already have many of the items already in the barn. Karen asked for a list of the items we already have. Pat said we can purchase many of the items for less than what was indicated on the list. Jamie will be coming to our March 14 meeting to discuss plans for the coming year.

Mary Poppins: All but four tickets have been sold thus far. It was in the paper today and Karen was confident we will sell out. The play is February 23 and Mary will be supervising it.

Wifi in Cullen Center: At the last meeting, Steve recommended we look into having wifi in the Cullen Center. Karen looked into it and received a quote of \$1,229.27 for a five year contract. Pat questioned since we have Comcast, wouldn't we just need a wireless router. A building this size is different than a residence. Steve thought that if we rented the building to businesses, this would be helpful. Barbara informed us since the building is under "Green Acres," it can only be used for recreation unless in an emergency. So this topic is moot.

Group Accident Insurance: Susan was going to look into JIF, but they have not gotten back to her yet.

501(c)3: After looking into it, Barbara informed us it will take at least two years and it is very difficult because the rules change due to us being a commission rather than a committee. Only one person from Recreation can be on the board. It costs a lot of money and much paperwork and is very involved.

NEW BUSINESS:

Stability Ball Class: Class has not started yet. We only need six participants to start the class. It is scheduled for two days but might only run for one day.

"Change your mind: lose weight" class: Karen handed out the information. The instructor had done a class in the library and asked if we could start a class in the Cullen Center. She only needs the conference room. Everyone agreed to allow the class.

2012 Fee Schedule: The fee schedule was reviewed item by item. The Stability Ball class was added as was the "Change your mind: lose weight" class.

Pre-School: Pre-School open house is Tuesday, Feb. 19. An ad was placed in the Independent. Fees will stay the same.

Web Site: Copy of the website was handed out. It was revised so it easier for residents to find Recreation.

NJRPA Conference: The conference is from March 3 – 6 in Atlantic City. Karen has copies if anyone is interested.

Five-gallon insulated beverage container: Recreation had two containers. One is missing since the hurricane. It will cost \$167.75 to purchase a new one. Mike asked for a motion for us to purchase a new five-gallon insulated beverage container. Joanne made a motion, Susan seconded. All agreed.

Bus trip for Motown – the Musical: Mike C. made a motion to look into getting tickets for this show. Joanne seconded. All agreed. Karen will look into this.

Ball fields: Mike C. and another coach with HYAL have been looking into an extended baseball league for 12-year-olds and under. The current leagues end on Father's Day. They found a league that plays only on Sundays which is separate from HYAL. All players are Hazlet residents. They are looking for a home field. Right now their home field would be Lawrence Harbor. They are requesting a permit for a field on Sundays for five or six games. They are also asking to waive the \$40 per game fee for the kids. The Lawrence Harbor field would be free. It was questioned if they had insurance. As long as they give us an insurance certificate, it would be OK. Barbara

questioned if all Hazlet residents wanted to use the fields, would the fee be waived. Mike C. said he would fill out the application and provide the insurance certificate.

Pre-season baseball and softball camp: We have a rate for a baseball camp. This is the first time we would be running a Pre-season camp and they are adding softball. This would be held during the Easter break. We are adding this to our fee schedule, listed as “Baseball & Softball pre-season cam.” The fee range rate will be \$90 - \$120. Joanne made a motion for the “Baseball & softball pre-season camp” to be added. Mike C. seconded. All agreed.

Easter Egg Hunt: We are working on getting the eggs and magician. The big prizes will be purchased from Toys-R-Us.

Festival Joanne started working on the festival. Mailings go out in early March. She questioned if the bocce ball courts were going in. Barbara said yes, by the roller hockey rink and Town Hall. We will need to move the rides. Joanne had a proposal that since our recreation food tent only made \$309, she would like to see the space rented out to other vendors. Pat suggested we keep it the way it is because it is more affordable to families. Another proposal was that the food vendors move to Town Hall, the train moves to in front of the Cullen Center, and the craft vendors move to where the food vendors were in the parking lot. Mike C. asked Joanne to draw up and bring to the next meeting. Susan said the problem was that people were coming in both ways and we need one way in and one way out. Joanne is looking into when the surrounding towns are having their festivals.

Ice: Mary is requesting ice for February 24. She can pick up the key on Thursday, 2/21.

CORRESPONDENCE:

None

LIAISONS:

Barbara spoke earlier regarding the Cullen Center.

PUBLIC PORTION:

None

EXECUTIVE SESSION:

Pat requested to go into executive session at 8:17. Mary seconded. All agreed. All returned to the meeting at 8:35.

Mike C. asked for a motion to adjourn the meeting. Joanne made a motion, and Susan seconded. All were in favor. The meeting ended at 8:36pm.

