

HAZLET RECREATION COMMISSION
MINUTES—July 11, 2013

PRESENT-Steve S., Pat R., Joann S, Mike D., Mike C., Mike S., Linda, S.,
Mary H (7:03PM)

Alternates: Henry P., Joyce F.

ABSENT: Scott Whalen, Mary P, Pat T.

NEXT COMMISSION MEETING: Thursday, August 8, 2013 @7:00 PM

Mike C. called the meeting to order at 7:00 p.m. The meeting started with a salute to the Flag and a moment of silence. Sunshine Law Statement Read.

Mike C. would like to welcome Joyce Feirstein to the Recreation Commission as an alternate member having been appointed at the July 2, 2013 meeting. Joyce has been a volunteer for a long time. She is well versed in what we do here and I am sure she is going to be a great addition to the Commission.

MINUTES: Minutes of the June 13, 2013 meeting were reviewed

MOTION: Mike D made a motion to accept the minutes of the June 13, 2013 meeting. Steve S. seconded.

Yes votes: Steve S., Pat R., Joann S., Mike D. Mike C., Linda, S., Henry P.

Abstain Mike S.

ABSENT: Scott Whalen, Mary P, Pat Toal, Mary H.

Motion Approved

PURCHASE ORDERS:

Finger printing is coming out of the trust fund the Kanka fund was a one shot deal a couple of years ago.

Camp refund for Paula Hayes?

It is on the bill list it should be discussed prior to bill list.

Karen T. Paula's son broke his leg prior to camp her doctor sent a letter requesting the refund for him.

Mike C.-We will give back the money with a 15% administrative fee.

Mary Hoffman entered meeting at 7:03PM

MOTION to approve Mike D. seconded by Linda S.

Yes votes: Steve S., Mary H., Pat R., Joann S., Mike D. Mike C., Mike S., Linda, S.,

ABSENT: Scott Whalen, Mary P, Pat Toal

OLD BUSINESS:

Summer Day Camp:

Chris Walsh I am a resident of Hazlet and I live at 24 Oregon Avenue and I am also a member of North Centerville Volunteer Fire Company. Thanking the Commissioners in letting him train staff in fire safety. June 15, 25 counselors here and did 1 ½ class that included Blood Born Pathogens along with basic first aid, fire drill a Muster Zone and the accountability making sure the campers were safe. Within the next 3 days we held a CPR Class which is a health care provider provided by state. In compliance with OSHA I have the training records here that I will give to Karen. We did a site visit and certain areas were addressed that needed to be updated. I am providing a weekly stop by to touch base to make sure the staff is comfortable and if they had anything arise that I can help out with. We did a fire drill that is required by the department of health every two weeks. In all our training we followed what was required by OSHA & Department of Health.

Josh & Jamie – Everything is running smoothly. Getting a lot of good feedback from parents. We started a newsletter for camp and the writer of it is our very of J’na one of our counselors and all the kids love seeing their pictures. Editor of the Patch said it is a great job on the News Letter.

Mike C- How is the text messaging?

Jamie- Now that we are in digital age we need to be able to communicate with parents faster and more convenient. Parents suggested the Honey Well but is it too expensive that we cannot afford. A few teachers in my school use a program called Remind 101 and it is a great text message alert system. There are no replies back to the message and we have 253 parents signed up for it. We use it for rain alerts, trip reminders, etc. It is working great.

The staff is working well with the children. We only have two employees that are from out of town and one was highly recommended from Pat Tuttle.

CULLEN CENTER RENTAL:

Attorney is working on it. Will let the Commission know when it is ready.

NEW YORK METS:

Initially we wanted to get a trip for July 21, but we were not able to secure those tickets new date is Sunday August 25, 2013 @ 1:10 PM vs. Detroit Tigers. Bus will leave @ 11am.

FALL PRESCHOOL ENROLLMENT:

Need to change the amounts on website for the residents/Non-residents.

Joann J.- We should definitely make the next meeting the cutoff date for parents to decide if they are coming to our pre-school.

Mike C.- Anyone have any objections to putting an ad in the Patch and on the website?

All in favor yes.

NEW BUSINESS:

Cullen Center Keys (front door) – Someone signed key out from police department and they supposedly returned it but when the next crew came to get the key later that same day the key was missing.

Joann J.- I would like to discuss the group that did it.

Mike C.- I was nervous that the key was missing so we changed the locks. It turned up at the police department to no one's fault. Everyone Commissioner will get a key & each Commissioner will be on a call list to come out at night if the building needs to be opened or lights on field need to be shut off.

Mike D.- Some people don't know where lights are, how to shut off alarm, etc. We need to educate ourselves.

Mike C.-After the meeting we will tour the building and take a walk out to the ball field.

Karen to reach out to Garden State Players to come to the August meeting.

BASEBALL FIELD LIGHTS:

Karen T.-Lights are on a timer for night time baseball. If it is raining the team will call and say they have a rain out we then have to get lights turned off. It has become a problem.

Pat R. - I thought the permit read something about a time frame for cancelling.

Abstain: Pat R.

ABSENT: Scott Whalen, Mary P, Pat Toal

Refund Recreation Fees for Registration for Hazlet Summer Day Camp due to leg injury

Offered by: Mike S.

2nd Mike C.

Yes: Steve S., Mary H., Pat R., Joann S., Mike D., Mike C., Mike S., Linda S.

ABSENT: Scott Whalen, Mary P, Pat Toal

Refund Recreation Fees for Soccer Camp overpayment

Offered: Linda S.

2nd Mike S.

Yes: Steve S., Mary H., Pat R., Joann S., Mike D., Mike C., Mike S., Linda S.

ABSENT: Scott Whalen, Mary P, Pat Toal

REPORT FROM COMMISSIONERS:

Mary H- NJ Parks & Recreation have a golf outing every year if anyone is interested on September 13, 2013 @ Mercer Oaks and it cost \$100.00.

Mike D- How is the finance going with Tom?

Henry P. – There was a lot of changes but I have not heard anything since then. I would like to continue with it because we did have a good meeting last time. I don't believe Karen has the time to get it done.

Mike D- I will speak to Tom to see if we can continue with him.

REPORT FROM LIASION:

Liasion Ronchetti- The League of Municipalities is the week before Thanksgiving. The township will pay the entrance fee to the league for the chairperson and department head of recreation. Karen will need to let Tom know immediately.

Karen T. – I will not be going.

Mike C- Do we approve for the Recreation Commission trust fund to pay for the credentials to get into the convention center down at the League of Municipalities

Offered by: Linda S.

2nd Mary H.

Yes: Steve S., Mary H., Pat R., Joann S., Mike D., Mike C., Mike S., Linda S.

ABSENT: Scott Whalen, Mary P, Pat Toal

Public Portion:

No one spoke at public meeting.

Close the meeting:

Chariman Christopher asked for a motion to adjourn the meeting. Mary H. made a motion and Mike S. seconded. All were in favor. The meeting ended at 8:30PM