

HAZLET RECREATION COMMISSION  
MINUTES – March 14, 2013

PRESENT – Chairman Mike Christopher, Mike DeAngelo, Susan DuBey, Joanne Jefferson, Mary Paraskevas, Henry Pekarsky, Pat Rozing, Steve Sanfilippo, Linda Sims, Pat Toal, Scott Whalen, Program Director Karen Theer, and Township Liaison Barbara Ronchetti.

Absent: Mike Sullivan

Guests: Jamie Aitkens

NEXT COMMISSION MEETING; Thursday April 11, 2013 @ 7:00 PM

Mike C. called the meeting called to order at 7:00 pm. The meeting started with a salute to the Flag and Moment of Silence. Sunshine Law statement read.

MINUTES: Minutes of the February 14, 2013 meeting were reviewed.

MOTION: Susan made a motion to accept the minutes of the February 14, 2013 meeting. Linda seconded.

Yes votes: Mike Christopher, Pat Rozing, Susan DuBey, Mary Paraskevas, Linda Sims, Scott Whalen, and Pat Toal.

Abstained: Mike DeAngelo

Absent for Minutes: Steve Sanfilippo, Henry Pekarsky, and Joanne Jefferson.

Motion Approved

PURCHASE ORDERS: March 2013 Purchase Orders and Trust Account were reviewed.

MOTION: Mike D. made motion to accept the March 2013 Purchase Orders. Susan seconded.

Yes votes: Mike Christopher, Pat Rozing, Susan DuBey, Mary Paraskevas, Linda Sims, Scott Whalen, Pat Toal, Mike DeAngelo, Steve Sanfilippo, and Henry Pekarsky.

Absent for Vote: Joanne Jefferson

Abstained: None

Motion Approved

Mike C. introduced Henry “Butch” Pekarsky as a new member of the Commission.

Mike C. introduced Jamie Aitkens as the co-director of the Summer Camp indicating that the Commission supports her and Josh as co-directors of the Summer Camp.

OLD BUSINESS:

Summer Day Camp: Jamie handed out a package with detailed information about this year's camp. Jamie thanked the Commission for their support. Camp registration is April 26 for residents and May 17 for non-residents. More detailed information for the trips is in the package for parents to understand what will be available. They invited back 78% of the staff members from last year. 95 % confirmed their return. They would like to add two new positions. An Arts and Craft specialist would go to Pat Rozing. A Games & Activities Specialist who would organize games and activities. There are no candidates at this time. They feel that we need to add this position to help counselors motivate the campers and provide a more structured day. They are also requesting \$1,000 to add new equipment and supplement what we already have. They are looking for new T-shirts for the staff. They want to do away with the tank tops and add more T-shirts. The directors and specialists would get five t-shirts each, and the counselors and CIT's would get three each. They are also having a different on-site program which is the Renaissance Fair on July 16. They will do two shows with demonstrations for the campers. The cost is \$550. Mike D. questioned how many shirts in total would be needed. It would be approximately 40 to

50 extra shirts. Last year's cost was between \$3,500 and \$4,000. They would like to have the shirts by the time staff training takes place. Henry questioned how many campers attended last year. We had 346 registered campers. We made about \$54,000 profit. Henry also voiced his concern about parents speeding through the parking lot. Mike C. commented it is a police issue. Mary questioned what kind of equipment was needed. She also mentioned we need about \$1,000 to \$1,500 for crafts. Pat questioned what the counselors are going to do now that we have specialists. Jamie said the counselors will coordinate and facilitate more varied activities. Counselors will still be very involved. They feel bringing in someone with expertise will help the campers from being bored. Mary questioned why we need another specialist. Maybe it would be better to have someone come in and train the counselors and not add a new position. Mike C. asked for a motion to create a Games and Activities Specialist position at \$13.75/hour, not to exceed \$2,500 for the season, and not to exceed \$1,000 for new equipment. Mike D. made the motion. Henry seconded. Pat abstained. Mary voted "no" for the new Games and Activities Specialist and "yes" for the \$1,000 for new equipment. All others voted yes for the position and \$1,000 for new equipment.

#### Cullen Center Rental:

Steve was not at the last meeting and questioned why the wifi was not going to happen. Barbara said the reason was that because under Green Acres we cannot use the building for businesses. We cannot have monthly or weekly meetings for businesses but we can rent the center on a one-time only basis. Steve still thinks it will be more attractive for businesses if we had wifi. The cost was \$1,229.27 for a five year contract. The lawyer is still looking over our proposal and will let us know if we can rent the building. Recreation will pay for wifi. The funds would go to the Township in the general fund and then give us a budget. Steve will call the company about the wifi.

#### Hazlet Day Festival:

Joanne measured the Town Hall parking lot. We can get 28 spaces for vendors at 10 feet per space. This will give the volunteer parking lot back to the volunteers. Vendors will come in through Green Acres and out through Union Avenue. The vendor spot number will be printed on their permit. They will then be sent to the proper parking lot. Joanne sent out 150 applications and has already received 8 back.

#### Easter Egg Hunt:

We have 5,000 pre-filled Easter eggs. We paid \$300 to Magic-by-Mike. We spent \$218.99 for 35 prizes. We have 4 bales of straw and the bunny costume has been dry-cleaned. The Easter Egg Hunt is Saturday, March 30 and begins at 12:00 pm. Pat asked if we had purchased any of the give-aways. Karen said not yet. Usually the give-aways are geared to all ages. Examples are drink cups, beach balls, etc.

#### Class Update:

Stability Ball class is doing well. We have 17 enrolled. Wellness Class has been canceled due to low enrollment. The maximum for gymnastics is 72 participants however Marsha Reardon took 77 kids for the Spring session.

#### Pre-School:

Debbie informed the Commission that she spoke to a parent about possibly asking a student to leave the program. She is working with the parent, but is not sure what will happen. Debbie just wanted to let the Commission know what was going on.

### Fee Schedule Update:

Karen forgot to add the Tennis Camp to the fee schedule. We need to adjust the resolution to include it. Mike C. made a motion to add the Tennis Camp to the fee schedule at a rate of \$100 - \$125. Pat seconded. All agreed.

### NEW BUSINESS:

#### Movie Night / Concerts in Park:

**Movies in the park:** There is no cost to us. We will need someone to turn on the lights. When we get a schedule, we will choose a commissioner to be present. This year, the company is asking us to pick the movies. Karen can pick the movies. They have to be PG.

**Summer Concerts:** The summer concerts have been a big hit in the past, but very expensive. Karen has been contacted by many bands. We will look into local groups and Karen will look into some of the bands that have contacted her. Our range is approximately \$500.

#### Ice Machine:

We still do not know what is wrong with it. This will have to be shelved until the next meeting.

#### Fireworks:

Last year, the fireworks were split with the Township Committee. The budget meeting is Saturday. They will discuss if they will again split it with us. After the Township meets, we can call and set it up. The fireworks are July 3 with a rain-date of July 5. Steve made a motion to approve \$5,000 towards the fireworks to be held July 3. Joanne seconded. All agreed.

#### Yankee game:

Mary would like to see the Yankee-Baltimore games in Baltimore reinstated. Karen will look into this and bring back the information at the next meeting. She will also look into getting Met tickets.

#### Parking in front of Cullen Center:

Karen has noticed that there has been many problems with people parking in front of the building. There are signs already out there. All permits indicate there is no parking in front of the building. We will remind everyone that the police will be called and they will be ticketed.

#### Silver Sneakers Flex Program:

Siobhan, who teaches the Tai Chi class, is requesting a new program through Medicare called Silver Sneakers Flex Program. She would like to use the Cullen center for this program. She would be paid by Medicare and would give Recreation \$10 per person. Mike D. works with Medicare and feels that if it is for Seniors, we should try it. Steve made a motion to allow Silver Sneakers Flex program with a guarantee of \$10 per person. Mike D. seconded. Mary abstained. All other agreed.

#### Resolution for Refund:

Mike C. read resolutions for three refunds for Lynne Shaffery, Donna Bacharach, and Kristen Tennant. All agreed.

#### Recreation Office help:

Mike C said that Karen has been working a lot of hours and asked if the Township could pay for a part time Secretary. Mike D. suggested we go to the Township budget meeting with our ideas and ask for their help. Barbara has said the budget format is very different this year. The department heads met with each other and put their budgets together. All department heads have

line items and bring a wish list to the meeting. Mike D. did not know why Recreation was not invited to the budget meeting. We can put together a budget and bring it to the meeting on Saturday. Last year Recreation was given \$6,000. Recreation will request \$12,000 for a secretary salary, \$5,000 for fireworks, \$3,500 for an ice machine, \$1,300 for wifi, and \$500 for stone dust for the horseshoe pits. We are looking for approximately \$22,000 in addition to the \$6,000 already in the budget. Mike C. will be at the meeting at 9:00 am. Henry and Mike D. will be there at 8:30 am.

#### CORRESPONDENCE:

None

#### LIAISONS:

Barbara questioned two items on the bill list. Barbara asked what the \$10 CARI form amount was for. It was for the pre-school. Barbara also questioned if we held the checks for the Stability Ball class. The answer was yes.

#### PUBLIC PORTION:

Joni Pierce questioned when Hazlet Day was. It is October 5, rain date October 6.

#### Other Items:

Henry informed everyone that St. Mary's is having a ping pong tournament May 4 and 5. It is a four star tournament with open invitation and is free to watch.

Debbie is formally resigning her position as secretary of Recreation. Karen will put something on the web site for someone to take over the position at \$100 per month. Debbie thanked everyone for their support.

Mike C. asked for a motion to adjourn the meeting. Mike D. made a motion and Susan seconded. All were in favor. The meeting ended at 8:56 pm.