

**HAZLET RECREATION COMMISSION
MINUTES—October 10, 2013**

PRESENT-Steve S, Mary H., Pat R., Mary P., Mike D., Scott W., Mike C., Linda S., Committeewoman Ronchetti

Alternates: Henry P. Pat T., Joyce F.

ABSENT: Mike S.

NEXT COMMISSION MEETING: Thursday, November 14, 2013 @7:00 PM

Mike C. called the meeting to order at 7:00 p.m. The meeting started with a salute to the Flag and a moment of silence. Sunshine Law Statement Read.

MINUTES: Minutes of the September 12, 2013 meeting were reviewed. Amend minutes about Hazlet Day Festival Pat R. does **not** feel it is a good idea for the other people to do the food tent.

MOTION: Henry P., made a motion to accept the minutes of the September 12, 2013 meeting. Pat R. seconded.

Yes votes: Steve S, Mary H., Pat R., Mary P., Scott W., Mike C., Linda S., Henry P. Pat T., Joyce F.

Abstain: Mike D.

ABSENT: Mike S.

Motion Approved

PURCHASE ORDERS:

Petty cash is limited to \$200.00. The CFO will be talking about this because it has to be done in a more timely fashion. The law states only \$200.00 per department.

Vendor refund for Tastefully Simple. She said she should be a crafter and not a vendor. She was told she can't participate because she is a vendor not a crafter. She said the business prices are too high.

MOTION to approve Mike D. seconded by Pat T.

Roll Call - Steve S, Mary H., Mary P., Mike D., Scott W., Mike C., Linda S., Henry P. Pat T., Joyce F.

Abstain: Pat R.

ABSENT: Mike S.

Resolution of Refund of Recreation fees.

Heather Dow- 9 Ann Court Hazlet -\$25.00- Hazlet Day Festival Vendor

Roll Call - Steve S, Mary H., Pat R., Mary P., Scott W., Mike C., Linda S., Henry P. Pat T., Joyce F.

ABSENT: Mike S.

OLD BUSINESS:

Trunk-or-Treat – Times were changed because there was a conflict with Green Meadows Farms.

Hazlet Day Festival - Food Concession profit was \$395.00 last year it was \$310.00. We signed a contract with Party Perfect Rentals for the Rock Wall, Bungee, games & rides and they came and set up Friday night and then Saturday in comes a truck with another Rock Wall, Bungee, games & pony Rides. I told him he already came last night. Apparently that was Party Pleasers that showed on Saturday. The contract was for Party Perfect Rentals. Joanne did get 3 bids. He then tried to say that the bid was a contract. He was told we gave Party Perfect a deposit. He was told that in the past when we used him he always got a check from the Hazlet Recreation. He ended up finally leaving.

Town Wide Garage Sale- 57 people signed up we should have over 60 signed up by Monday. The deadline is tomorrow but whoever puts it in the lock box between now & Monday can obviously still come in. It was in the Independent 4 times.

NEW BUSINESS:

Current Fund- There is \$2,746.03 left in the current fund and has to be spent by December 31, 2013. They have been taking expenses out of current account for the building. Repairs come out of Green Meadows Fund. Anything that is consistent with this building needs to come out of the current fund which is why it is given to the Recreation.

Mike C- I thought that was all prorated based on what we used for programs and what the seniors use.

Committeewoman Ronchetti- They gave you a flat \$6,000.00 this year.

Karen T. - The boiler went the thermostat went and they are taking money out of here, so if something else breaks between now and December and we spend this money there will not be enough money.

Steve S.- I thought that money was ours from the township to use as we see fit.

Mike C.- Part of the original agreement that I understood was a portion of the air conditioning is used by the senior groups so that portion would be paid for through the township, not the \$6,000.00 given to the Recreation Commission.

Committeewoman Ronchetti- Every building has to account for the little things that go wrong in it, through their current fund.

Mike C.- I would suggest that we do not do anything with the money.

Scott W.- What happens to the money?

Committeewoman Ronchetti- It goes back into the current account as does every department in town. When you have money left. Some of the things on the bill list should be under other contractual services like the alarm system. Look through your contracts and see where they are being taken from.

Thanksgiving Dinner- Mary DeAngelo has been in the office making changes for the dinner. She made some changes to the volunteer time slots and I made a copy for everybody. Some things were taking off the menu like carrots. We are working on the dinner arrangements.

RAINE is looking for a bigger venue for the Thanksgiving Dinner that the Recreation does every year.

Grant opportunities for Hazlet Special Needs population: This application was sent to me from the Municipal Clerk and in turn I sent it to Marybeth at STARS. Marybeth then sent an email off to Mike C the Chair and Mayor Belasco. The DCA puts out various grants that are available that we can apply for and hopefully get money for special projects concerning Recreational opportunities for individuals with disabilities. When we got it this year, it was expiring within a two week period. We will start on this in January.

Program Coordinator Review: Mike C- Karen's first year is coming up and I would like to suggest that Mike D and I as Chair and Vice Chair do the review. If anyone has anything they would like to see incorporated into it you can send Mike and I an email. Commission in Agreement.

Trunk-or-Treat- Karen T- Explaining the parking for the Trunk or Treat to the Recreation Commission. There will be six police officers for the Trunk-or- Treat. The Costume Contest will be in front of the pool club entrance. If you don't want to participate in Trunk-or-Treat but want to participate in the Costume Contest you will be sent to one of the three general parking areas. There is room for 111 general parking areas and 342 Trunk-or-Treat parking areas. The police want to give a note to the people

coming in that says they have to remain in the car until they hear an all clear at 7pm to leave. They will park between 5:00-5:30 pm. No one after 5:30 will be able to enter.

PERNA Dance Studio would like to dance at the Trunk-or-Treat. **Commissioners not in agreement.**

Recreation is not being charged for the police officers will verify with Chief how they are getting paid. Please reach out to OEM to come with the lights and/or First Aid.

Scott W.- I think some people should be recognized for working so hard at the Hazlet Day Festival. Joe Rozing, Scott Feirstein, George & Matt Christopher. We are not going to lend any vendors any equipment anymore. Let these people know that they come with their own equipment or they do not perform. With reference to garbage we had a DPW gentleman here and he was working hard.

Correspondence:

We received a thank you note from Michael Stern thanking us for having them at the Autumn Day in Hazlet. The ceremony for my sister Joanne Jefferson Stern was greatly appreciated and I know that she is here with us.

Thank you note from Township of Aberdeen for letting them use the portable stage used for Aberdeen Day on September 21.

REPORT FROM COMMISSIONERS:

None.

REPORT FROM LIASION:

The Tree Lightening is the same night as the RAINE GALA.

Mike C.- I will be at the Tree Lightening and then I will go over to the RAINE function.

Public Portion:

No one spoke.

Close the meeting:

Chariman Christopher asked for a motion to adjourn the meeting. Mary H. made a motion and Mike D. seconded. All were in favor. The meeting ended at 7:50 p.m.