

March 2, 2021

AGENDA

Regular Meeting of the Hazlet Township Committee held at _____ p.m.

Salute to the flag and moment of silent prayer called by the Mayor.

Mayor’s Statement – Open Public Meetings Act.

In Compliance with the “Open Public Meetings Act” of the State of New Jersey, adequate notice of this meeting of the Township Committee was provided in the following manner:

- (A) On January 6, 2021, advance written notice of this meeting was posted at:
1766 Union Avenue, Hazlet, New Jersey
- (B) On January 6, 2021, advance written notice of this meeting was forwarded to the Independent and published in the Asbury Park Press on January 8, 2021.
- (C) On January 6, 2021, copies of advance written notice of this meeting were mailed to all persons who requested and paid for such notices on or before January 1, 2021.
- (D) On January 6, 2021, the Notice for this meeting stated that it will be open to the public via Zoom and the link for the Zoom Meeting will be on the Hazlet Township Website.

Finally, let the record reflect that the minutes of this meeting will accurately reflect the topics addressed during this meeting but will not be a verbatim transcript of tonight’s proceedings. Thank you. I direct the Municipal Clerk to enter into the minutes of this meeting these announcements.

<u>ROLL CALL</u>	<u>PRESENT</u>	<u>ABSENT</u>
Committeeman Aagre	_____	_____
Committeeman Glackin	_____	_____
Committeeman McKay	_____	_____
Deputy Mayor Sachs	_____	_____
Mayor Clark	_____	_____

Reports:

HAZLET TOWNSHIP MUNICIPAL COURT – January 2021 - Received and read.
CONSTRUCTION OFFICIAL – January 2021 – Total fees collected - \$42,349.00.

Resolutions, Motions and Appointments:

Resolution #76 through #82 are by Consent Agenda. All matters listed under Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion. There will be no separate discussions of these items. If discussion is desired by the Mayor or any member of the Township Committee, that item will be removed and will be considered separately. Advance copies of each resolution have been given to each Committee Member. The original resolutions are with the Municipal Clerk for inspection as listed below.

- 76. Authorizing the cancellation of the 2021 taxes for Block 160, Lot 5.
- 77. Authorizing a tax credit, due to a Surviving Spouse of a Veteran Deduction, for Block 200, Lot 2.
- 78. Refund of the overpayment of taxes for Block 64.04, Lot 6.02.
- 79. Refund of the overpayment of taxes for Block 194.01, Lot 52
- 80. Authorizing tax credits, due to a Veteran Deduction, for Block 103, Lot 6 and Block 140, Lot 30.
- 81. Refund of duplicate landlord registration fee for 30 Spruce Street, Block 80, Lot 30.
- 82. Refund of duplicate CCO fee for 36 Fieldcrest Way, Block 68.13, Lot 13.36.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman Glackin _____

Committeeman McKay _____ Deputy Mayor Sachs _____

Mayor Clark _____

PUBLIC HEARING

Anyone who would like to address the Township Committee regarding the below listed Resolutions on the Agenda, please come up, print your name and address on the sign in sheet. There is a five (5) minute time limit. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.

Offered _____ 2nd _____

Voice Vote: _____

83. Appointment of John Fitzsimmons as a part time Records Support Technician I in the Police Department.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman Glackin _____

Committeeman McKay _____ Deputy Mayor Sachs _____

Mayor Clark _____

84. Appointment of Kurt Annunziata as a Laborer/CDL in the Department of Public Works.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman Glackin _____

Committeeman McKay _____ Deputy Mayor Sachs _____

Mayor Clark _____

85. Appointment of Robert Tutela as a Laborer/CDL in the Department of Public Works.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman Glackin _____

Committeeman McKay _____ Deputy Mayor Sachs _____

Mayor Clark _____

86. Authorizing the Adoption of the Monmouth County Multi-Jurisdictional Hazard Mitigation Plan.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman Glackin _____

Committeeman McKay _____ Deputy Mayor Sachs _____

Mayor Clark _____

87. Authorizing GZA GeoEnvironmental, Inc. to provide professional services for an Environmental Resource Inventory and Tick Study for Natco Park.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman Glackin _____

Committeeman McKay _____ Deputy Mayor Sachs _____

Mayor Clark _____

88. Authorizing T&M Associates to provide engineering services for the Lynn Boulevard Area Roadway Improvements Program as per their Amended Proposal.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman Glackin _____

Committeeman McKay _____ Deputy Mayor Sachs _____

Mayor Clark _____

89. Temporary Emergency Appropriations.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman Glackin _____

Committeeman McKay _____ Deputy Mayor Sachs _____

Mayor Clark _____

90.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman Glackin _____

Committeeman McKay _____ Deputy Mayor Sachs _____

Mayor Clark _____

Payment of Bills:

Advance bill lists have been supplied to each Committee Member.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman Glackin _____

Committeeman McKay _____ Deputy Mayor Sachs _____

Mayor Clark _____

Citizens Hearing:

There is a five (5) minute time limit. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.

Motion to close hearing:

Offered _____ 2nd _____

Voice vote: _____

Motion to adjourn:

Offered _____ 2nd _____

Voice vote: _____

Time: _____

RESOLUTION

BE IT RESOLVED by the Mayor and the Township Committee of Hazlet Township, County of Monmouth, State of New Jersey, that the proper officers be and they are hereby authorized to cancel 2021 taxes and REFUND the following over-payment of taxes due to owner is 100% exempt as of December 14, 2020.

<u>BLOCK</u>	<u>LOT</u>	<u>NAME</u>	<u>AMOUNT</u>	<u>YEAR</u>
160	5	Peter Locke	\$1,432.37	2021

Cancel 2021 2nd quarter taxes - \$1,432.36

NOW, THEREFORE, BE IT RESOLVED that a copy of this Resolution be forwarded to the Tax Collector and the Chief Financial Officer.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 2nd day of March, 2021.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Mayor and the Township Committee of Hazlet Township, County of Monmouth, State of New Jersey, that the proper officers be and they are hereby authorized to credit tax accounts \$250.00 due to Surviving Spouse of a Veteran Deduction for 2021 tax year granted by the Tax Assessor.

<u>BLOCK</u>	<u>LOT</u>	<u>NAME</u>	<u>AMOUNT</u>	<u>YEAR</u>
200	2	Joan Gurchak	\$250.00	2021

NOW, THEREFORE, BE IT RESOLVED that a copy of this Resolution be forwarded to the Tax Collector and the Chief Financial Officer.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 2nd day of March, 2021.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Mayor and the Township Committee of Hazlet Township, County of Monmouth, State of New Jersey, that the proper officers be and they are hereby authorized to refund overpayment of taxes as homeowner sold property and did not notify tax office to remove ACH per contract.

<u>BLOCK</u>	<u>LOT</u>	<u>NAME</u>	<u>AMOUNT</u>	<u>YEAR</u>
64.04	6.02	Yenquen Chen	\$1,033.45	2021

NOW THEREFORE BE IT RESOLVED that a copy of this Resolution be forwarded to the Tax Collector and the Chief Financial Officer.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 2nd day of March, 2021.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Mayor and the Township Committee of Hazlet Township, County of Monmouth, State of New Jersey, that the proper officers be and they are hereby authorized to REFUND the following over-payment of taxes due to duplicate payment by Mortgage Company.

BLOCK	LOT	NAME	AMOUNT	YEAR/S
194.01	52	Gateway Mortgage Group	\$2275.82	2020

NOW THEREFORE BE IT RESOLVED that a copy of this Resolution be forwarded to the Tax Collector and the Chief Financial Officer.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 2nd day of March , 2021.

EVELYN A. GRANDI
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Mayor and the Township Committee of Hazlet Township, County of Monmouth, State of New Jersey, that the proper officers be and they are hereby authorized to credit tax accounts \$250.00 due to Veteran Deduction for 2021 tax year granted by the Tax Assessor.

BLOCK	LOT	NAME	AMOUNT	YEAR/S
103	6	Edward Mihalik	\$250.00	2021
140	30	Gerald O'Donnell	\$250.00	2021

NOW THEREFORE BE IT RESOLVED that a copy of this Resolution be forwarded to the Tax Collector and the Chief Financial Officer.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 2nd day of March, 2021.

EVELYN A. GRANDI
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that the following Individual be issued a refund of a duplicate Landlord Registration Fee, for 30 Spruce Street, Block 80, Lot 30; and

<u>NAME</u>	<u>AMOUNT</u>
Rose Kerrigan 1 Marlpit Place Middletown, NJ 07748	\$75.00

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Zoning and Finance Offices.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 2nd day of March, 2021.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

WHEREAS, the Housing Department of the Township of Hazlet, in the County of Monmouth, State of New Jersey, collected money associated with an inspection fee for a CCO; and

WHEREAS, said monies were received from the following applicant and were deposited into the Township's Current Fund under Fees and Permits; and

WHEREAS, the applicant made a duplicate payment of said inspection fee for the property located at 36 Fieldcrest Way, Hazlet; Block 68.13, Lot 13.36.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee that the Chief Financial Officer be authorized to return said duplicate fees; and

BE IT FURTHER RESOLVED that the Municipal Clerk forward a certified copy of this resolution to the applicant and to the Finance Office.

APPLICANT

AMOUNT OF REFUND

Praveen Rana
36 Fieldcrest Way
Hazlet, NJ 07730

\$160.00

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 2nd day of March, 2021.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that John Fitzsimmons is hereby appointed as a part time Records Support Technician Clerk I in the Police Department; and

BE IT FURTHER RESOLVED that he be compensated at the rate of \$25.00 per hour, prorated and retroactive to and including February 10, 2021; and

BE IT FURTHER RESOLVED that the Certifying Agent forward the necessary information to the Department of Personnel.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 2nd day of March, 2021.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that Kurt Annunziata is hereby appointed as a Full Time Laborer/CDL in the Department of Public Works; and

BE IT FURTHER RESOLVED that he be compensated at an annual salary of \$44,553.60 prorated, retroactive to and including March 1, 2021; and

BE IT FURTHER RESOLVED that the Certifying Agent file the necessary paperwork with the Department of Personnel.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 2nd day of March, 2021.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that Robert Tutela is hereby appointed as a Full Time Laborer/CDL in the Department of Public Works; and

BE IT FURTHER RESOLVED that he be compensated at an annual salary of \$44,553.60 prorated, beginning on March 8, 2021; and

BE IT FURTHER RESOLVED that the Certifying Agent file the necessary paperwork with the Department of Personnel.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 2nd day of March, 2021.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

WHEREAS, Hazlet Township, New Jersey, has experienced natural hazards that result in public safety hazards and damages to private and public property; and

WHEREAS, the hazard mitigation planning process set forth by the State of New Jersey and the Federal Emergency Management Agency offer the opportunity to consider natural hazards and risks, and to identify mitigation actions to reduce future risks; and

WHEREAS, the New Jersey Office of Emergency Management has provided federal mitigation funds to support development of an updated mitigation plan; and

WHEREAS, a Multi-Jurisdictional Hazard Mitigation Plan has been developed by the Monmouth County Office of Emergency Management and Mitigation Planning Committee; and

WHEREAS, the Multi-Jurisdictional Hazard Mitigation Plan includes a prioritized list of mitigation actions including activities that, over time will help minimize and reduce safety threats and damage to private and public property; and

WHEREAS, the draft plan was provided to each participating jurisdiction through a website hosted by Michael Baker International, the contracted vendor assisting with the planning process. Links were also posted on the Emergency Management and Division of Planning websites so as to introduce the planning concept and to solicit questions and comments and to present the Plan and request comments, as required by law.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hazlet:

1. The Monmouth County Multi-Jurisdictional Hazard Mitigation Plan, as submitted on June 23, 2020 by the Monmouth County Office of Emergency Management to the New Jersey Office of Emergency Management and the Federal Emergency Management Agency and subsequently approved by both agencies on August 27, 2020, be and is hereby adopted as an official plan of the County of Monmouth; with the required yearly updates and minor revisions recommended by the Federal Emergency Management Agency and/or the New Jersey Office of Emergency Management may be incorporated without further action.
2. The Hazlet Township departments identified in the Plan are hereby directed to further pursue potential or suggested implementation of the recommended high priority activities that are assigned to their departments.

3. Any action proposed by the Plan shall be subject to and contingent upon budget approval, if required, which shall be at the discretion of the Township Committee of the Township of Hazlet and this resolution shall not be interpreted so as to mandate any such appropriation.
4. The Township of Hazlet's Emergency Management Coordinator is designated to coordinate with other offices and shall periodically report on the activities, accomplishments, and progress, and shall prepare an annual progress report to be submitted to the New Jersey Office of Emergency Management. The status reports shall be submitted on a yearly basis by a predetermined date agreed upon by all stakeholders.

BE IT FURTHER RESOLVED, that the Municipal Clerk forward a certified true copy of this resolution to the Monmouth County Office of Emergency Management Coordinator.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 2nd day of March, 2021.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that GZA GeoEnvironmental, Inc. is hereby authorized to provide Services for an Environmental Resource Inventory and a Tick Study for Natco Park; and

BE IT FURTHER RESOLVED that the cost for these Services is an amount not to exceed \$76,000.00; and

BE IT FURTHER RESOLVED that the Township Chief Financial Officer has certified that the funds are available from the Reserve for Open Space (T-05-55-5201-00000).

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 2nd day of March, 2021.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that T&M Associates is hereby authorized to provide Engineering Services for the 2021 Road Improvement Program at the below listed fees.

Design Services (Virginia Avenue)	\$ 21,500.00
<u>Design Services (NJNG Roadways)</u>	<u>\$ 39,500.00</u>
	\$ 61,000.00
 Total Project Fee (in an amount not to exceed)	 \$ 61,000.00

BE IT FURTHER RESOLVED that the Township Chief Financial Officer has certified that the funds are available from Engineering (1-01-20-0165-00201).

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 2nd day of March, 2021.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

WHEREAS, an emergency condition has arisen with respect to the fact that the Township has yet to adopt its 2021 budget and no adequate provision has been made in the 2021 temporary appropriations for the aforesaid purpose, and N.J.S.A. 40A: 4-20 provides for the creation of an emergency temporary appropriation for the above mentioned; and

WHEREAS, the total emergency temporary resolutions adopted in the year 2021 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A: 4-20) including this resolution total \$10,207,877.08.

NOW, THEREFORE, BE IT RESOLVED, (by not less than two-thirds of all the members thereof affirmatively concurring) by the Governing Body of the Township of Hazlet, County of Monmouth, State of New Jersey, that in accordance with the provisions of N.J.S.A. 40A:4-20.

1. An emergency temporary appropriation be and the same is hereby made for the following items:

CURRENT FUND

Salaries & Wages	\$ -
Other Expenses	<u>321,800.00</u>
TOTAL ADDITIONAL TO CURRENT FUND	<u><u>\$ 321,800.00</u></u>

SEWER UTILITY FUND

Salaries & Wages	\$ -
Other Expenses	<u>124,600.00</u>
TOTAL ADDITIONAL TO SEWER UTILITY FUND	<u><u>\$ 124,600.00</u></u>

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CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 2nd day of March, 2021.

Evelyn A. Grandi
Municipal Clerk