

**PUBLIC MEETING AGENDA
HAZLET TOWNSHIP COMMITTEE**

**June 27, 2023
Meeting begins at 7:00 p.m.**

(Subject to change pursuant to N.J.S.A. 10:4-8(d) – this agenda is tentative to the extent known at time of posting)

Time will be allotted for public comment at this meeting. Each speaker will be allotted a Five (5) Minute time limit when recognized by the Mayor. Individuals wishing to address the Committee, shall give their name and address. Although the Township Committee encourages public participation, it reserves the right, through the Mayor, to terminate remarks to and/or by an individual not in keeping with the conduct of a proper and efficient meeting. The Township Committee will not, during the public portion of this meeting, discuss matters involving any specific, prospective, or current employee.

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1. Public Meeting Call to Order in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 with adequate notice of this meeting being provided to the Township’s two official newspapers and published on the Township’s website.
 2. Roll Call by Municipal Clerk
 3. Pledge of Allegiance and a moment of silence
 4. **Citizen Hearing** – Anyone who would like to address the Township Committee regarding any matters including those items listed on the Agenda, please come up, print your name and address on the sign in sheet. Each speaker will be allotted a Five (5) Minute time limit when recognized by the Mayor. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.

Motion to close:

Offered _____ 2nd _____

Voice Vote:

5. **Public hearing on Open Space Grant for Construction of a new indoor Recreation Facility with multipurpose courts.**
6. **ORDINANCE – SECOND READING BY TITLE** – Hearing June 27, 2023.

1714-23 An ordinance amending the Code of the Township of Hazlet, Chapter 181, Article IX, Section 181- 912.

Mayor opens the floor for public hearing.

ROLL CALL

7. **ORDINANCE – FIRST READING BY TITLE** – Hearing scheduled for July 18, 2023.

1715-23 Bond Ordinance amending Bond Ordinance Number 1695-2022 finally adopted by the Township Committee of the Township of Hazlet, New Jersey on December 16, 2022.

ROLL CALL

1716-23 Ordinance of the Township of Hazlet, in the County of Monmouth, New Jersey authorizing establishment for Electronic Disbursement Controls.

ROLL CALL

8. **RESOLUTIONS, MOTIONS AND APPOINTMENTS (CONSENT AGENDA):**

Resolutions #168 through #171 are by Consent Agenda. All matters listed under Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion. There will be no separate discussions of these items. If discussion is desired by the Mayor or any member of the Township Committee, that item will be removed and will be considered separately. Advance copies of each resolution have been given to each Committee Member. The original resolutions are with the Municipal Clerk for inspection as listed below.

- 168. Rescinding of petty cash fund for public assistance.
- 169. Authorizing Release of Performance Bond and Cash Surety Bond for DGRC,LLC.
- 170. Authorizing the change in custodian for Hazlet Recreation Petty Cash Fund.
- 171. Issuance of Raffle Licenses.

ROLL CALL

9. **RESOLUTIONS SEPARATE FROM CONSENT AGENDA:**

172. Authorizing the renewal of Alcoholic Beverage Licenses for July 1, 2023 through June 30, 2024.

ROLL CALL

173. Authorizing the renewal of an Inactive Alcoholic Beverage License for July 1, 2023 through June 30, 2024 for Heilongjiang Barn, LLC.

ROLL CALL

174. Appointment of Nicole Antonietti and Nicholas Atzingen as part-time Clean Communities Laborers.

ROLL CALL

175. Authorizing Payment Certificate #13 for Bismark Construction for Hazlet Police Department Renovations.

ROLL CALL

176. Authorizing refund for 2023 Hazlet Summer Camp.

ROLL CALL

177. Authorizing Najarian Associates to provide Land Surveying Services for Block 192 (14.67 Acres) Lot 5 on Tax Map Sheet 1.06.

ROLL CALL

178. Authorizing the private sale of a pick-up truck with plow to North Centerville Volunteer Fire Company NO. 1.

ROLL CALL

179. Authorizing an Electronic Tax Sale pursuant to Rules and Regulations promulgated by the Director of the Division of Local Government Services.

ROLL CALL

180. Appointment of Police Officers in the Township of Hazlet.

ROLL CALL

181. Authorizing the change in custodian for Hazlet Swim & Tennis Club Petty Cash Fund.

ROLL CALL

182. Authorizing the salary for Jim Rimbault as Swim Club Team Coach for the Hazlet Hammerheads Swim Team.

ROLL CALL

183. Authorizing the salary for Jen Barrett as Swim Team Coach for the Hazlet Hammerheads Swim Team.

ROLL CALL

184. Authorizing the waiver of raffle fees for Hazlet First Aid and Rescue Squad.

ROLL CALL

185. Appointment of Frank Stavalo as Mechanic "A" in the Department of Public Works Township Vehicle Maintenance Garage.

ROLL CALL

186. Accepting Bid of Harry Hoff for purchase of Surplus Municipal Property known as Lot 35.01, Block 13.

ROLL CALL

187. Accepting Bid of Harry Hoff for purchase of Surplus Municipal Property known as Lot 34, Block 13.

ROLL CALL

188. Authorizing the purchase of A: Caterpillar Inc, Model: 926M Wheel Loader through participation in Sourcewell A National Cooperative Purchasing Program Pursuant to P.L. 2011, C. 139.

ROLL CALL

189 Authorizing the Purchase of A: Caterpillar Inc. Model: 420-07 Backhoe Loader through Participation in Sourcewell A National Cooperative Purchasing Program Pursuant to P.L, 2011, C.139.

ROLL CALL

190. Support of Assembly Bill No. A-4789 supporting an increase in Municipal Energy Tax Receipts Property Tax Relief Aid to offset the increase in Local Government costs for Employee Health Care and Prescription Benefit Coverage.

ROLL CALL

191, Authorizing Release of Performance Bond and Cash Surety Bond for Shore Point Motel, Inc.

ROLL CALL

10. **CORRESPONDENCE** - None.

11. **PAYMENT OF BILLS** - \$1,448,066.17

Advance bill lists have been supplied to each Committee Member.

ROLL CALL

12. **RESOLUTION – Executive Session**

Authorize the entering into an Executive Session in accordance with the Open Public Meetings Act, P.L. 1975, Ch. 231 for the following item(s): Personnel, Contract, Litigation

13. **ADJOURNMENT**

Motion _____ 2nd _____

Voice Vote _____

ORDINANCE

**AN ORDINANCE AMENDING THE CODE OF THE
TOWNSHIP OF HAZLET, CHAPTER 181, ARTICLE IX,
SECTION 181-912**

BE IT ORDAINED by the Township Committee of the Township of Hazlet, in the County of Monmouth and State of New Jersey, that Chapter 181, Article IX, Section 181-912 “Development Fees” of the Code of the Township of Hazlet shall be amended to read as follows:

§ 181-912.

F.8. The fees for residential and non-residential developments shall be collected at the time of issuance of the Certificate of Occupancy.

BE IT FURTHER ORDAINED that the Township Clerk shall publish this ordinance in an official newspaper of the municipality at least one week prior to the hearing on the adoption of this ordinance; and

BE IT FURTHER ORDAINED that this ordinance shall become effective after second reading and publication as required by law.

ORDINANCE

BOND ORDINANCE AMENDING BOND ORDINANCE NUMBER 1695-2022 FINALLY ADOPTED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HAZLET, NEW JERSEY ON DECEMBER 16, 2022

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HAZLET, IN THE COUNTY OF MONMOUTH, NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The Bond Ordinance of the Township Committee of the Township of Hazlet, in the County of Monmouth, New Jersey (the "Township") entitled "Bond Ordinance Providing An Appropriation Of \$515,000 For Various Capital Acquisitions By And For The Township Of Hazlet In The County Of Monmouth, New Jersey And Authorizing The Issuance Of \$489,250 In Bonds Or Notes Of The Township For Financing Part Of The Appropriation" finally adopted on December 16, 2022 (the "Ordinance") is hereby incorporated by reference in its entirety.

Section 2. The Ordinance is hereby amended by (a) deleting the reference of "\$515,000" for the appropriation and estimated cost and "\$489,250" for the estimated maximum amount of bonds or notes and substituting in lieu therefor "\$615,000" and "\$584,250", respectively; by (b) deleting the reference to "\$25,750" for the down payment required by the Local Bond Law and substituting in lieu therefor "\$30,750"; by (c) deleting the reference to "11.60 years" for the average period of usefulness and substituting in lieu therefor "12.15" years; and by (d) deleting the reference to "\$100,000" for Section 20 costs and substituting in lieu therefor "\$120,000".

Section 3. The capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolutions in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Clerk and is available there for public inspection.

Section 4. This Section 4 constitutes a declaration of official intent under Treasury Regulation Section 1.150-2. The Township reasonably expects to pay expenditures with respect to the Improvements prior to the date that the Township incurs debt obligations under this Bond Ordinance. The Township reasonably expects to reimburse such expenditures with the proceeds of debt to be incurred by the Township under this Bond Ordinance. The maximum principal amount of debt expected to be issued for payment of the costs of the Improvements is \$584,250.

Section 5. All other provisions of the Ordinance shall remain unchanged.

Section 6. This amendatory bond ordinance shall take effect twenty days after the first publication thereof after final adoption as provided by Local Bond Law.

ORDINANCE

TOWNSHIP OF HAZLET, IN THE COUNTY OF MONMOUTH, NEW JERSEY AUTHORIZING ESTABLISHMENT FOR ELECTRONIC DISBURSEMENT CONTROLS

WHEREAS the Local Finance Board of the State of New Jersey adopted formal rules regarding "Electronic Disbursement Controls for Payroll Purposes" in order to provide formal authority for local governments to hire third-party payroll services/disbursing services to disburse funds to payroll agencies; and

WHEREAS, in order to have a payroll servicer provide disbursement services, the governing body of the Township of Hazlet must formally approve the principle of third-party having access to Township funds, formally assigning responsibility to an official to oversee the process by enacting an ordinance, and approving all contracts or extensions,

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Hazlet, Monmouth County, State of New Jersey, as follows:

CHAPTER 70, "THIRD-PARTY PAYROLL DISBURSEMENT" is hereby established in the Ordinances of the Township of Hazlet.

70-1. PURPOSE

The purpose and intent of these regulations is to abide by the requirements of N.J.S.A. 52:270-20.1 and NJ.AC. 5:30-17.1 et seq., governing electronic disbursement controls for payroll purposes.

70-2. DEFINITIONS

- A. Approval Officer -person(s) responsible for authorizing and supervising the activities of the payroll service
- B. Payroll Service -Third-party payroll service organization
- C. Municipality – Township of Hazlet, Monmouth County

70-3. AUTHORIZATION

- A. Township of Hazlet, Monmouth County, is authorized to use a payroll service to prepare payment documentation, take possession of Township funds, and make such disbursements itself on behalf of the Township.
- B. The following payroll service providers shall be required to comply with these regulations;
 - (1) Payroll service providers who use their own customized programming process to execute disbursement for the Township;
 - (2) Payroll service providers who use a third-party processor to execute disbursements for the Township.

70-4. TOWNSHIP REQUIREMENTS

- A. The appointment of a payroll service shall be pursuant to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et seq., and shall require the contractor to do the following, not by way of limitation: data collection, agency report preparation, calculation of withholding, direct deposit of payroll disbursements, and/or transfer of Township funds to contractor's account for subsequent disbursement of payment.
- B. Any renewal or extension of a contract under these regulations shall be by resolution pursuant to the Local Public Contracts Law.
- C. The Chief Financial Officer is hereby appointed the approval officer and is responsible for authorizing and supervising the activities of the payroll service and shall further be charged with the reconciliation and analysis of all general ledger accounts affected by the activities of the disbursing organization.
- D. If required by the contract between the Township and the payroll service, the payroll service is permitted to hold Township funds pending transmittal to a payee.

XX-5. PAYROLL SERVICE REQUIREMENTS

- A. A payroll service must meet all of the following requirements:
 - 1. Report any irregularities that may indicate potential fraud, noncompliance with appropriate laws, dishonesty, or gross incompetence on the part of the approval officer;
 - 2. Report circumstances that could jeopardize its ability to continue operations or otherwise interrupt the services provided to the Township.
- B. A payroll service must meet the requirements of N.J.A.C. 5:30-17.5, requiring that the approval officer be assured that the servicer has its own internal controls and appropriately guard against theft and other adverse conditions.
- C. All contracts entered into pursuant to these regulations and the laws authorizing the same shall comply with the requirements of N.J.A.C. 5:30- 17.6, which sets out a series of mandatory contractual terms and conditions.

70-6. ESTABLISHMENT OF SERVICE

Upon the adoption of these regulations, the Mayor, with the assistance of the Chief Financial Officer and the Township Attorney, as necessary is hereby authorized and directed to enter into a contract for payroll service in accordance with all local public contracting laws and N.J.A.C. 5:30-17. Appointment of the payroll service shall be by separate resolution of the Township pursuant to the Local Public Contracts Law.

XX-7. REPEALER

If any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged by the courts to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause or provisions so adjudicated, and the remainder of the Ordinance shall be deemed valid and effective.

XX-8. SEVERABILITY

Any ordinances or parts thereof in conflict with the provisions of this Ordinance are repealed to the extent of such conflict.

XX-9. EFFECTIVE DATE

This Ordinance shall take effect upon passage and publication in accordance with the applicable law.

RESOLUTION

AUTHORIZING THE RESCINDING OF PETTY CASH FUND
FOR PUBLIC ASSISTANCE

WHEREAS P. Johnson was custodian of the Public Assistance Petty Cash Fund, and

WHEREAS, it is the desire of the Township Committee of the Township of Hazlet in the County of Monmouth that the petty cash fund for Public Assistance be rescinded.

NOW THEREFORE BE IT RESOLVED that the Township Committee of Hazlet Township, County of Monmouth, hereby authorizes such action and two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

CERTIFICATION

I, MARY L. LYNCH, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 27th day of June 2023.

Mary L. Lynch
Municipal Clerk

R-168

RESOLUTION

AUTHORIZING RELEASE OF PERFORMANCE BOND AND CASH SURETY BOND FOR
DGRC, LLC

WHEREAS, DGRC, LLC heretofore deposited with the Township of Hazlet a certain performance bond with adequate surety in the principal amount of \$25,461.00 assure the completion in a satisfactory fashion certain public improvements in connection with the that certain project knows as **DRGC, LLC, BLOCK 215, LOT(S); 4,5,6,7,26,27, 28 & 29**

WHEREAS, DGRC, LLC, has requested the release of said performance bond; and

WHEREAS, the Township Engineer, T&M Associates, in a report dated October 22, 2022, has recommended that there is no objection to full release of the performance guarantee for this project.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hazlet that the appropriate officers and employees of the Township of Hazlet be and they are hereby authorized and directed to execute such documents or take such other actions as may be necessary or required to release that certain performance bond deposited with the Township of Hazlet in connection with **DGRC, LLC**, in the sum of \$25,46100; and

BE IT FURTHER RESOLVED that the Township Engineer has also recommended that the Township of Hazlet release the cash portion of the performance guarantee in the amount of \$2,829.00; and

The release of the performance bond should be contingent upon the following:

1. The Posting of a 2-year 15% maintenance bond in the amount of \$3,536.25 (15% of original cost of improvements).
2. The payment of all outstanding invoices for this project and the replenishment of the escrow account to a balance of \$1,500.00 reserved for the future field inspection and report for the release of the 2-year maintenance bond period.

BE IT FURTHER RESOLVED that the Township of Hazlet hereby accepts any and all public improvements constructed by the developer for this project.

BE IT FURTHER RESOLVED that the Municipal Clerk be and she is hereby directed to transmit certified copies of this resolution to the Township Engineer and **DGRC, LLC**

CERTIFICATION

I, MARY L. LYNCH, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a resolution duly passed and adopted by the Township Committee at its meeting held on the 27th day of June 2023.

Mary L. Lynch
Municipal Clerk

R-169

RESOLUTION

AUTHORIZING THE CHANGE IN CUSTODIAN FOR HAZLET RECREATION PETTY CASH FUND

WHEREAS B. Ronchetti was custodian of the Hazlet Recreation Petty Cash Fund, and

WHEREAS, in accordance with N.J.S.A. 40:5-21, Hazlet Township is changing custodians to Christopher McManus; and

WHEREAS, Christopher McManus is bonded in the amount of \$50,000.00 by virtue of a public employee dishonesty bond,

NOW THEREFORE BE IT RESOLVED that the Township Committee of Hazlet Township, County of Monmouth, hereby authorizes such action and two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

CERTIFICATION

I, MARY L. LYNCH, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 27th day of June 2023.

Mary L. Lynch
Municipal Clerk

R-170

RESOLUTION

AUTHORIZING THE ISSUANCE OF A RAFFLE LICENSE

BE IT RESOLVED by the Township Committee of Hazlet Township that the Municipal Clerk is hereby authorized to issue the following raffle license(s):

RL-4325 HAZLET YOUTH ATHLETIC LEAGUE
RL-4326 HAZLET FIRST AID AND RESQUE SQAUD

CERTIFICATION

I, MARY L. LYNCH, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 27th day of June 2023.

Mary L. Lynch
Municipal Clerk

R-171

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that the following Alcoholic Beverage Licenses covering the period from July 1, 2023 to June 30, 2024 be and the same are hereby issued as follows:

LICENSE NO.	TYPE	NAME & ADDRESS	TRADE NAME
1339-33-002-007	Consumption \$1,209.60	Delilah's of Hazlet LLC 417 S. Laurel Avenue Hazlet, NJ 07734	Delilah's Den

CERTIFICATION

I, MARY L. LYNCH, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 27th day of June 2023.

Mary L. Lynch
Municipal Clerk

R-172

RESOLUTION

AUTHORIZING THE RENEWAL OF AN INACTIVE ALCOHOLIC BEVERAGE LICENSE
FOR HTC FROM JULY 1, 2023 THROUGH JUNE 30, 2024

BE IT RESOLVED by the Township Committee of Hazlet Township that the ABC application of HEILONGJIANG BARN LLC for the renewal of Plenary Retail Consumption License #1339-33-015-007, an inactive license, is hereby granted by a letter dated May 18, 2023 from the Division of Alcoholic Beverage Control in accordance with N.J.S.A. 33:1-12.39 (Special Ruling), for the sole purpose of permitting the renewal application for the 2023-2024 licensing term; and

BE IT FURTHER RESOLVED that in order to activate the above referenced license, it will be necessary to file the necessary amendment pursuant to N.J.A.C. 13:2-2.14.

CERTIFICATION

I, MARY L. LYNCH, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a resolution duly passed and adopted by the Township Committee at its meeting held on the 27th day of June 2023.

Mary L. Lynch
Municipal Clerk

R-173

RESOLUTION

APPOINTMENT OF NICOLE ANTONIETTI AND NICHOLAS ATZINGEN AS PART-TIME
CLEAN COMMUNITIES LABORERS

BE IT RESOLVED by the Township Committee of Hazlet Township that Nicole Antonietti and Nicholas Atzingen are hereby appointed as a part- time Clean Communities Laborers effective Wednesday, June 28, 2023, employees will report to the Clean Communities Coordinator; and

BE IT FURTHER RESOLVED that they be compensated at an hourly rate of \$20.00 per hour not to exceed 7 hours per week; and

BE IT FURTHER RESOLVED that the Certifying Agent forward the necessary paperwork to the Department of Personnel.

CERTIFICATION

I, MARY L. LYNCH, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 27th day of June 2023.

Mary L. Lynch
Municipal Clerk

R-174

RESOLUTION

AUTHORIZING PAYMENT CERTIFICATE #13 FOR BISMARK CONSTRUCTION FOR
HAZLET POLICE DEPARTMENT RENOVATIONS

BE IT RESOLVED by the Township Committee of Hazlet Township that the Chief Financial Officer is hereby authorized to make payment on Payment Application Number 13, received from USA Architects, for Bismark Construction Corporation for the Hazlet Police Headquarters Renovations in the amount of \$186,869.17; and

BE IT FURTHER RESOLVED that the Chief Financial Officer has certified that the funds are available from Improvements to Police Headquarters (C-04-22-1682-00001).

BE IF FURTEHR RESOLVED that a copy of said resolution shall be furnished to the finance department.

CERTIFICATION

I, MARY L. LYNCH, Acting Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 27th day of June 2023.

Mary L. Lynch
Municipal Clerk

R-175

RESOLUTION

AUTHORIZING REFUND FOR 2023 HAZLET SUMMER CAMP

WHEREAS, the Hazlet Recreation Advisory Committee of the Township of Hazlet, in the County of Monmouth, State of New Jersey, collected monies from Gail Dellaquila associated with attending summer camp; and

WHEREAS, said monies have been received from the following and were deposited into the Recreation Trust Fund; and

WHEREAS, Gail Dellaquila paid for summer camp, however the child is no longer able to attend and is requesting a refund.

BE IT FURTHER RESOLVED that the Municipal Clerk forward a certified copy of this resolution to the Recreation Director and to the Finance Office.

APPLICANT

AMOUNT OF REFUND

Gail Dellaquila
7 Lake Avenue
Hazlet NJ 07730

\$1,108.00

CERTIFICATION

I, MARY L LYNCH, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 27th day of June 2023.

Mary L. Lynch
Municipal Clerk

R-176

RESOLUTION

AUTHORIZING NAJARIAN ASSOCIATES TO PROVIDE LAND SURVEYING SERVICES
FOR BLOCK 192 (14.67 ACRES) LOT 5 ON TAX MAP SHEET 1.06

BE IT RESOLVED by the Township Committee of Hazlet Township that Najarian Associates is hereby authorized to provide the following services for Land Surveying for Block 192 (14.67 Acres) Lot 5 on tax map sheet 1.06; in an amount not to exceed \$20,000.00.

- Boundary Survey, Existing conditions
- Boundary and Topographic Survey

BE IT RESOLVED, that the Chief Financial Officer has certified that the funds are available pursuant to the attached certification of funds.

BE IT FURTHER RESOLVED, that a copy of said resolution shall be furnished to the finance department and Najarian Associates.

CERTIFICATION

I, MARY L. LYNCH, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 27th day of June 2023.

Mary L. Lynch
Municipal Clerk

R-177

RESOLUTION

AUTHORIZING PRIVATE SALE OF PICK-UP TRUCK WITH PLOW TO NORTH
CENTERVILLE VOLUNTEER FIRE COMPANY NO. 1

WHEREAS, the Hazlet Township Department of Public Works has surplus Pick-up Truck with plow that is no longer in use; and

WHEREAS, the Township desires to sell the surplus pick-up truck with plow to the North Centerville Volunteer Fire Company No. 1, another governmental unit.

NOW, THEREFORE, BE IT RESOLVED pursuant to N.J.S.A. 40A:11-36(2), the surplus pick-up truck with plow shall be sold privately, without a public sale, at a price of \$1.00 to the North Centerville Volunteer Fire Company No 1.

CERTIFICATION

I, MARY L. LYNCH, Municipal Clerk of the Township of Hazlet, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee of the Township of Hazlet at its meeting held on the 27th day of June 2023.

Mary L. Lynch
Municipal Clerk

R-178

RESOLUTION

AUTHORIZING AN ELECTRONIC TAX SALE PURSUANT TO RULES AND REGULATIONS PROMULGATED BY THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES

WHEREAS, N.J.S.A. 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Local Government Services; and

WHEREAS, the Director of the Division of Local Government Services has promulgated rules and regulations for pilot programs; and

WHEREAS, the Director of the Division of Local Government Services has approved NJ Tax Lien Investors/RealAuction.com to conduct pilot programs; and

WHEREAS, the rules and regulations authorize a municipality to submit an application for participation in the pilot program for an electronic tax sale; and

WHEREAS, the electronic is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process; and

WHEREAS, Hazlet Township wishes to participate in the pilot program for an electronic tax sale.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Hazlet Township, New Jersey, that the Tax Collector and the Chief Financial Officer are hereby authorized to complete an application in the electronic tax sale program and submit same to the Director of the Division of Local Government Services.

CERTIFICATION

I, MARY L LYNCH, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 27th day of June 2023.

Mary L Lynch
Municipal Clerk

R-179

RESOLUTION

APPOINTMENT OF POLICE OFFICERS IN THE TOWNSHIP OF HALZET

WHEREAS, the Township of Hazlet is in receipt of a Certification of Eligibles for the position of Police Officer in the Police Department; and

WHEREAS, it is the desire of the Township Committee to appoint two (2) eligibles to said position of Police Officer in the Township of Hazlet.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Hazlet Township that William Poulos and Shane Hicks be and they are hereby appointed to the position of Police Officer in the Hazlet Township Police Department effective July 10, 2023; and

BE IT FURTHER RESOLVED that they be compensated at an annual salary of \$53, 028.14 pro-rated, as set forth in the current PBA Contract; and

BE IT FURTHER RESOLVED that the Certifying Agent process and forward the necessary paperwork to the Department of Personnel.

CERTIFICATION

I, MARY L. LYNCH, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 27th day of June 2023.

Mary L. Lynch
Municipal Clerk

R-180

RESOLUTION

AUTHORIZING THE CHANGE IN CUSTODIAN FOR HAZLET SWIM & TENNIS CLUB
PETTY CASH FUND

WHEREAS Thomas J. O'Donnell was custodian of the Hazlet Swim & Tennis Club Petty Cash Fund, and

WHEREAS, in accordance with N.J.S.A. 40:5-21, Hazlet Township is changing custodians to Christopher McManus; and

WHEREAS, Christopher McManus is bonded in the amount of \$50,000.00 by virtue of a public employee dishonesty bond,

NOW THEREFORE BE IT RESOLVED that the Township Committee of Hazlet Township, County of Monmouth, hereby authorizes such action and two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

CERTIFICATION

I, MARY L. LYNCH, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 27th day of June 2023.

Mary L. Lynch
Municipal Clerk

R-181

RESOLUTION

AUTHORIZING SALARY FOR JIM RIMBAULT AS SWIM TEAM COACH FOR THE
HAZLET HAMMERHEADS SWIM TEAM

BE IT RESOLVED by the Township Committee of Hazlet Township that Jim Rimbault is hereby appointed as head Swim Coach for the Hammerheads Swim Team; and

BE IT FURTHER RESOLVED that Jim Rimbault's salary will be \$3,000.00 for the 2023 Swim Club season; and

BE IT FURTHER RESOLVED that Jim Rimbault will receive \$1,500.00 for the first half of the Swim Team Season which started June 5, 2023 and the remaining \$1,500.00 at the end of the swim team season which is on or about July 23, 2023.

BE IT FURTHER RESOLVED that the Certifying Agent forward the necessary paperwork to the Department of Finance.

CERTIFICATION

I, MARY L. LYNCH, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 27th day of June 2023.

Mary L. Lynch
Municipal Clerk

R-182

RESOLUTION

AUTHORIZING SALARY FOR JEN BARRETT AS SWIM TEAM COACH FOR THE HAZLET
HAMMERHEADS SWIM TEAM

BE IT RESOLVED by the Township Committee of Hazlet Township that Jen Barrett is hereby appointed as head Swim Coach for the Hammerheads Swim Team; and

BE IT FURTHER RESOLVED that Jen Barrett's salary will be \$ 1,500,00 for the 2023 Swim Club season; and

BE IT FURTHER RESOLVED that Jen Barrett will receive \$750.00 for the first half of the Swim Team Season which started June 5, 2023 and the remaining \$750.00 at the end of the swim team season which is on or about July 23, 2023.

BE IT FURTHER RESOLVED that the Certifying Agent forward the necessary paperwork to the Department of Finance.

CERTIFICATION

I, MARY L. LYNCH, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 27th day of June 2023.

Mary L. Lynch
Municipal Clerk

R-183

RESOLUTION

AUTHORIZING THE WAIVER OF RAFFLE FEES FOR HAZLET FIRST AID AND RESCUE
SQUAD

WHEREAS, Hazlet First Aid and Rescue Squad is in the process of obtaining a raffle license; and

WHEREAS, a request was received from Hazlet First Aid and Rescue Squad to waive the local raffle license fees for September 9, 2023; and

WHEREAS, it is the desire of the Township Committee to waive said fee.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Hazlet Township that the Township's license fee for Hazlet First Aid and Rescue Squad raffle be and is hereby waived for September 9, 2023; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to Hazlet First Aid and Rescue Squad.

CERTIFICATION

I, MARY L. LYNCH, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 27th day of June 2023.

Mary L. Lynch
Municipal Clerk

R-184

RESOLUTION

APPOINTMENT OF FRANK STAVALO IN THE DEPARTMENT OF PUBLIC WORKS- FOR
THE TOWNSHIP VEHICLHLE MAINTENANCE GARAGE AS MECHANIC "A"

WHEREAS, there is a need to hire a Mechanic "A" in the Department of Public Works for the Township Vehicle Maintenance Garage; and

WHEREAS, Frank Stavallo has been recommended for the position by the Municipal Administrator; and

WHEREAS, Mr. Stavallo holds all necessary certifications and is qualified to hold the position; and

WHEREAS, said position is a full-time position with the Township and Mr. Stavallo will be entitled to all benefits associated with full-time employment with the Township, as per the Merchandise Drivers Local 641, IBT Contract; and

WHEREAS, the salary for said position shall be \$30.73 per hour; and

WHEREAS, the Township Committee desires approve said appointment of Mr. Stavallo as Mechanic "A" in the Department of Public Works-Vehicle Maintenance retro and prorated to June 26, 2023.

NOW THEREFORE BE IT RESOLVED that the appointment of Frank Stavallo to the position of Mechanic "A" in the Department of Public Works- Vehicle Maintenance for the Township of Hazlet is hereby approved on the terms and conditions set forth above.

BE IT FURTHER RESOLVED that the Finance Department file the necessary paperwork with the Department of Personnel.

CERTIFICATION

I, MARY L. LYNCH, Municipal Clerk of Hazlet Township do hereby certify that the above foregoing is a true copy of a Resolution was duly passed and adopted by the Township Committee at its meeting held on the 27th day of June 2023.

Mary L. Lynch
Municipal Clerk

RESOLUTION

ACCEPTING BID
OF HARRY HOFF
FOR PURCHASE OF SURPLUS MUNICIPAL PROPERTY

WHEREAS, the Township of Hazlet (“the Township”) conducted a public sale of surplus property located on Eighth Street, known as Lot 35.01 in Block 13 on the Tax Map of the Township of Hazlet (“Subject Property”); and

WHEREAS, on June 21, 2023 only one bid was received from Harry Hoff in the amount of \$40,000; and

WHEREAS, the Township Committee finds that the sale of the surplus property for \$40,000 is in the best interest of the Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hazlet, Monmouth County, State of New Jersey that the bid of Harry Hoff in the amount of \$40,000 be and hereby is accepted.

BE IT FURTHER RESOLVED that the Township Attorney shall be authorized to prepare the necessary closing documents to effectuate a closing on such sale.

BE IT FURTHER RESOLVED that the Mayor and Township Clerk be and hereby are authorized to execute the Deed and other documents as may be necessary to convey title to the successful bidder.

CERTIFICATION

I, Mary L. Lynch, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 27th day of June 2023.

Mary L. Lynch
Municipal Clerk

RESOLUTION
ACCEPTING BID
OF HARRY HOFF
FOR PURCHASE OF SURPLUS MUNICIPAL PROPERTY

WHEREAS, the Township of Hazlet (“the Township”) conducted a public sale of surplus property located at the intersection of Eighth Street and South Park Avenue, known as Lot 34 in Block 13 on the Tax Map of the Township of Hazlet (“Subject Property”); and

WHEREAS, on June 21, 2023 only one bid was received from Harry Hoff in the amount of \$50,000; and

WHEREAS, the Township Committee finds that the sale of the surplus property for \$50,000 is in the best interest of the Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hazlet, Monmouth County, State of New Jersey that the bid of Harry Hoff in the amount of \$50,000 be and hereby is accepted.

BE IT FURTHER RESOLVED that the Township Attorney shall be authorized to prepare the necessary closing documents to effectuate a closing on such sale.

BE IT FURTHER RESOLVED that the Mayor and Township Clerk be and hereby are authorized to execute the Deed and other documents as may be necessary to convey title to the successful bidder.

CERTIFICATION

I, Mary L. Lynch, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 27th day of June 2023.

Mary L. Lynch
Municipal Clerk

RESOLUTION

AUTHORIZING THE PURCHASE OF A: CATERPILLAR INC MODEL: 926M WHEEL
LOADER THROUGH PARTICIPATION IN SOURCEWELL A NATIONAL COOPERATIVE
PURCHASING PROGRAM PURSUANT TO P.L. 2011, C.139

WHEREAS, the Township of Hazlet, as a contracting unit, may without advertising for bids, purchase any materials, supplies or equipment entered into on behalf of Sourcewell, 202 12th Street NE, PO Box 219 Staples, MN 56479 pursuant to the provision of P.L. 2011, c.139 which permits contracting units to use contracts awarded by national or regional cooperative or other states that were competitively bid. The law supplements existing law on the use of such contracts and is intended to provide additional flexibility to local governments in the area of procurement; and

WHEREAS, FOLEY-CAT, 855 Centennial Avenue, Piscataway NJ 0885, has been awarded the contract for the above reference vehicle under Sourcewell Contract Number 032119-CAT; and

WHEREAS the Acting Purchasing Agent recommends the utilization of this contract; and

WHEREAS, under Sourcewell Contract Number 032119-CAT;, FOLEY-CAT can provide to the Township of Hazlet a 926M Wheel Loader as per their quote in the amount of \$251,643.00.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hazlet that FOLEY-CAT, under Sourcewell Contract Number 032119-CAT, be utilized to the above listed truck as per their quote in the amount of \$251,643.00 to the Township of Hazlet. That the Chief Financial Officer has certified that the funds are available from Ordinance #1695-2023 Various Equipment and Road Improvements (C-04-23-1708-00000).

CERTIFICATION

I, MARY L. LYNCH, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 27th day of June 2023.

Mary L. Lynch
Municipal Clerk

RESOLUTION

AUTHORIZING THE PURCHASE OF A: CATERPILLAR INC MODEL: 420-07 BACKHOE
LOADER THROUGH PARTICIPATION IN SOURCEWELL A NATIONAL COOPERATIVE
PURCHASING PROGRAM PURSUANT TO P.L. 2011, C.139

WHEREAS, the Township of Hazlet, as a contracting unit, may without advertising for bids, purchase any materials, supplies or equipment entered into on behalf of Sourcewell, 202 12th Street NE, PO Box 219 Staples, MN 56479 pursuant to the provision of P.L. 2011, c.139 which permits contracting units to use contracts awarded by national or regional cooperative or other states that were competitively bid. The law supplements existing law on the use of such contracts and is intended to provide additional flexibility to local governments in the area of procurement; and

WHEREAS, FOLEY-CAT, 855 Centennial Avenue, Piscataway NJ 08854, has been awarded the contract for the above reference vehicle under Sourcewell Contract Number 032119-CAT; and

WHEREAS the Acting Purchasing Agent recommends the utilization of this contract; and

WHEREAS, under Sourcewell Contract Number 032119-CAT; FOLEY-CAT can provide to the Township of Hazlet a 420-07 Backhoe Loader as per their quote in the amount of \$157,473.00.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hazlet that FOLEY-CAT, under Sourcewell Contract Number 032119-CAT, be utilized to the above listed truck as per their quote in the amount of \$157,473.00 to the Township of Hazlet. That the Chief Financial Officer has certified that the funds are available from Ordinance #1695-2023 Various Equipment and Road Improvements (C-04-23-1708-00000)

CERTIFICATION

I, MARY L. LYNCH, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 27th day of June 2023.

Mary L. Lynch
Municipal Clerk

RESOLUTION

TOWNSHIP OF HAZLET
COUNTY OF MONMOUTH, STATE OF
NEW JERSEY

SUPPORT OF ASSEMBLY BILL NO. A-4789 SUPPORTING AN INCREASE IN MUNICIPAL ENERGY TAX RECEIPTS PROPERTY TAX RELIEF AID TO OFFSET THE INCREASE IN LOCAL GOVERNMENT COSTS FOR EMPLOYEE HEALTH CARE AND PRESCRIPTION BENEFITS COVERAGE

WHEREAS, Assembly Bill No. A-4789 which supports an offset to the increase in local government costs for employee health care and prescription benefits by an equivalent increase in municipal energy tax receipts property tax relief aid is being considered for adoption by the New Jersey State Assembly; and

WHEREAS, this bill provides that, in the event that a municipality, due to an annual rate increase, is required to increase the amount it expends from the prior year to provide health care and prescription benefits coverage to its officers and employees, the State will increase the amount of annual aid distributed to the municipality under the "Energy Tax Receipts Property Tax Relief Act," P.L.1997, c.167 (C.52:27D-438 et seq.) by the equivalent amount to offset the increase in the employee health care and prescription benefits coverage expenditures; and

WHEREAS, the provisions of the bill apply when the health care and prescription benefits are provided through self-insurance, the purchase of commercial insurance or reinsurance, an insurance fund or joint insurance fund, the "New Jersey State Health Benefits Program Act," P.L.1961, c.49 (C.52:14-17.25 et seq.), or in any other manner or any combination thereof; and

WHEREAS, under the bill, the governing body of a municipality that is required to increase its expenditures to provide employee health care and prescription benefits coverage would submit the information concerning the amount of the annual increase to the Director of the Division of Local Government Services in the Department of Community Affairs in a manner and on such forms as determined by the Director. Prior to submission, the information is required to be certified by a Business Administrator or the Chief Financial Officer; and

WHEREAS, the bill also provides that the exclusion of certain health care costs from the property tax levy calculation would not apply to a municipality which receives an increase in energy tax receipts property tax relief aid pursuant to the bill.

NOW THEREFORE BE IT RESOLVED that the Township Committee of Hazlet Township, County of Monmouth, and State of New Jersey, hereby supports Assembly Bill A-4789 and urges the Legislature to approve and pass the bill for the reasons expressed herein; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the members of the NJ State Assembly, the members of the NJ Senate, the Governor of the State of NJ, the New Jersey State League of Municipalities, the Municipal Clerks' Association of New Jersey, and all Monmouth County municipalities.

ROLL CALL

COMMITTEE MEMBER	MOTION	2 ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman Cavuto						
Committeeman Glackin						
Committeeman Preston						
Deputy Mayor Terranova						
Mayor Sachs						

I, MARY L. LYNCH, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 27th day of June 2023.

Mary L. Lynch
Municipal Clerk

R-190

RESOLUTION

AUTHORIZING RELEASE OF PERFORMANCE BOND AND CASH SURETY BOND FOR
SHORE POINT MOTEL, INC.

WHEREAS, SHORE POINT MOTEL, INC. heretofore deposited with the Township of Hazlet a certain performance bond with adequate surety in the principal amount of \$11,519.28 assure the completion in a satisfactory fashion certain public improvements in connection with the that certain project knows as **SHORE POINT MOTEL, INC, BLOCK 211, LOT(S); 5 & 6.01**

WHEREAS, SHORE POINT MOTEL, INC, has requested the release of said performance bond; and

WHEREAS, the Township Engineer, CME ASSOCIATES, in a report dated June 15, 2023, has recommended that there is no objection to full release of the performance guarantee for this project.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hazlet that the appropriate officers and employees of the Township of Hazlet be and they are hereby authorized and directed to execute such documents or take such other actions as may be necessary or required to release that certain performance bond deposited with the Township of Hazlet in connection with **SHORE POINT MOTEL, INC,** in the sum of \$11,519.28; and

BE IT FURTHER RESOLVED that the Township Engineer has also recommended that the Township of Hazlet release the cash portion of the performance guarantee in the amount of \$1,279.92; and

The release of the performance bond should be contingent upon the following:

1. The Posting of a 2-year 15% maintenance bond in the amount of \$1,919.88 (15% of original cost of improvements).
2. The payment of all outstanding invoices for this project and the replenishment of the escrow account to a balance of \$750.00 reserved for the future field inspection and report for the release of the 2-year maintenance bond period.

BE IT FURTHER RESOLVED that the Township of Hazlet hereby accepts any and all public improvements constructed by the developer for this project.

BE IT FURTHER RESOLVED that the Municipal Clerk be and she is hereby directed to transmit certified copies of this resolution to the Township Engineer and **SHORE POINT MOTEL, INC**

C E R T I F I C A T I O N

I, MARY L. LYNCH, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a resolution duly passed and adopted by the Township Committee at its meeting held on the 27th day of June 2023.

Mary L. Lynch
Municipal Clerk

R-191