

AGENDA

Regular Meeting of the Hazlet Township Committee held at ____ p.m.

Salute to the flag and moment of silent prayer called by the Mayor.

Mayor’s Statement – Open Public Meetings Act and Emergency Fire Exits.

In Compliance with the “Open Public Meetings Act” of the State of New Jersey, adequate notice of this meeting of the Township Committee was provided in the following manner:

- (A) On June 17, 2021, advance written notice of this meeting was posted at:
1766 Union Avenue, Hazlet, New Jersey
- (B) On June 17, 2021, advance written notice of this meeting was forwarded to the Independent and published in the Asbury Park Press on June 23, 2021.
- (C) On June 17, 2021, copies of advance written notice of this meeting were mailed to all persons who requested and paid for such notices on or before January 1, 2021.

Time will be allotted for public comment at this meeting. Each speaker will be allotted a **Five (5) Minute** time limit when recognized by the Mayor. Individuals wishing to address the Committee, shall give their name and address. Although the Township Committee encourages public participation, it reserves the right, through the Mayor, to terminate remarks to and/or by an individual not in keeping with the conduct of a proper and efficient meeting. The Township Committee will not, during the public portion of this meeting, discuss matters involving any specific, prospective, or current employee.

FIRE EXITS are located in the directions I am indicating: Farther down at the end of the room, through the doors and down the stairs, directly out the front door. To my right is the door, make a right down the hallway which leads to the stairs and directly out the rear of the building.

If you are alerted for fire, please move in a calm and orderly manner to the nearest exit. Finally, let the record reflect that the minutes of this meeting will accurately reflect the topics addressed during this meeting but will not be a verbatim transcript of tonight’s proceedings. Thank you. I direct the Municipal Clerk to enter into the minutes of this meeting these announcements.

<u>ROLL CALL</u>	<u>PRESENT</u>	<u>ABSENT</u>
Committeeman Aagre	_____	_____
Committeeman Glackin	_____	_____
Committeeman McKay	_____	_____
Deputy Mayor Sachs	_____	_____
Mayor Clark	_____	_____

1. PUBLIC HEARING ON A MONMOUTH COUNTY MUNICIPAL OPEN SPACE GRANT, ACQUISITION AND DESIGN APPLICATION, SUBMITTED TO THE OFFICE OF THE MONMOUTH COUNTY PARK SYSTEM FOR THE PARK DEVELOPMENT OF THE EIGHTH STREET PARK, COMPLEX LOCATED ON EIGHTH STREET, BLOCK 30, LOT 31 – PROJECT NAME: NORTH HAZLET COMMUNITY PARK

Published in Asbury Park Press, issue of August 24, 2021. Proof on file.
Hearing scheduled for September 7, 2021.

Hearing:

Motion to close hearing:

Offered: _____ 2nd _____

Voice vote: _____

Reports:

CONSTRUCTION OFFICIAL – July 2021 – Total fees collected - \$33,373.00.

Resolutions, Motions and Appointments:

Resolutions #253 through #260 are by Consent Agenda. All matters listed under Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion. There will be no separate discussions of these items. If discussion is desired by the Mayor or any member of the Township Committee, that item will be removed and will be considered separately. Advance copies of each resolution have been given to each Committee Member. The original resolutions are with the Municipal Clerk for inspection as listed below.

- 253. Waiver of construction permit fees for Hazlet United Soccer for a roof replacement.
- 254. Refund of CCO fees for Block 37, Lot 9.
- 255. Refund of CCO fees for Block 30, Lot 2.
- 256. Release of the maintenance guarantee for Ralph's Italian Ices, Block 194, Lot 3 and 5.01.
- 257. Refund of the overpayment of taxes for Block 229, Lot 10.01.

- 258. Refund of the overpayment of taxes for Block 165.03, Lot 5.
- 259. Refund of the overpayment of taxes for Block 31, Lot 4.
- 260. Refund of the overpayment of taxes for Block 197.01, Lot 32.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman Glackin _____

Committeeman McKay _____ Deputy Mayor Sachs _____

Mayor Clark _____

PUBLIC HEARING

Anyone who would like to address the Township Committee regarding the below listed Resolution on the Agenda, please come up, print your name and address on the sign in sheet. Each speaker will be allotted a Five (5) Minute time limit when recognized by the Mayor. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.

Offered _____ 2nd _____

Voice Vote: _____

- 261. Authorizing the Final Pay Estimate and Close-Out Change Order for the Public Restroom Company for the Natco Park Prefabricated Restroom Building.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman Glackin _____

Committeeman McKay _____ Deputy Mayor Sachs _____

Mayor Clark _____

262. Project Completion, Closing Statement for the Natco Park Restroom Building Open Space Program Grant.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman Glackin _____

Committeeman McKay _____ Deputy Mayor Sachs _____

Mayor Clark _____

263. Authorizing T&M Associates to provide Engineering Services for Roadway Improvements to Coach Drive, Wagon Road, Surrey Drive and Carriage Road.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman Glackin _____

Committeeman McKay _____ Deputy Mayor Sachs _____

Mayor Clark _____

264. Authorizing Payment Application Number 6 from Bismark Construction Corporation for the Hazlet Police Headquarters Renovations.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman Glackin _____

Committeeman McKay _____ Deputy Mayor Sachs _____

Mayor Clark _____

265.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman Glackin _____

Committeeman McKay _____ Deputy Mayor Sachs _____

Mayor Clark _____

Payment of Bills:

Advance bill lists have been supplied to each Committee Member.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman Glackin _____

Committeeman McKay _____ Deputy Mayor Sachs _____

Mayor Clark _____

Citizens Hearing:

Each speaker will be allotted a Five (5) Minute time limit when recognized by the Mayor. Individuals wishing to address the Committee, shall give their name and address. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.

Motion to close hearing:

Offered _____ 2nd _____

Voice vote: _____

Motion to adjourn:

Offered _____ 2nd _____

Voice vote: _____

Time: _____

RESOLUTION

WHEREAS, Hazlet United Soccer Association needs to replace their roof; and

WHEREAS, a request was received from the Hazlet United Soccer Association. to waive the construction permit fees; and

WHEREAS, it is the desire of the Township Committee to waive said fee.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Hazlet Township that the Township's fees for the replacement of the roof is hereby waived; and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Construction Department and the Hazlet United Soccer Association.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 7th day of September, 2021.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

WHEREAS, the Department of Construction of the Township of Hazlet, in the County of Monmouth, State of New Jersey, collected money associated with a CCO permit application; and

WHEREAS, said money has been received from the following and were deposited into the Township's Current Fund under Fees and Permits; and

WHEREAS, the applicant has filed a duplicate CCO permit application for property located at 310 Laurel Avenue, Hazlet, New Jersey – Block 37, Lot 9.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee that the Chief Financial Officer be authorized to return such fee; and

BE IT FURTHER RESOLVED that the Municipal Clerk forward a certified copy of this resolution to the Housing Department.

APPLICANT

AMOUNT OF REFUND

Dani Polo
310 Laurel Avenue
Hazlet Twp., N.J. 07734

\$160.00

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 7th day of September, 2021.

Evelyn A. Grandi
Municipal Clerk

R-254

RESOLUTION

WHEREAS, the Department of Construction of the Township of Hazlet, in the County of Monmouth, State of New Jersey, collected money associated with a CCO permit application; and

WHEREAS, said money has been received from the following and were deposited into the Township's Current Fund under Fees and Permits; and

WHEREAS, the applicant applied for the incorrect CCO application for the property located at 34 Central Avenue, Hazlet, New Jersey – Block 30, Lot 2 and is requesting a refund of the application fee.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee that the Chief Financial Officer be authorized to return such fee; and

BE IT FURTHER RESOLVED that the Municipal Clerk forward a certified copy of this resolution to the Housing Department.

APPLICANT

AMOUNT OF REFUND

Lisa Purdom
34 Central Avenue
Hazlet Twp., NJ 07734

\$160.00

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 7th day of September, 2021.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

WHEREAS, there was previously posted with the Township of Hazlet a certain maintenance guarantee assuring the maintenance and repair of certain public improvements in connection with that project known as **RALPH'S ITALIAN ICES, Block 194, Lot 3 & 5.01**; and

WHEREAS, the two-year duration of said maintenance guarantee has expired; and

WHEREAS, an inspection of the improvements within and related to said project by the Township Engineer reveals no unsatisfactory conditions as stated in his report dated August 4, 2021.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Hazlet Township that upon certification by the Chief Financial Officer that all engineering inspection charges have been paid, the maintenance bond posted in the amount of \$29,069.24 be and the same is hereby released and the appropriate officers be and they are hereby authorized and directed to surrender and release said maintenance guarantee and any remaining escrow balance.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting on the 7th day of September, 2021.

Evelyn A. Grandi
Municipal Clerk

R-256

RESOLUTION

BE IT RESOLVED, by the Mayor and the Township Committee of Hazlet Township, County of Monmouth, State of New Jersey, that the proper officers be and they are hereby authorized to REFUND the following over-payment of taxes due to a duplicate payment made by the Mortgage Company.

<u>BLOCK</u>	<u>LOT</u>	<u>NAME</u>	<u>AMOUNT</u>	<u>YEAR</u>
229	10.01	WELLS FARGO (ENZO & ALMA PARDINI)	\$1,982.27	2021

NOW, THEREFORE, BE IT RESOLVED that a copy of this Resolution be forwarded to the Tax Collector.

CERTIFICATION

I, EVELYN A GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 7th day of September, 2021.

Evelyn A Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED, by the Mayor and the Township Committee of Hazlet Township, County of Monmouth, State of New Jersey, that the proper officers be, and they are hereby authorized to REFUND the following over-payment of taxes due a NJ Homestead credit received for a tax-exempt property.

<u>BLOCK</u>	<u>LOT</u>	<u>NAME</u>	<u>AMOUNT</u>	<u>YEAR</u>
165.03	5	R & M WAGNER	\$282.20	2019

NOW, THEREFORE, BE IT RESOLVED that a copy of this Resolution be forwarded to the Tax Collector.

CERTIFICATION

I, EVELYN A GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 7th day of September, 2021.

Evelyn A Grandi
Municipal Clerk

R-258

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township, County of Monmouth, State of New Jersey, that the proper officers be and they are hereby authorized to credit the tax account \$250.00, for a Veteran Deduction, for the 2021 tax year, granted by the Tax Assessor.

<u>BLOCK</u>	<u>LOT</u>	<u>NAME</u>	<u>AMOUNT</u>	<u>YEAR</u>
31	4	ROBERT MAYERS	\$250.00	2021

NOW, THEREFORE, BE IT RESOLVED that a copy of this Resolution be forwarded to the Tax Collector.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 7th day of September 2021.

Evelyn A. Grandi
Municipal Clerk

R. 259

RESOLUTION

BE IT RESOLVED, by the Mayor and the Township Committee of Hazlet Township, County of Monmouth, State of New Jersey, that the proper officers be, and they are hereby authorized to REFUND the following over-payment of taxes due a NJ Homestead credit received for a tax-exempt property.

<u>BLOCK</u>	<u>LOT</u>	<u>NAME</u>	<u>AMOUNT</u>	<u>YEAR</u>
197.01	32	W & T SCHNEIDER	\$281.97	2019

NOW, THEREFORE, BE IT RESOLVED that a copy of this Resolution be forwarded to the Tax Collector.

CERTIFICATION

I, EVELYN A GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 7th day of September, 2021.

Evelyn A Grandi
Municipal Clerk

R-260

RESOLUTION

BE IT RESOLVED that the Township Committee of Hazlet Township authorizes the Final Pay Estimate and Close-Out Change Order for The Public Restroom Company for the Natco Park Prefabricated Restroom Building as the project is complete at this time.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 7th day of September, 2021.

Evelyn A. Grandi
Municipal Clerk

R-261

RESOLUTION

PROJECT COMPLETION – CLOSING STATEMENT

WHEREAS, the Monmouth County Board of Chosen Freeholders has approved an Open Space Trust Fund and established a Municipal Open Space Program to provide Program Grant funds in connection with municipal acquisition of lands for County Park, recreation, conservation and farmland preservation purposes, as well as for County recreation and conservation development and maintenance purposes; and

WHEREAS, the Township of Hazlet entered into a Municipal Open Space Program Grant Agreement with the County of Monmouth on _____ (date of agreement) that provided \$200,000 for the Natco Park Restroom Building under Application No. 16-23 that required certain conditions be met by the Township of Hazlet prior to receipt of the aforesaid funds; and

WHEREAS, the Monmouth County Park System requires a certified copy of a resolution of the governing body determining that the project aforesaid was finally complete and a closing statement of “Final Change Order” adopted by the governing body.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Hazlet that all conditions of the on _____ (date of agreement) Grant Agreement have been satisfied by the Township of Hazlet and that the project has been completed; and

BE IT FURTHER RESOLVED that the Township of Hazlet made final payment to the contractor, Precise Construction, per the letter of CME Associates of June 24, 2021 and that payment was made on July 22, 2021 under check number 30, and to the contractor, Public Restroom Company, payment made on June 8, 2021 under check number 24, which are hereby attached and on file in the Municipal Clerk’s Office.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 7th day of September, 2021.

Evelyn A. Grandi
Municipal Clerk

R-262

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that T&M Associates is hereby authorized to provide Engineering Services for Roadway Improvements to Coach Drive, Wagon Road, Surrey Drive and Carriage Road in an amount not to exceed \$70,695.00 as listed below:

Design Services -	\$43,240.00
Construction Administration and Observation -	\$27,455.00
Total Project Fee -	\$70,695.00

BE IT FURTHER RESOLVED that the Township Chief Financial Officer has certified that the funds are available from Ordinance #1664-2021 Road Improvement Program (C-04-21-1664-00001).

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 7th day of September, 2021.

Evelyn A. Grandi
Municipal Clerk

R-263

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that the Chief Financial Officer is hereby authorized to make payment on Payment Application Number 6, received from Nicholl Field Design, from Bismark Construction Corporation for the Hazlet Police Headquarters Renovations in the amount of \$195,030.75; and

BE IT FURTHER RESOLVED that the Chief Financial Officer has certified that the funds are available from Improvements to Police Headquarters (C-04-19-1650-04111).

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 7th day of September, 2021.

Evelyn A. Grandi
Municipal Clerk

R-264